

# SAVANNAH STATE COLLEGE

A Unit of The University System of Georgia



1992 – 1993

## **Special Notice**

The statements set forth in this Catalog are for information purposes only and should not be construed as the basis of a contract between a student and this institution.

While the provisions of the Catalog will generally be applied as stated, Savannah State College reserves the right to change any provision listed in this Catalog, including but not limited to academic requirements for graduation, without actual notice to individual students. Every effort will be made to keep students advised of any such changes. Information on changes will be available in the Offices of the Registrar, the Vice President of Student Affairs, and the academic deans. It is especially important that students note that it is their responsibility to keep themselves apprised of current graduation requirements for their particular degree program.

Savannah State College, an affirmative action/equal opportunity education institution, does not discriminate on the basis of sex, race, age, religion, handicap, or national origin in employment, admissions, or activities.

# **THE SAVANNAH STATE COLLEGE BULLETIN**

## **A SENIOR, RESIDENTIAL UNIT OF THE UNIVERSITY SYSTEM OF GEORGIA**

**GENERAL CATALOG ISSUE 1992-93**

**SEPTEMBER, 1992**

Savannah, Georgia 31404

Civil Rights Compliance

Applicants for admission to Savannah State College are admitted without regard to race, color, creed, religion, national origin or sex.

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# ACADEMIC CALENDAR

## 1992-93

### FALL QUARTER, 1992

*September*

9	Wednesday	Residence Halls open for new students
10	Thursday	Fall Faculty Institute
10-11	Thursday-Friday	Orientation Continues
11	Friday	Academic Council, Faculty and Department Meetings
13	Sunday	Residence Halls open for continuing students Dining Hall (7:00 A.M.)
14-15	Monday-Tuesday	Registration
16	Wednesday	First Day of Classes
17-18	Thursday-Friday	Late Registration and Schedule Adjustment Period (ADD & DROP). Friday is the last day to register or enter classes. REGISTRATION ENDS
25	Friday	Vice President notifies Deans of Schools Faculty Eligible for Promotion and Tenure

*October*

15	Thursday	Deans Notify Faculty Eligible for Promotion and/or Tenure
21	Wednesday	Academic Vice President's Meeting with School of Business Faculty
21-22	Wednesday-Thursday	Mid Quarter Examinations
23	Friday	Notification of non-renewal of contract for non-tenured faculty in their second one year contract due to Vice President
26	Monday	Reporting of Mid-Quarter Deficient Grades
26-27	Monday-Tuesday	University System Language Skills Examination (REGENTS' TEST) Faculty requested not to schedule other exams on these days.
30	Friday	READING DAY
31	Saturday	HOMECOMING

*November*

2	Monday	Faculty Applications for Promotion Due to Department Heads
2-13	Monday-Friday	Pre-Advisement and Advanced Registration for Winter Quarter
2	Monday	Last Day to Drop Classes without Penalty
3	Tuesday	Department Heads Promotion Recommendation(s) Due to Deans
4	Wednesday	Deans notify Personnel Committee of Faculty to be Reviewed for Promotions
9-10	Monday-Tuesday	Pre-Advisement for the Evening Degree Program for the Winter Quarter
11	Wednesday	Academic Council Meeting School of Business Building, Room 122
19	Friday	FOUNDER'S DAY
24	Tuesday	Vice President's Meeting with Department Heads and Area Coordinators, Whiting Auditorium 2:30 P.M.
25	Wednesday	READING DAY
26-27	Thursday-Friday	THANKSGIVING RECESS
30	Monday	Last day of Classes

*December*

1	Tuesday	Personnel Committee Promotion Recommendations Due to Deans
1-3	Tuesday-Thursday	Final Examinations
3	Thursday	Dining Hall Closes After Dinner Meal
4	Friday	Report Final Grades to Registrar by 5:00 P.M.
4	Friday	Residence Halls Close - 4:00 P.M.
11	Friday	Deans Submit Promotion Recommendations to Vice President
18	Friday	College Closes for Christmas Holidays

**WINTER QUARTER, 1993***January*

1	Friday	New Year's Holiday
3	Sunday	Residence Halls Open 1:00 P.M. (ALL STUDENTS)

4	Monday	Dining Hall Opens - Breakfast (7:00 A.M.)
4-5	Monday-Tuesday	Registration
6	Wednesday	First Day of Classes
7-8	Thursday-Friday	Late Registration and Schedule Adjustment Period (ADD AND DROP). Friday is the last day to register or enter classes. REGISTRATION ENDS
15	Friday	Last Day to File Applications for June Graduation
15	Friday	Dean's Conference with applicants not recommended for promotion
15	Friday	Notification of non-renewal of contract to non-tenured faculty in their initial one year contract due to Vice President
15	Friday	Vice President Submits Promotion Recommendations to President
18	Monday	Martin Luther King's Birthday (HOLIDAY)
20	Wednesday	Academic Council Meetings, Colston A-B, 11:00 A.M.
27	Wednesday	Faculty Meeting, Business School Auditorium
29	Friday	Faculty Applications for Tenure to Department Heads

### *February*

5	Friday	Department Heads Submit Recommendations for Tenure to Deans
8-9	Monday-Tuesday	University System Language Skills Examination (REGENTS' TEST). Faculty requested not to schedule other exams on these days.
10	Wednesday	Recommendations of Promotion to Chancellor's Office
10-11	Wednesday-Thursday	Mid-Quarter Examinations
12	Friday	Reporting of Mid-Quarter Deficient Grades
15	Monday	Deans Submit Recommendations of Tenure to Vice President
15-26	Monday-Friday	Pre-Advisement and Advanced registration for Spring Quarter
22-23	Monday-Tuesday	Pre-Advisement for the Evening Degree Program for Spring Quarter

16	Tuesday	Last Day to Drop Classes Without Penalty
24	Wednesday	Academic Vice President's meeting with School of Humanities and Social Sciences Faculty
26	Friday	Vice President Submits Recommendations of Tenure to President
<i>March</i>		
5	Friday	Honors Convocation (All College Assembly)
8	Monday	Recommendation of Tenure to Chancellor's Office
10	Wednesday	Academic Vice President meets with School of Sciences and Technology Faculty
16	Tuesday	Last Day of Classes
17-19	Wednesday-Friday	Final Examinations
19	Friday	Dining Hall Closes After Dinner Meal
22	Monday	Report Final Grades Winter Quarter Ends
22-26	Monday-Friday	SPRING BREAK

### SPRING QUARTER, 1993

#### *March*

29	Monday	Dining Hall Opens (7:00 P.M.)
29	Monday	Registration (One day)
30	Tuesday	First Day of Classes

#### *April*

1-2	Thursday-Friday	Late Registration and Schedule Adjustment Period (ADD & DROP). Friday is the last day to register or enter classes. REGISTRATION ENDS.
2	Friday	Deans and Directors Submit Annual Class Schedules to the Registrar
2	Friday	Faculty Place Orders for Caps and Gowns for June Graduation
2	Friday	Notification of non-renewal of contract to non-tenured faculty members with two or more years of service to College due to Vice President

7	Wednesday	Academic Council Meeting, 11:00 A.M.
9	Friday	GOOD FRIDAY – HOLIDAY
28	Wednesday	College Faculty Meeting, School of Business

### *May*

3-4	Monday-Tuesday	University System Language Skills Examination (REGENTS' TEST). Faculty requested not to schedule other exams on these days.
3-14	Monday-Friday	Pre-Advisement and Advanced Registration for Summer Quarter
5-6	Wednesday-Thursday	Mid-Quarter Examinations
7	Friday	Catalog Revisions for 1993-94 due in Vice President's Office
7	Friday	Reporting of Mid-Quarter Deficient Grades
10-11	Monday-Tuesday	Pre-Advisement for the Evening Degree Program for Summer School
14	Friday	Last Day for Dropping Classes Without Penalty
19	Wednesday	Academic Council Meeting, 11:00 A.M.
31	Monday	MEMORIAL DAY - HOLIDAY

### *June*

2	Wednesday	Faculty Meeting, School of Business Auditorium, 4:00 P.M.
4	Friday	Last Day of Classes
5	Saturday	Senior's Reception for Parents President's Reception for Seniors
6	Sunday	Commencement
7-9	Monday-Wednesday	Final Examinations
9	Wednesday	Dining Hall Closes After Dinner Meal
10	Thursday	Residence Halls Close at 4:00 P.M.
10	Thursday	Report Final Grades Spring Quarter Ends



## SUMMER QUARTER, 1993

### *June*

20	Sunday	Residence Halls Open (8:00 A.M.) All students
21	Monday	Dining Hall Opens - Breakfast (7:00 A.M.) All Students
21	Monday	Registration, Sessions I, II and III
22	Tuesday	First Day of Classes, Sessions I, II
22-23	Tuesday-Wednesday	Late Registration and Schedule Adjustment Period. (ADD & DROP). Wednesday is the last day to register or enter classes for Sessions I and II. REGISTRATION ENDS.

### *July*

1	Thursday	Reporting of Mid-Quarter Deficient Grades (Session II)
5	Monday	FOURTH OF JULY – HOLIDAY
14-15	Wednesday-Thursday	Final Examinations - Session II
16	Friday	Reporting of Final Grades - Session II
19-20	Monday-Tuesday	University System Language Skills Examination (REGENTS' TEST)
19	Monday	Registration for Session III
20	Tuesday	First Day of Classes - Session III
20	Tuesday	Reporting of MidQuarter Deficient Grades Session I
22	Wednesday-Thursday	Late Registration and Schedule Adjustments. (ADD AND DROP). Thursday is the last day to register or enter classes for Session III. REGISTRATION ENDS.
30	Friday	Reporting of Mid-Quarter deficient Grades Session III

### *August*

8	Sunday	Commencement
10	Tuesday	Last Day of Classes - Sessions I and II
11-12	Wednesday-Thursday	Final Examinations - Sessions I and III

13	Friday	Report Final Grades - Sessions I and III
13	Friday	Dining Hall Closes After Dinner Meal
14	Saturday	Residence Halls Closes at 4:00 P.M.

**SUMMER SESSION 1993**

Session I (June 21 - August 13, 1993)  
Class Hour: 70 minutes (5 days per week)

Session II (June 21 - July 16, 1993)  
Class Hour: 165 minutes (5 days per week)

Session III (July 19 - August 13, 1993)  
Class Hour: 165 minutes (5 days per week)

Class Hours for Sessions II and III (5 days per week):

1st	8:00 A.M. - 10:45 A.M.
2nd	11:00 A.M. - 1:45 P.M.
3rd	2:00 P.M. - 4:45 P.M.
4th	6:00 P.M. - 8:45 P.M.

# UNIVERSITY SYSTEM OF GEORGIA

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 Systems and Procedures  
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Carolina
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Ph.D., Howard University; M.A., A.B., North Carolina Central University.
- Prince K. Mitchell . . . . . Vice President for Business and Finance  
B.S., Savannah State College.
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Ed.D, University of Massachusetts, Amherst; M.A., Catholic University;  
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- Robert L. Ray . . . . . Registrar  
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- Vicki B. Minor . . . . . Executive Director Development and  
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B.B.A., M.B.A., Texas Southern University
- Roy A. Jackson . . . . . Director of Admissions  
B.S., Savannah State College; M.Ed., Savannah State/Armstrong State;  
Ph.D., Howard University.
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A.B., Morehouse College; M.S.L.S., Atlanta University; M.B.A., Georgia Southern  
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D.B.A., Harvard Business School
- Ja. A. Jahannes . . . . . Dean, School of Humanities and  
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B.S., Savannah State College; M.S., University of Michigan; Ph.D., Washington  
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B.A., California State Polytechnic University; M.S., M.S.P.A., Ph.D., Florida State  
University.
- Gary F. Norsworthy . . . . . Dean, Coastal Georgia Center for Continuing  
Education Savannah State College-Armstrong State College  
B.A., M.A., Ph.D., Florida State University.
- George Thomas, Sr. . . . . Acting Director, Developmental Studies  
B.S., Savannah State College; M.S., Oklahoma State University; Ed.D., Nova  
University.



## THE UNIVERSITY SYSTEM OF GEORGIA

The University System of Georgia includes all state-operated institutions of higher education in Georgia — 4 universities, 15 senior colleges, 15 two-year units. These 34 public institutions are located throughout the state.

A 15-member constitutional Board of Regents governs the University System, which has been in operation since 1932. Appointment of Board members — five from the state-at-large and one from each of the state's 10 Congressional Districts — are made by the Governor, subject to confirmation by the State Senate. The regular term of Board members is seven years.

The Chairperson, the Vice Chairperson, and other officers of the Board are elected by the members of the Board. The Chancellor, who is not a member of the Board, is the chief executive officer of the Board and the chief administrative officer of the University System.

The overall programs and services of the University System are offered through three major components: Instruction; Public Service/Continuing Education; Research.

INSTRUCTION consists of programs of study leading toward degrees, ranging from the associate (two-year) level to the doctoral level, and certificates.

Requirements for admission of students to instructional programs at each institution are determined, pursuant to policies to the Board of Regents, by the institution. The Board establishes minimum academic standards and leaves to each institution the prerogative to establish higher standards. Applications for admission should be addressed in all cases to the institutions.

A Core Curriculum, consisting of freshman and sophomore years of study for students whose educational goal is a degree beyond the associate level, is in effect at the universities, senior colleges, and junior colleges. This Curriculum requires 90 quarter-credit hours, including 60 in general education — humanities, mathematics and natural sciences, and social sciences — and 30 in the student's chosen major area of study. It facilitates the transfer of freshman and sophomore degree credits within the University System.

Instruction is conducted by all institutions.

PUBLIC SERVICE/CONTINUING EDUCATION consists of non-degree activities, primarily, and special types of college-degree-credit courses.

The non-degree activities are of several types, including short courses, seminars, conferences, lectures, and consultative and advisory services, in a large number of areas of interest.

Non-degree public service/continuing education is conducted by all institutions.

Typical college-degree-credit public service/continuing education courses are those offered through extension center programs and teacher education consortiums.

RESEARCH encompasses investigations conducted primarily for discovery and application of knowledge. These investigations include clearly defined projects in



some cases, non-programmatic activities in other cases. They are conducted on campuses at many off-campus locations.

The research investigations cover a large number and a large variety of matters related to the educational objectives of the institutions and to general societal needs.

Most of the research is conducted through the universities; however, some of it is conducted through several of the senior colleges.

The policies of the Board of Regents for the government, management, and control of the University System and the administrative actions of the Chancellor provide autonomy of high degree for each institution. The executive head of each institution is the President, whose election is recommended by the Chancellor and approved by the Board.

# Institutions of the University System of Georgia

H — On-Campus Student Housing Facilities  
 Degrees Awarded: A — Associate; B — Bachelor's; J — Juris Doctor;  
 M — Master's; S — Specialist in Education; D — Doctor's

## Universities

Athens 30602  
 University of Georgia — H; B,J,M,S,D  
 Atlanta 30332  
 Georgia Institute of Technology — H; B,M,D  
 Atlanta 30303  
 Georgia State University — A,B,M,S,D  
 Augusta 30912  
 Medical College of Georgia — H; A,B,M,D  
 Statesboro 30460  
 Georgia Southern University — H; A,B,M,S

## Senior Colleges

Albany 31705  
 Albany State College — H; B,M  
 Americus 31709  
 Georgia Southwestern College — H; A,B,M,S  
 Augusta 30910  
 Augusta College — A,B,M,S  
 Carrollton 30118  
 West Georgia College — H; A,B,M,S  
 Columbus 31993  
 Columbus College — A,B,M,S  
 Dahlonega 30597  
 North Georgia College — H; A,B,M  
 Fort Valley 31030  
 Fort Valley State College — H; A,B,M  
 Marietta 30061  
 Kennesaw College — A,B  
 Marietta 30060  
 Southern Technical Institute — H; A,B  
 Milledgeville 31061  
 Georgia College — H; A,B,M,S  
 Morrow 30260  
 Clayton State College — A,B  
 Savannah 31406  
 Armstrong State College — H; A,B,M  
 Savannah 31404  
 Savannah State College — H; A,B,M  
 Valdosta 31698  
 Valdosta State College — H; A,B,M,S

**Two-Year Units**

Albany 31707  
Darton Junior College—A  
Atlanta 30310  
Atlanta Metropolitan College—A  
Bainbridge 31717  
Bainbridge College—A  
Barnesville 30204  
Gordon College—H; A  
Brunswick 31523  
Brunswick College—A  
Cochran 31014  
Middle Georgia College—H; A  
Dalton 30720  
Dalton College—A  
Decatur 30034  
DeKalb College—A  
Douglas 31533  
South Georgia College—H; A  
Gainesville 30403  
Gainesville College—A  
Macon 31297  
Macon College—A  
Rome 30161  
Floyd College—A  
Swainsboro 30401  
East Georgia College—A  
Tifton 31793  
Abraham Baldwin Agri. College—H; A  
Waycross 31501  
Waycross College—A

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University System of Georgia  
244 Washington Street, S.W.  
Atlanta, Georgia 30334

## HISTORY

By Act of the General Assembly on November 26, 1890, the State of Georgia "established in connection with the State University, and forming one of the departments thereof, a school for the education and training of Negro students." A commission was appointed to procure the necessary grounds and buildings, and to prescribe a course of study that would include those studies required by the Morrill Land-Grant Acts of 1862 and 1890.

The Commission on the School for Negro Students was designated as the Board of Trustees for the School, with perpetual succession subject to the general Board of trustees of the University of Georgia. The Chancellor of the University of Georgia was given general supervision of the school.

A preliminary session of the school was held between June 1 and August 1, 1891, at the Baxter Street School building in Athens, Georgia. Richard R. Wright, the first principal, and three other instructors comprised the faculty. In the following year the school was moved to its present site, which is approximately five miles southeast of the Courthouse of Savannah, Georgia, partly in Savannah and partly in Thunderbolt. The school was given the name "The Georgia State Industrial College for Colored Youths," and its faculty consisted of Major Wright as President, instructors in English, mathematics, and natural sciences, a superintendent of the mechanical department, and a foreman of the farm. The College awarded its first baccalaureate degree in 1898.

During the thirty years that Major Wright served as President of the College, enrollment increased from 8 to 585 and the curriculum was expanded to include a normal division in addition to four years of high school. Training in agriculture and the mechanical arts also was begun.

The first women students were admitted as boarders in 1921; the first summer session was conducted in 1922; and in 1925 the governing body of the College was changed from a Commission with "perpetual succession" to a Board of Trustees whose members were appointed for four year terms. All of these changes occurred during the presidency of C.G. Wiley, the first alumnus of the College to become president, who served from 1921 to 1926.

Under President Benjamin F. Hubert (1926-1947), the entire academic program was reorganized. The high school and normal departments were discontinued and the school became a four-year college. In 1931, when the University System was placed under a Board of Regents, the College began to offer additional bachelor's degree programs with majors in English, the natural sciences, social sciences, and business administration, as well as in agriculture and home economics.

Until 1947, the college served as the State Land-Grant Institution for Negroes. In that year this function was assumed by Fort Valley State College.

During the administration of President James A. Colston (1947-1949), the faculty was strengthened, and improvements were made in the physical plant. Among the programs that were launched at this time were the Alumni Scholarship Drive, Campus Chest, Annual Men's Day, Religious Emphasis Week, Freshmen Week, and the Cultural Artists Series. Expanded programs of students



personnel services, public relations, a reading clinic, and an audio visual aids laboratory were instituted under the leadership of President Colston.

Dean W. K. Payne became acting president of the college on September 1, 1949. The Regents of the University System of Georgia changed the name of the College from Georgia State College to Savannah State College on January 18, 1950. Dr. Payne became the fifth President of the college in March 1950; he served in this capacity until his death on July 26, 1963.

At the beginning of Dr. Payne's administration, Savannah State College was granted membership in the American Council on Education. During the course of his administration the curriculum was expanded and improved and the institution was admitted to membership in the Southern Association of Colleges and Schools. In addition, the academic program of the College was organized under seven divisions — Business Administration, Education, Humanities, Natural Sciences, Social Sciences, Technical Sciences, and Home Study.

Timothy C. Meyers served as acting president from the time of Dr. Payne's death until November 1, 1963. Meyers had served as dean of the faculty since September, 1953.

Under the leadership of Dr. Howard Jordan, Jr. (November 1, 1963 through January 31, 1971), significant, far-reaching and innovative programs were initiated in all aspects of the College's development. Curricula improvements in the general education program in teacher education, and in business administration, as well as other areas, were carried forward. A graduate studies program in elementary education was initiated in the summer of 1968. The mantle of educational leadership at Savannah State College passed from Dr. Jordan to Dr. Prince A. Jackson, Jr., on February 1, 1971.

Many of the improvements and innovations begun during President Jordan's administration came to fruition during the first year of Dr. Jackson's tenure. At the time of this appointment, the new President was chairman of the Division of Natural Sciences and director of the Institutional Self-Study which resulted in reaccreditation of the College by the Southern Association of Colleges and Schools in December, 1971. During that same year the College was accredited by the National Council for the Accreditation of Teacher Education (NCATE). The three engineering technology programs—civil, electronics, and mechanical—were accredited by the Engineers' Council for Professional Developments in 1973. President Jackson, the second alumnus of the College to become its President provided vigorous and dynamic leadership geared to the task of increasing all of the College's resources and employing them to meet more effectively the rising aspirations of Black Americans and other disadvantaged persons for a richer and more rewarding life. Dr. Jackson served until March 27, 1978, when he was succeeded by Dr. Clyde W. Hall, who at the time of his appointment as acting president was chairman of the Division of Technical Sciences.

In September 1979, due to the desegregation plan mandated by the Department of Health, Education and Welfare, the faculty and students in the Division of Education at Savannah State College were transferred to Armstrong State College and Savannah State College received the faculty and students in the Division of Business from Armstrong State College in a historic program swap. This program swap resulted in the creation of a new School of Business at Savannah State College during the 1979-80 academic year.



Additionally, on April 13, 1980 the Board of Regents of the University System of Georgia approved a new Administrative organization plan for Savannah State College for 1980-81. Under the plan Savannah State was reorganized into three schools — Business, Humanities and Social Sciences, and Sciences and Technology. On September 15, 1980, Dr. Wendell G. Rayburn became the eighth president of Savannah State College. Dr. Rayburn served the college for eight years. Under his leadership on the undergraduate level academic programs in social work were initiated and received professional accreditation. At the graduate level, a master's degree in public administration was begun. Dr. Rayburn was also responsible for a resurgence by the faculty and staff of participation in public service efforts which benefit the Savannah community.

On February 1, 1988, Dr. Wiley S. Bolden became the acting president of Savannah State College. Dr. Bolden served as acting president until August 31, 1989.

On September 1, 1989, Dr. William E. Gardner, Jr. became the ninth president of Savannah State College. On April 23, 1991, after serving with great promise for twenty months, Dr. Gardner died. During his brief tenure as President, he initiated several new programs. Among them were the following: Teacher Certification Initiative; Advanced Water Technology Institute; and the Hospitality Management Program.

At an assembly of the faculty, staff and students held on May 3, 1991, Dr. Annette K. Brock was named Acting President by Dr. H. Dean Propst, Chancellor of the University System of Georgia.

## **Building Facilities and Landscape Development**

The campus, comprising 165 acres, presents a unique setting of natural beauty. Among its 38 buildings are two that were constructed during the administration of Major Richard R. Wright: Hill Hall (1901), and Hammond Hall (1915), both of which have been extensively renovated in recent years. Hill Hall and Hammond Hall are currently unoccupied.

W.K. Payne Hall, a two-story air conditioned building, is a main classroom building. In addition to its fifteen classrooms, it also provides office space for thirty-two instructors (including four departmental offices), data processing facilities, a secretarial center, a language laboratory, a reading clinic and the Learning Resource Center. Most of the classes in the English, Social Sciences, and Modern Languages are held in this facility.

Other classroom buildings, and the Departments that each houses are Herty Hall (1937)—Mathematics and Physics; Hubert Technical Sciences Center (1960)—Engineering Technology and Chemistry; Morgan Hall (1936) and Morgan Hall Annex; J. F. Kennedy Fine Arts Center (1967)—Fine Arts; the Griffith-Drew Center for the Natural Sciences (1971)—Biology; Wiley-Wilcox Gymnasium Complex — Physical Education, the Marine Biology Building (1989); and, the School of Business Building (1989).

Completing the physical facilities of the campus are those buildings used for activities that are auxiliary to the instructional process, those used as student residence halls and those used to house the maintenance and operational staffs. The Martin Luther King-Varnetta Frazier Student Center Complex (1969) houses the Student Counseling Offices, the College Dining Hall, the Post Office, and Bookstore.

Three new buildings were completed in 1976. A new library, destined to be the first circular-shaped library in the state, was occupied that year and serves as the hub for the other buildings located on the southern portion of the campus. Adjacent to the new library is the Helen Adele Whiting Hall. This building houses the Developmental Studies Department. The third new building is the NROTC Armory located adjacent to the stadium. A portion of this building serves as an athletic field house. In 1982 the President's House and a Health Services Building were completed.

Residence halls include — Smith-Bowen for women (1971) and Melvin Bostick Men's Residence Hall (1972). Both dormitories are air-conditioned, as is A. E. Peacock Hall (1967) and Lockette Hall (1965). Peacock Hall accommodates 180 men and Lockette Hall, 180 women. Lester Hall (1985), a dormitory for young women, completes the list of residence halls now used for housing accommodations. Camilla Hall (1938) has been converted to married student housing. Wright Hall (1951), a former male dormitory, is being utilized as a female dormitory. The studio for FM radio station WHCJ is also in Wright Hall.

The new addition to the Student Center, will provide office space for the Vice President for Student Affairs, a President's private dining room, snack bar with seating capacity of 134, a theater with seating capacity of 538, and game room facilities.

Most of the plant operations are directed from Medgar Evers Plant Operations Complex, a modern facility that houses the main offices for Plant Operations and the College Warehouse. Housekeeping services are now housed in the former field house.

# PURPOSE AND GOALS OF THE COLLEGE

## MISSION STATEMENT:

Chartered by the State of Georgia in 1890 as a department of the State University "for the education and training of Negro students," Savannah State College is a senior, residential unit of the University System of Georgia whose historic mission, while of continuing importance, has broadened to embrace individuals regardless of race, ethnicity, culture, or age. Central to this mission is a commitment to accessibility and excellence. Within guidelines established by the Board of Regents, the College encourages applications from all who are interested in pursuing higher education and admits students with varying levels of college preparedness. Through its devotion to teaching, the College endeavors to produce graduates who can effectively compete with their counterparts from other institutions for employment in business, industry, human services, communications, government, and the military; who succeed in post baccalaureate education, evidence broad intellect, uphold democratic principles and values, respect individual and cultural differences, and promote social justice.

Believing that a strong liberal arts foundation enhances career preparation and promotes lifelong learning, the College requires students to complete a core curriculum in the humanities, the sciences, and the social sciences in addition to the requirements of their chosen fields of study. In the context of a nurturing environment the College seeks to utilize the abundant possibilities for experiential and service learning, the challenging potential of recent technology, and the richness of world cultures to enhance students' learning, to respond to their differing cognitive styles, to help them meaningfully link past, present and future, and to prepare them for meeting the challenges of the global community.

The College purports to develop and implement curricular, co-curricular, research, and public service activities that collectively address problems, issues, resources, and opportunities of the coastal area, the state, the nation and the larger world. Additionally, as a historically Black institution, Savannah State College is a unique cultural resource for the coastal region and as such endeavors to interpret and transmit the Black legacy to all.

Currently the College pursues its mission through efforts to achieve the following goals:

1. To prepare undergraduate students in the areas of business, the humanities, the sciences, the social sciences, and technology for careers and/or advanced study;
2. To prepare graduate students for careers in business, public administration, and social work. Savannah State College's three graduate programs, in business, in public administration and in social work, are offered in affiliation with the Georgia Southern Regional University which grants all graduate degrees. This affiliate arrangement was approved by the Board of Regents of the University System of Georgia, effective July 1, 1990.
3. To introduce students to the content, structure, and methods of inquiry in the broad fields of knowledge;



4. To strengthen students' basic skills in communications, quantitative thinking and independent study;
5. To cultivate in students habits of critical thinking and problem solving;
6. To increase students' social competence in multi-racial, multi-ethnic, and multi-cultural settings;
7. To deepen students' commitment to advocacy for human welfare and human rights;
8. To offer learning opportunities for students with potential who might not ordinarily seek higher education.
9. To foster students' personal-social development in respect to physical fitness and wellness; personal effectiveness habits, human relations skills; and appreciation of the arts;
10. To implement a support system for students which includes financial aid, counseling, tutoring, job placement and follow-up;
11. To provide activities, programs, and services and to share personnel and physical facilities to help meet community and regional needs for education, recreation, entertainment, cultural events, technical assistance, and economic development;
12. To encourage faculty research and scholarly and creative efforts to help solve problems in surrounding communities and/or to contribute to the academic disciplines.

# THE CORE CURRICULUM, SCHOOLS, DEGREES, AND PROGRAMS

## THE CORE CURRICULUM

All bachelor's degree programs and associate degree programs require that students complete a 90 quarter credit hour core of general education courses.

These courses form the foundation of degree programs and guarantee transfer of credit among all colleges and universities in the University System of Georgia. General education, broadly conceived, is that education which is needed by all citizens in a democratic society: the humanities; mathematics and the natural sciences; and the social sciences. General education is seen not only as the accumulation of factual knowledge in these areas, but also as a pursuit of learning, attitudes, competencies, and values believed to give students a sense of meaning and direction in their lives.

The core requirements are as charted below, although specific courses may vary according to the degree sought. The courses should be completed before a student begins junior year courses.

### Area I. Humanities: 20 hours required

English 107-108-109 . . . . .	15 hours
Humanities 232 . . . . .	5 hours

### Area II. Mathematics and Science: 20 hours required

Mathematics . . . . .	10 hours
Two-quarter sequence in one A Laboratory Science BIO, CHE, PHY, PHS, 10 hours	

### Area III. Social Sciences: 20 hours required

World Civilization, United States History, Government,  
Psychology, and Sociology

### Area IV. Courses Appropriate to the Major: 30 hours required

Area IV courses are selected by the faculty of each  
department or school to provide the necessary  
foundation upon which the students will build their  
major courses as juniors and seniors.

### Other General Requirements: 9-11 hours required

- A. The faculty requires the completion of one introductory course which assists students in making the transition to college and prepares them to be better, more effective students. 3-5 hours
- B. The faculty also requires students to complete Physical Education activity courses offered through the Department of Recreation. 6 hours



SCHOOLS

The curriculum of the College is delivered through three schools and one department: The School of Business, The School of Humanities and Social Sciences, The School of Sciences and Technology, and the Developmental Studies Department.

Through its three schools, the College awards the baccalaureate degree, with majors in accounting, information systems, management, marketing, English language and literature, music, criminal justice, history, political science, social work, sociology, chemistry, biology, marine biology, environmental studies, mathematics, civil engineering technology, mechanical engineering technology, electronic engineering technology, chemical engineering technology, mass communications, computer science technology, and physics.

An Associate of Science degree is offered with majors in marine science technology, Chemical Engineering Technology, and Computer Engineering Technology.

Minor fields of specialization are available in accounting, economics, finance, information systems, general business administration, management, marketing, administrative services, English, mass communications, religious and philosophical studies, French, Spanish, German, art, music, biology, chemistry, mathematics, electronic/physics, computer science, naval science, Afro-American Studies, criminal justice, history, political science, psychology, industrial technology management and engineering technology.

Minor programs are to be approved by a student's major department in consultation with the minor department.

SCHOOL OF BUSINESS . . . . . *Bachelor of Business Administration*  
Majors: Accounting, Information Systems, Management and Marketing.

*Master of Business Administration*

SCHOOL OF HUMANITIES AND SOCIAL SCIENCES . . . . *Bachelor of Arts*  
Majors: English Language and Literature, Music, History, Medical Technology, Mass Communications, and Recreation.

*Bachelor of Science*

Majors: Criminal Justice, Sociology, and Political Science.

*Bachelor of Social Work*

*Master of Public Administration*

SCHOOL OF SCIENCES AND TECHNOLOGY . . . . . *Bachelor of Science*  
Majors: Chemistry, Biology, Marine Biology, Environmental Studies, Mathematics, Civil Engineering Technology, Electronics Engineering Technology, Mechanical Engineering Technology, Chemical Engineering Technology, Computer Science Technology, Physics, Medical Technology.

Associate of Science Degree

Areas: Marine Science Technology, Computer Engineering Technology, Chemical Engineering Technology.

**ROTC PROGRAMS:**

Through the college's Army and Naval ROTC Programs Savannah State College students can prepare for commissioned service as regular or reserve officers in the Army, Army National Guard, Navy, or Marine Corps, commensurate with earning their degree. The Army and Naval ROTC Programs constitute an academic minor in military and naval science, respectively.

**ACCREDITATION**

Savannah State College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award the associate and baccalaureate degrees.

Savannah State College has also earned the following specialized accreditations:

Civil Engineering Technology—by the Technology Accreditation Commission of the Accreditation Board for Engineering and Technology

Electronics Engineering Technology—by the Technology Accreditation Commission of the Accreditation Board for Engineering and Technology and by the National Association of Radio and Telecommunications Engineers, Inc. (NARTE)

Mechanical Engineering Technology—by the Technology Accreditation Commission of the Accreditation Board for Engineering and Technology

Computer Engineering Technology—by the Technology Accreditation Commission of the Accreditation Board for Engineering and Technology

Social Work—by the Council on Social Work Education

# **ACADEMIC AFFAIRS**

## **UNDERGRADUATE ADMISSION TO THE COLLEGE**

### **GENERAL INFORMATION**

A person who wishes to enroll at Savannah State College must file an application form which can be obtained from the Director of Admissions. An applicant who is a high school student should file an application as early as possible during the senior year. All applications must be filed at least twenty days prior to the date of registration for the quarter in which the applicant plans to enroll. An applicant must furnish evidence indicating that he or she has the ability to do college level work.

All new students (freshmen, transfers, and others) attending regularly scheduled classes or receiving resident credit will be required to submit a Certificate of Immunization (measles, mumps, rubella) prior to attending such classes. The certificate will be kept on file and will be valid throughout the tenure of the student. Except for students who have religious objections and students whose physicians have certified that they cannot be immunized because of medical reasons, students who have not presented evidence of immunization as set forth above, will be denied admission to the College until such time as they present the required immunization certification.

Savannah State College reserves the right to reject applications at any time it appears that students already accepted for the quarter for which the applicants wish to enroll will fill the institution to its maximum capacity. The college also reserves the right to reject applicants who are not residents of Georgia.

Savannah State College reserves the right to employ appropriate assessment mechanisms to ascertain the suitability of applicants to enroll in the College and to deny enrollment or admission to individuals based upon the results of the assessment.

The College reserves the right to withdraw admission prior to or following enrollment if the student becomes ineligible as determined by the standards of the College or Board of Regents.

### **APPLICATION PROCEDURES AND REQUIREMENTS**

**Freshman Applicants** — those applicants who have never enrolled in an accredited college or university.

#### **Application Checklist**

- Complete undergraduate Application for Admission (may be obtained from the Office of Admissions, P. O. Box 20209, Savannah, Georgia 31404, Telephone (912) 356-2181.
- Submit \$10.00 nonrefundable application fee with the application (check or money order only).
- Completed Certificate of Immunization.



- Request high school to forward Scholastic Aptitude Test (SAT) of the College Board or the Assessment of the American College Testing Program (ACT). Information for taking these tests and/or obtaining your results may be supplied by your high school counselor or you may write "directly to CEEB" P.O. Box 592, Princeton, New Jersey 08540. For the ACT, write P.O. Box 451, Iowa City, Iowa 52243. The CEEB code number for Savannah State College is 5609 and the ACT code number is 0858. (Scores reported on an official high school transcript are also acceptable.) **NOTE:** An institutional SAT is administered for applicants on a space available basis each quarter at Savannah State College. For further information, please contact our testing office at (912) 356-2202. Institutional SAT's administered at other institutions are not acceptable.
- Official percentile results of the General Equivalency Diploma (GED) test must be submitted in addition to your official high school transcript if you earned the Equivalency Diploma. Information about taking the GED may be obtained from your State Department of Education.

### **Requirements for Regular Admission as a Freshman**

The following minimum requirements must be met in order for a student to receive consideration as a freshman. It should be noted, however, that admission is a selective process and satisfying the minimums will not necessarily guarantee acceptance without additional testing. If a file is not completed in time for testing to be scheduled prior to registration, it may be necessary to delay the application to a future quarter.

1. An applicant must be a graduate of a regionally accredited high school with a diploma (or the General Equivalency Diploma — GED) as opposed to the certificate of attendance. An applicant who is not a high school graduate may be considered for admission based upon completion of the General Education Development Examination (GED) with a score that satisfies the minimum requirements of the State of Georgia. the total score must be 225 or higher. No score lower than 35 will be acceptable in any area, and the composite or average score must be 45 or more.
2. The following College Preparatory Curriculum (CPC) course of study is required of students graduating from high school in the Spring of 1988, or later, who plan to enroll in Savannah State College programs leading to the baccalaureate degree.

### **Course (Units)**

English (4)	— emphasis in grammar usage, literature (American and World), and advanced composition skills.
Science (3)	— emphasis in physical science and two lab courses in biology, chemistry, or physics.
Mathematics (3)	— two courses in algebra and one in geometry.
Social Science (3)	— emphasis in American History, economics and government.

### Foreign Language (2)

— two courses in one language emphasizing speaking, listening, reading and writing.

3. The minimum regular admission requirements of Savannah State College are a combined Scholastic Aptitude Test (SAT) score of at least 750 (with a score of not less than 350 on the verbal section and 350 on the mathematics section, or an American College Testing Program (ACT) composite score of not less than 19 (with a score of not less than 18 on the English section and 16 on the mathematics section individually).
4. Prior to registration, applicants accepted into the Department of Developmental Studies will be required to take the Collegiate Placement Examination (CPE) for advisement and placement purposes. The Department of Developmental Studies will notify the student of test dates and times. The CPE helps to determine whether an individual possesses the necessary proficiency in English, reading and mathematics. Students are placed in the appropriate developmental course(s) in which they need assistance. Upon satisfactory completion of the requirements as defined by an academic adviser, a student may proceed in an undergraduate degree program. **Note:** Students whose performance on the CPE exempts them from the need for any developmental studies coursework will be re-accepted to the degree program for which they originally applied.

### Provisional Admission

Students who do not meet the College Preparatory Curriculum will be considered for provisional admission to the College. The following represents the Savannah State College's criteria for provisional admission.

1. **English** Students graduating with less than the four required units of English will be required to take the Collegiate Placement Examination (CPE) in English and Reading. Based on the score on this test, the student would (1) exempt Developmental Studies English and Reading, or (2) be placed in Developmental Studies English and/or reading.
2. **Mathematics** Students graduating with less than three required units of mathematics will be required to take the Collegiate Placement Examination (CPE) in mathematics. Based on the score on this test, the student would (1) exempt Developmental Studies mathematics, or (2) be placed in Developmental Studies mathematics at the appropriate level.
3. **Science** Students graduating with less than the three required units of science will be required to take an additional five hour course (for credit) in a laboratory science. Students will be advised to take a Physical Science (PHS 203) core course. Grade of "C" required.
4. **Social Science** Students graduating with less than three required units of social science will be required to complete one additional five quarter hour course (for credit). Students will be advised to take Geography (SOS 111). Grade of "C" required.



5. **Foreign Language** Students graduating with less than the two units of the same foreign language will be required to complete (for credit) one additional five quarter hours introduction to foreign language course. Students will be advised to take either French 141, German 151 or Spanish 161. Grade of "C" required.

**Note:** Deficiencies in science, social science, or foreign language should be satisfied during the student's first quarter of enrollment.

Except as provided in the paragraphs below, College Preparatory Curriculum deficiencies for native students and those transferring within the University System of Georgia must be completed before the student has earned 45 hours of college-level credit. Once these students have earned 45 hours of college-level credit and have not satisfied College Preparatory Curriculum deficiencies in science, social science, or foreign language, they will be limited to enrollment in deficiency courses and shall not take any other college-level courses.

Students transferring from outside the University System or from a program not requiring the College Preparatory Curriculum shall satisfy any deficiencies immediately upon entering the institution or degree program, or as soon as possible thereafter, but before the student earns 45 hours of college-level credit at the institution or in the new degree program.

Students may satisfy College Preparatory Curriculum deficiencies with transfer courses which are normally accepted for Core Curriculum transfer in Areas II and III and in which students have received a grade of "C" or better. Transfer courses used to satisfy College Preparatory Curriculum deficiencies will not count toward the completion of the Core Curriculum or other graduation requirements.

#### Exceptions to the CPC Requirement

1. Any applicant who graduated from high school prior to Spring of 1988 is exempt from CPC requirements.
2. An applicant applying for any certificate (non-degree) program offered by Savannah State College is exempt from the CPC requirements.

#### Conditional Admission

An applicant who qualifies for admission to the College but who does not qualify for regular admission will be granted conditional admission. A student is conditionally admitted to the College if the SAT score is less than 750 or any part of the SAT score (verbal or math) is less than 350. A student is conditionally admitted to the College if the ACT Composite score is less than 19 or ACT English is less than 18, or ACT Math is less than 16. An applicant who scores less than 250 verbal or 280 mathematics on the SAT (less than 13 on the ACT English or less than 14 on the ACT math) and has less than a 1.8 high school grade point average on all academic courses will be denied admission to the College.

All conditionally admitted students must take the Collegiate Placement Examination (CPE) in order to qualify for regular admission. This examination should be taken before the student's first registration at the College.

Any student placed in a course numbered below 100, either by their SAT (or ACT) scores, or by the CPE scores, will be considered a conditionally admitted Developmental Studies student.

Any other courses taken prior to completing and passing appropriate parts of the CPE must be approved by the Developmental Studies Counselor or by an advisor within that department.

A student in the Developmental Studies Program must have a schedule of classes approved by the Counselor in Developmental Studies, or an advisor within that department each time the student registers.

A conditionally admitted student will exit Developmental Studies in the following ways:

1. Passing all required parts of the Collegiate Placement Examination.
2. If any required part of the CPE is not passed, the student will be required to enroll in the appropriate Developmental Studies course. Upon successful completion of all required Developmental Studies courses and passing the CPE, the student will exit Developmental Studies.

A student in Developmental Studies will be given four quarters per area to successfully exit that area. A student failing to exit an area after four attempts will be subject to Developmental Studies suspension. Copies of the policies of the Developmental Studies Program may be obtained from the Developmental Studies Department office.

## **ADMISSION OF OLDER STUDENTS**

Students who have not attended high school or college within the five years previous to their application for admission and have earned fewer than twenty transferable quarter credit hours of college credit are not required to take the SAT or the ACT. These students, however, must take the University System of Georgia's Collegiate Placement Examination and complete any Developmental Studies Program requirements.

### **Programs leading to career degrees (Associate of Applied Science or Certificates and Non-degree Students)**

For placement purposes, students admitted in this category must take the University System of Georgia's College Placement Examination (CPE) in reading, English, and in mathematics. For those students whose scores do not exceed the institution's minimum cutoff scores for Developmental Studies placement, the application of the Developmental Studies requirements depends on the students' program of study:

1. For those students who will take any course which has a Developmental Studies prerequisite in an area (or areas), all Developmental Studies requirements in that area (or areas) must be met.
2. For students who will take no courses with a Developmental studies prerequisite in an area (or areas), the Developmental Studies requirements do not apply. The Director of Developmental Studies will determine whether remediation is needed for these students and shall provide such remediation through appropriate means.

Students who meet Savannah State College requirements for regular admission are exempted from taking the College Placement Examination. Students who have earned an A.A.S. degree may, at the discretion of the Director of Admissions and the appropriate department head, be admitted to a program leading to the baccalaureate degree according to the criteria for admission of transfer students.

Students admitted in this category who have not completed the A.A.S. degree may transfer into programs that lead to a baccalaureate degree if they meet regular (or provisional) admission requirements or if they have earned at least twenty college credit hours with a 2.0 minimum grade point average. All College Preparatory Curriculum and Developmental Studies requirements apply to students in this category although available test scores and completed Developmental Studies work may be applied toward the fulfillment of these requirements.

## **TRANSFER STUDENTS**

General policies governing admission of transfer students and acceptance of credit toward advanced standing are as follows:

1. Transfer students completing high school in the Spring of 1988, or later, from Non-University System of Georgia institutions will be requested to submit their high school transcripts as part of their application process unless they have completed 45 hours of transfer credit in Core Curriculum (English, math, history, science, social sciences and humanities) courses. This requirement also applies to students enrolled in University System of Georgia institutions that do not require the College Preparatory Curriculum for admission.
2. Transfer students completing high school in the Spring of 1988, or later, transferring from University System of Georgia institutions will maintain their CPC status as determined by the first University System institution making the original CPC evaluation.
3. Transfer applicants completing high school prior to Spring of 1988 will follow the same procedure as freshman applicants except these applicants will not be required to meet the College Preparatory Curriculum requirements. In addition, these applicants who have achieved sophomore standing at the time of entrance, will not be required to submit their high school records. Such records may be required by the Office of Admissions, but normally the transcripts of previous college records will suffice in place of the high school record. Transfer applicants must ask the Registrar, of each college they have previously attended, to mail an official transcript of their records to the Office of Admissions at Savannah State College, regardless of the transferability of the credits.
4. Transfer applicants will not be considered for admission unless he/she is academically eligible to return to the college or university last attended, or unless the officials of the institution last attended recommended the applicant's admission.
5. Transfer applicants will be considered for admission to Savannah State College if on all work attempted at other institutions, their academic performance as shown by their grade-point-average is equivalent to the minimum standard required by Savannah State College students by



comparable standing. (See Academic Probation and Suspension Section for appropriate GPA and required credit hours).

6. Credit will be given for transfer work in which students received a grade of "C" or above. Credit will also be given for transfer work in which the students received grades of "D" at University System schools, with the limitation that no "D" grades will be accepted in ENGLISH, major and minor courses. College credit will not be allowed for such courses as remedial English or remedial mathematics or courses basically of secondary school level.
7. Transfer applicants must pay a \$10.00 non-refundable application fee.
8. The amount of credit that Savannah State College will allow for work done in other institutions within a given period of time may not exceed the normal amount of credit that could have been earned at Savannah State during that time.
9. Credit allowed for extension, correspondence, CLEP examination or military service schools shall not exceed a total of 45 quarter hours.
10. A transfer student who has earned excessive credit in freshman and sophomore courses may not be granted credit in excess of 101 quarter hours below the junior class level.
11. The College reserves the right to *reject* any or all credits from other institutions notwithstanding their accredited status when it determines through investigation or otherwise that the quality of instruction at such institutions is for any reason deficient or unsatisfactory. The judgement of the College on this question shall be final.
12. The evaluation of transfer credit is given a student during the first quarter of enrollment. The College reserves the right to disallow transfer credit for courses if the student's subsequent grades in required courses in the same subject fall below average.
13. The Registrar's Office will provide a preliminary evaluation of Transfer Credit and the Major Departments will evaluate and provide final approval for all transfer credit in their Departments.

## **DEVELOPMENTAL STUDIES TRANSFER STUDENT POLICY**

Conditionally admitted transfer students must meet the same admission requirements as individuals admitted to the College for the first time. A complete record of the student's past remedial course work and CPE scores must be on file in the Savannah State College Registrar's Office before the student can be admitted. Further, conditionally admitted transfer students must be eligible to return to their previous institutions before they will be considered for admission to Savannah State College.

## **TRANSIENT STUDENTS**

A student who has taken work in another college may apply for the privilege of temporary registration at Savannah State College. Such a student will ordinarily be one who expects to return to the college in which he was previously enrolled.

Transient status means that students are admitted for only a specified period of time, normally for one quarter. Applicants for transient status must file a regular application form and submit a statement from their dean or registrar that they are in good standing and have permission to take specific courses at Savannah State College. An application fee (\$10.00) is also required. Since transient students are not admitted as regular students, transcripts of college work completed elsewhere are not usually required of such applicants. Transient students who wish to remain at Savannah State College must submit additional statements from their dean or registrar or must meet all requirements for regular admission as transfer students.

### **SAVANNAH STATE COLLEGE STUDENTS TRANSIENT AT ANOTHER COLLEGE**

Savannah State College students who wish to take course work at another college with the intent to apply the courses to their academic record at Savannah State College may do so in accordance with regulations for transient status at another college. The student must meet the requirements stipulated by the other college, and, in order to apply the credit toward his or her academic record at Savannah State, must meet the academic regulations of Savannah State College. Consult with the Registrar for details prior to enrolling at another institution.

### **JOINT ENROLLMENT**

A student classified by a high school as a senior may apply for the privilege of enrollment to pursue college credit while attending high school. To be admitted, the student must satisfy the following:

1. A GPA of at least 3.0.
2. An SAT score of at least 900 (or an ACT composite no less than 23.)
3. A recommendation from the student's counselor or principal.
4. An excellent record in the field for which the student is seeking to enroll.
5. The written consent of parent or guardian (if the student is a minor).

## **EARLY ADMISSION**

Students who have completed the eleventh grade in high school and have demonstrated outstanding ability to achieve will be considered for early admission. To be admitted the student must meet the following requirements:

1. An SAT score of at least 1000 (or an ACT composite score no less than 25).
2. A GPA of 3.5 or better.



3. A recommendation from the student's counselor or principal.
4. The written consent of parent or guardian (if the student is a minor).

## **NON-DEGREE SEEKING STUDENTS**

Students who have been out of school for five years and who do not wish to pursue a degree, may apply for admission under a non-degree admissions policy. A student registering in the non-degree category must meet the following admissions requirements:

1. A high school diploma or GED equivalent.
2. Scores on the Collegiate Placement Examination (CPE) or equivalent prior to enrollment.
3. Enrollment in Developmental Studies courses in appropriate areas unless exempted by CPE scores.

NOTE: Non-degree students are exempted from completing the College Preparatory Curriculum, SAT or ACT, Georgia Legislative Requirements, and the Regents' Examination. Non-degree students are limited to twenty credit hours.

## **SPECIAL STUDENTS**

All students in classifications not otherwise covered in the College's admissions categories shall be required to meet all requirements prescribed for admission to undergraduate or graduate programs of work and to meet any additional requirements that may be prescribed by the College. Any exceptions to the admission policies may be made only with written approval of the Chancellor of the University System of Georgia.

## **READMISSION OF FORMER STUDENTS**

A student who has not been enrolled at Savannah State College for one or more quarters must apply for readmission on a form provided by the Admission Office. This requirements does not apply to students who do not register for courses during the summer quarter. A former student who has not attended another college since leaving Savannah State may be readmitted provided he is not on suspension at the time he wishes to reenter. A former student who has attended another college since leaving Savannah State must meet requirements for readmission as a transfer student or as a transient student, whichever is applicable. A student who is readmitted after an absence from the College for more than two years must meet degree requirements as listed in the bulletin in effect at the time of his return. An additional application fee is not required.

## **ADMISSION AS AUDITORS**

Students who submit evidence of graduation from an accredited high school or a GED certificate which satisfies the minimum score requirement of the State of Georgia may register as auditors. Students registered as auditors shall be required to pay the regular fees for enrollment and shall be prohibited from receiving credit at any later time for course work that they completed as auditors.

Applicants wishing to audit a course are exempt from the necessity of taking the SAT/ACT or the Collegiate Placement Examination (CPE). Students may not transfer from audit to credit status, nor from credit to audit status. Students who enroll only to audit courses are approved for one quarter at a time and must be approved each quarter.

Faculty members of Savannah State College may attend classes offered by other faculty members without registering as auditors, but they may not receive credit.

## **ADMISSION OF INTERNATIONAL STUDENTS**

Savannah State College subscribes to the principles of international education and to the basic concept that only through education and understanding can mutual respect, appreciation and tolerance of others be accomplished.

A student from a country other than the United States who is interested in attending Savannah State College, should write to the Director of Admissions and Records, Savannah State College, Savannah, Georgia 31404, U.S.A. The student must meet the following requirements for admission:

1. A completed International Student Application for admission with a \$10.00 application fee, which must be in the form of a money order or a certified check. This application must be submitted at least sixty days prior to the beginning of the quarter for which the student wishes to be admitted.
2. Applicants must have the equivalent of a U.S. high school diploma with the equivalent of a 2.0 minimum grade point average on academic work only (on a 4.0 scale).
3. Official transcript(s) of all academic records must be mailed to the Admissions and Records Office with an official translation in English.
4. Applicants must provide evidence of English language proficiency through the TOEFL, SAT, ACT tests, ELS schools, or other institutionally approved programs. The scores from all tests and language school records must be sent to the Admissions and Records Office.
5. All students are required to take the Collegiate Placement Exam (CPE) when they arrive on the campus of Savannah State College.
6. Applicants must submit evidence of financial ability to pursue a full-time education in this country. No financial aid is available for international students. All international students are required to pay out-of-state tuition, unless they are under the sponsorship of an approved local organization and it is authorized by the Director of Admissions and Records.
7. International students with a student visa are required to carry a full course of study in every quarter except the summer quarter. A full course of study at Savannah State College is twelve quarter hours for undergraduate students and ten quarter hours for graduate students.
8. Resident Aliens must present their Green Cards or a copy of their official status to the Director of Admissions and Records.

9. All students must be prepared to obtain adequate health and accident insurance while attending Savannah State College. Prior to registration all international students must provide proof of insurance and a local street address.

After all of the above conditions are met, the Immigration Form I-20 (Certificate of Eligibility) needed to obtain a student VISA will be issued to the applicant. Refund of tuition and fees will be in accordance with the policies and procedures outlined in the College Catalog.

There is an Office of International Programs located in Room 114 - Powell Hall. The Coordinator of that office is Dr. Kenoye Eke, who will assist international students in their needs and interests on campus and within the Savannah community. Scholarships are available through this office. There also is an International Student Association.

## **COLLEGE CREDIT BY EXAMINATION AND EXPERIENCES**

Savannah State College gives advanced placement, or in some cases college credit, for college-level high school courses, on the basis of the student's score on the College Board Advanced Placement Examination or the Admissions Testing Program achievement tests and approval by the appropriate department head at Savannah State College.

College credit may be granted for satisfactory scores on selected tests of the College-Level Examination Program (CLEP), for satisfactory completion of appropriate courses and tests offered through the United States Armed Forces Institute (USAFI), and for military service schools and experience as recommended by the Commission on Accreditation of Service Experiences of the American Council on Education. Credit by examination and correspondence or extension study may not exceed one-fourth of the work counted toward a degree.

## **COLLEGE CREDIT FOR MILITARY EXPERIENCE AND TRAINING**

Students who wish to have their military experience and training evaluated for college credit should submit a copy of appropriate forms to the Registrar's office. Veterans should submit DD Form 214 and active duty military personnel should submit DD Form 295. Active duty Army personnel and soldiers discharged since October 1, 1986, should also provide the Registrar with a copy of their Army/American Council on Education Registry Transcript.

## **ADMISSION AS A GRADUATE STUDENT**

Effective July 1, 1990, graduate degrees will be offered by Georgia Southern University in Affiliation with Savannah State College. Currently enrolled graduate students and prospective graduate students should meet with graduate advisors or with Dr. Willie E. Johnson, Acting Associate Graduate Dean, to get information on programming and admissions.



Applicants for admission to graduate study are expected to meet general admission requirements established for applicants to graduate programs. The graduate applicant is required to submit two official transcripts of all courses attempted at the undergraduate level. One copy remains with the graduate office; one is submitted to the Vice President, and Dean of Graduate Studies and Research.

Admission to the Masters in Business Administration (MBA) Program is the responsibility of the Dean of the School of Business and the MBA Coordinator. Admission to the Masters in Public Administration (MPA) Program is the responsibility of the Dean of the School of Humanities and Social Sciences and the MPA Coordinator. Please refer to the sections in this catalog headed Masters in Business Administration and Masters in Public Administration for additional information.

## **SPECIAL ADMISSION FOR STUDENTS AGE 62 AND OLDER**

Georgia citizens who are 62 years of age or older have the privilege, as granted by Amendment 23 of the Georgia Constitution, of enrolling in the college without the payment of fees subject to the following conditions:

1. Must be a legal resident of Georgia.
2. Must be 62 years of age or older and present birth certificate or other proof of age to the Director of Admissions and Records.
3. Must pay for supplies, laboratory or shop fees.
4. Must meet all college and system requirements for admission, including high school graduation, SAT/ACT scores, or Collegiate Placement Examination (CPE) scores to determine whether Developmental Studies is required.
5. If the applicant has previously attended another college or university, he or she may satisfy transfer admissions requirements.
6. Must meet all institutional, system, and legislative degree requirements if they are degree seeking students.

## **STUDENT EXCHANGE PROGRAM WITH ARMSTRONG STATE COLLEGE**

A student enrolled at Savannah State College or at Armstrong State College as a full-time student has the privilege of taking one course with his Dean's approval at the other college without paying an additional fee. A student may obtain in the Office of the Registrar the proper form for permission to register for courses at Armstrong State College.

## REGENTS STATEMENT OF DISRUPTIVE BEHAVIOR

The following statement is the policy of the Board of Regents regarding disruptive behavior in any institution of the University System. The rights, responsibilities and prohibitions described in this statement are incorporated as a part of these regulations.

The Board of Regents of the University system of Georgia reaffirms its policies to support fully freedom of expression by each member of the academic community and to preserve and protect the rights and freedoms of its faculty members to engage in debate, decision, peaceful and nondisruptive protest and dissent. The following statement relates specifically to the problem described below. It does not change or in any way infringe upon the Board's existing policies and practices in support of freedom of expression and action. Rather it is considered necessary to combat the ultimate effect of irresponsible disruptive and obstructive actions by students and faculty which tend to destroy academic freedom and the institutional structures through which it operates.

In recent years a new and serious problem has appeared on many college campuses in the nation. Some students, faculty members, and others have on occasion engaged in demonstrations, sit-ins, and other activities that have clearly and deliberately interfered with the regular orderly operation of the institution concerned. Typically, these actions have been the physical occupation of a building or campus area for a protracted period of time or the use of verbal or written obscenities involving indecent or disorderly conduct.

These actions have gone beyond all heretofore recognized bounds of meetings for discussions, persuasion, or even protest in that: (1) acquiescence to demands of the demonstrations is the condition for dispersal, and (2) the reasonable and written directions of institutional officials to disperse have been clearly ignored. Such activities thus have become clearly recognizable as an action of force, operating outside all established channels on the campus, including that of intellectual debate and persuasion which are at the heart of education.

The Board of Regents is deeply concerned by this new problem. Under the Constitution of the State of Georgia, under all applicable court rulings, and in keeping with the tradition of higher education in the United States, the Board is ultimately responsible for the orderly operation of the several institutions of the University System and the preservations of academic freedom in these institutions. The Board cannot and will not divest itself of this responsibility.

Of equal or even greater importance, such actions of force as had been described above destroys the very essence of higher education. This essence is found in the unhampered freedom to study, investigate, write, speak, and debate on any aspect or issue of life. This freedom, which reaches its full flowering on college and university campuses, is an essential part of American democracy, comparable to the jury system or the electoral process.

For these reasons and in order to respond directly and specifically to this new problem the Board of Regents, stipulates that any student, faculty member, administrator, or employee, acting individually or in concert with others, who clearly obstructs or disrupts, or attempts to obstruct or disrupt any teaching,



research, administrative, disciplinary or public service activity, or any other activity authorized to be discharged or held on any campus of the University System of Georgia is considered by the Board to have committed an act of gross irresponsibility and shall be subject to disciplinary procedures, possibly resulting in dismissal or termination of employment.

The Board reaffirms its belief that all segments of the academic community are under a strong obligation and have a mutual responsibility to protect the campus community from disorderly, disruptive, or obstructive actions which interfere with academic pursuits or teaching learning and other campus activities.

## **CLASS STANDING, GRADES, AND COURSE LOADS**

### **Classification of Students**

Students are classified on the basis of earned academic quarter hours as follows:

- Freshman—fewer than 45 quarter hours
- Sophomore—45 through 89 quarter hours
- Junior—90 through 134 quarter hours
- Senior—135 or more quarter hours
- Graduate—student who has been formally admitted to graduate study

The classification under which a student registers at the beginning of any quarter will continue through the quarter.

## **STUDENT LOAD**

The normal academic work load is 15 hours per quarter for undergraduate students and 10 hours for graduate students. Undergraduate students carrying fewer than 12 hours per quarter and graduate students carrying fewer than 10 hours per quarter will not be certified as full-time students.

Under ordinary circumstances a student may enroll in courses up to but not in excess of nineteen (19) quarter hours. Exceptions may be made for students who are within two quarters of graduation, provided that total hours carried for credit do not exceed twenty-three (23). Credit for an overload will not be granted, however, unless it has been recommended by the students' advisor and approved by the Academic Vice President or the dean of the school.

## THE GRADING SYSTEM

The college uses letters to indicate quality of academic work. A is the highest grade; D is the lowest passing grade. Grade distinctions and quality points values are:

Grade	Meaning	Quality Point Value
A	Excellent	4 per credit hour
B	Good	3 per credit hour
C	Average	2 per credit hour
D	Poor	1 per credit hour
F	Failure	0 per credit hour
WF	Withdrew, failing	0 per credit hour
P	Pass	0 per credit hour
IP	In Progress	
V	Audit	
K	Credit	0 per credit hour

The grade “F” indicates that the student has failed to meet the minimum requirements of the course.

All courses in the major, minor, professional education or freshman English in which the grade of D is earned must be repeated. The grade of D, like higher grades, can be raised only by repeating the course in which the D was earned.

The following grades also used, but are not included in the determination of the grade of the grade point average.

**I (Incomplete)** — This symbol indicates that a student was doing satisfactory work, but for non-academic reasons beyond his control, was unable to meet the requirements of the course. The student may remove the I by completing the remaining requirements within three quarters of residence; otherwise the grade of I will be changed to the grade of F by the Registrar. It is the student’s responsibility to initiate the completion of unfulfilled requirements with the instructor.

**W (Withdrawal)** — This symbol indicates that a student was permitted to withdraw without penalty. Withdrawals without penalty will not be permitted after the midpoint of the total grading period (including final examinations), except in cases of hardship as determined by the academic dean and the Vice President for Student Affairs.

**V (Audit)** — This symbol indicates that a student has been given permission to sit for a course without receiving quality points or a grade other than “V”. Students may not transfer from audit to credit or vice versa. Students may register, however, on a credit basis for a course that has previously been audited.

**K (Credit)** — This symbol indicates that a student has been given credit for the course via a credit by examination program approved by the faculty of the College. “K” Credit may be provided for a course the student has previously audited if the institutional procedures for credit by examination are followed.

Note:

The numbers in parentheses after course descriptions in the catalog refer to lecture, lab and credit hours.

**Lecture**

5

**Lab**

0

**Credit**

5

### **Withdrawal From Classes (Dropping)**

Students desiring to withdraw from classes should secure the Drop/Add forms from their academic department; obtain their instructor's signature; take forms to cashier's office; and then to the Registrar's Office for computer processing. The last day to withdraw without penalty is at mid quarter of each quarter.

# ACADEMIC REGULATIONS

## Academic Advisement

Each student at Savannah State College is assigned an advisor who has the responsibility of assisting the student in planning and completing an appropriate academic program.

Academic Deans provide general direction to the advising program, with department heads coordinating activities within their respective areas and assigning advisors to regularly admitted students who have declared a major. If a student is admitted as a "Provisional" student, *i.e.*, with a deficiency in reading, writing, or mathematics, the student is advised by the faculty of the Department of Developmental Studies as to course load, Developmental Studies regulations, and College regulations. This advisement continues until the student successfully exits the Developmental Studies program, at which time he/she is referred to the Dean of the School in which his/her chosen field resides and is assigned a faculty advisor in the student's major area by the respective Dean. Students who remain as undecided majors after exiting the Developmental Studies program are assigned by the Registrar to one of the three Academic Deans in such a way that each Dean will have an equal number of undecided major advisees. The Academic Deans will assign undecided major advisees to respective faculty by equalizing the teaching, and faculty/student contact load of each such faculty member. Students will continue to be advised in this manner until they select a field of study.

Each student is required to plan his or her academic program with the advisor's assistance, and to obtain the advisor's approval of his schedule of courses each Quarter. Each advisor has the responsibility of counseling advisees about the appropriateness of the academic program they have selected as well as the appropriateness of the schedules of courses selected by the advisee to the timely completion of that program. In addition, the advisor has the responsibility of monitoring the academic progress of advisees, and of assisting them in evaluating their progress and in making decisions about their present and future academic careers based upon that evaluation.

Advisors of junior and senior students will concern themselves specifically with the student's progress toward graduation, maintaining a continually updated record of courses taken and grades received. The advisor will also assist advisees in completing the Application for Graduation, and will certify to the Director of Admissions and Records that all requirements had been met up to the time that the Application was prepared.

## CLASS ATTENDANCE

Savannah State College endeavors to provide optimum conditions for student learning. Class attendance is, therefore, required of students to ensure they will be exposed to the many classes, laboratories and related experiences that are provided for their benefit. It is recognized that extenuating circumstances may at times make it difficult for students to attend every class meeting. Should a student be unable to attend a class, it is his/her responsibility to notify the professor of the reasons for such absences, and to arrange with the professor the



conditions under which any required work that was missed may be made up. Credit may or may not be awarded for any course if the number of absences exceeds the number of times that the class meets per week.

During the first week of each quarter, professors will notify each class of the attendance policy, emphasizing what constitutes excessive absences, and the penalty therefore. A student may appeal any absence-related decision of a professor to the department head, to the Dean of the professor's school, and ultimately to the Vice President for Academic Affairs.

## **REPORTING OF GRADES**

At Mid-quarter, and at the end of the quarter each faculty member submits to the Office of Admissions and Records the grade reports for each class. These reports are prepared in multiple copies, with copies for the Director of Admissions and Records, the academic vice president, the department head, and the instructor. In addition, each student receives a Grade Report at the end of each quarter containing the grades and credit hours earned in each course in which he was enrolled, his grade-point average for the quarter, and his cumulative grade-point average.

Mid-quarter grade reports contain grades for students whose work in a course is below the C level at mid-quarter. The Registrar sends copies of such reports to the students, and to the department heads.

## **CHANGES IN GRADES**

Once a grade has been reported to the Registrar it can be changed only under the following conditions:

1. Presentation to the dean of the school of conclusive, documentary evidence that the grade was reported in error;
2. Following the procedure of removal of an I (incomplete) grade; or
3. Upon the recommendation by a committee appointed to conduct a hearing of a student's challenge of a grade, and the acceptance of that recommendation by the Vice President for Academic Affairs.

## **FORGIVENESS CLAUSE**

"The College *will not* count the quarter hours and quality points if a course is repeated and passed with a grade higher than "D." All grades will remain on the transcript. Adjusted grade point averages will be computed on each quarter and used as the official average."

## **GRADE CHALLENGES BY STUDENTS**

Students who feel that they have received an unfair grade in any course should meet with the instructor within 7 calendar days of the first day of class of the next quarter (excluding summer) in an effort to effect a resolution. If a resolution satisfactory to the student is not effected, the student may challenge the grade by writing a letter of appeal within 7 days after meeting with the instructor to

the head of the department in which the course was offered. This procedure must be accomplished within 14 days of the first day of classes of that quarter. If a resolution satisfactory to the student is not effected, the department head may appoint a review committee (exclusive of both the department head and the instructor). The review committee, after hearing both the instructor and the student, submits its report and recommendation to the academic vice-president (through the department head). If the vice-president accepts the review committee's recommendation that the grade be changed or if he reverses a recommendation that a grade not be changed, he directs the registrar to make the appropriate change on the student's record. The student must show adequate evidence of unfair grading for the department head to grant a hearing.

## CALCULATING THE CUMULATIVE AVERAGE

Determinations of scholastic standing are generally based upon a cumulative grade point average which appears on each student's permanent record. The cumulative grade point average is calculated by dividing the total number of grade points earned in academic courses at Savannah State College by the total number of academic credit hours attempted at Savannah State College. Credits earned in other institutions, credit by examination, credits which carry S/U grades, institutional credit courses, and courses specifically excluded by college policy are not used in computing the cumulative grade point average.

## CAMPUS HONOR SOCIETIES

SOCIETY	ACADEMIC AREAS
Alpha Kappa Mu	All Areas
Beta Beta Beta	Biology
Beta kappa Chi	Sciences
Pi Gamma Mu	Social Sciences
Sigma Tau Delta	English
Tau Alpha Pi	Engineering Technologies
Phi Alpha	Social Work

## RECOGNITION OF EXCELLENCE IN SCHOLARSHIP

Persons who have not been subject to disciplinary action while earning superior grades, and who likewise, have not incurred any academic deficiencies, are eligible for honors status as here indicated:

1. Students who maintain an average of B in not less than a normal load during a given quarter are eligible for listing on the Honor Roll.
2. Students who maintain an average of 3.50 or higher, in a full program in a quarter will have their names placed on the Dean's List for that quarter.
3. Students who maintain an average of 3.00 during any quarter may secure permission to take additional hours during the following quarter, the total not to exceed twenty hours. Additionally, students whose general average is 3.00 or better may be permitted to take quarter hours in excess of a normal load up to a limit of 20 quarter hours.

## GRADUATION HONORS

Graduation with honors is based upon completion of a minimum attendance period of six quarters and completion of at least ninety hours at Savannah State College. In addition, students who graduate with honors must attain the following grade-point average entire period of college attendance:

Cum Laude	3.00
Magna Cum Laude	3.40
Summa Cum Laude	3.75

## ACADEMIC PROBATION AND SUSPENSION

Savannah State College is operated for students who demonstrate seriousness of purpose and ability and disposition to profit by college work. Students who fail to fulfill the scholarship requirements of the institution are subject to scholastic discipline. At the end of each quarter the Office the Registrar computes cumulative grade point averages in order to determine the academic standing of all students in residence. At that time the Registrar shall notify the Vice-President for Academic Affairs of the College prior to notification of students and their parents or guardians of the academic probation, suspension, or dismissal of students. In addition, he shall notify other appropriate personnel of this action.

1. Any student who earns a D or F in English 107, or 109 or in any course required in his major or minor must repeat the course during the next quarter that it is offered.

2.	Stages of Progress	Minimum Cumulative
	Quarter Hours	Grade Point Average
	1-45	1.5
	46-90	1.7
	91 and above	2.0

A student whose cumulative grade average at the end of any quarter is at or above the minimum grade point average for his appropriate stage of progress will be considered in *good standing*.

*A student whose cumulative grade point average first falls below the minimum grade point average for his stage of progress will then be placed on academic warning.*

A student on academic warning whose cumulative grade point average is not raised to the satisfactory level for his stage of progress at the end of the quarter will then be placed on *academic probation*.

A student who does not achieve the cumulative grade point average for his stage of progress, but does maintain a 2.0 grade point average for his probationary quarter will be continued on probation for the next quarter of attendance.

A student who does not raise his grade point average to the minimum level for his stage of progress or achieve a 2.0 grade point average during his probationary quarter will be *suspended* from the College for one quarter.



3. A student on probation (1) may not register for less than ten hours and not more than thirteen hours; (2) must repeat all courses in which he earned the grade of F that are prescribed in his curriculum and all courses in his major and minor concentration and Freshman English in which he earned the grade of D; (3) must report to his academic advisor for counseling immediately after being notified of his probationary status, and (4) will not be permitted to represent the College or hold office in any college organization.
4. Any student who fails all of his classes during a given quarter, or who withdraws from all of his classes without an approved withdrawal from the College, will not be permitted to enroll for the succeeding quarter.
5. A student who has been suspended for academic reasons may be readmitted when he has complied with the following procedures:
  - a. Submission of an Application for Readmission at least thirty (30) days prior to the beginning of the quarter that he expects to return;
  - b. Submission of evidence of increased motivation and maturity.

The College reserves the right to deny admission to any student who has been suspended for academic reasons.
6. Applications for Readmission are considered by the Committee on Admission on the basis of detailed information concerning the cause of failure, academic goals, entrance tests, college grades previously earned, length of absence, motivation, outside commitments, and recommendations from appropriate personnel.
7. A student readmitted after suspension will be placed on academic probation and will be subject to the regulations listed in number two above.

## **ACADEMIC SUSPENSION FOR DEVELOPMENTAL STUDIES STUDENTS**

A Developmental Studies student who fails to complete successfully all Developmental Studies course work within the four quarter limitation is academically suspended for one quarter. A student who has been suspended may be readmitted after one quarter, but will be allowed only one attempt per required area to satisfy any remaining Developmental Studies deficiencies and shall take no college-level work simultaneously.

A student who fails to complete all Developmental Studies requirements within one quarter of re-entry after the suspension shall be dismissed for one year (4 quarters). A readmitted student not exiting all remaining Developmental Studies requirements within one quarter of re-entry will be suspended for four quarters.

A student who fails to complete all Developmental Studies requirements within one quarter of re-entry following the one year dismissal, shall be permanently excluded from the Developmental Studies Program. However, a student who has been permanently dismissed from the Developmental Studies Program may apply for re-entry to Savannah State College as a transfer student after having completed 45 hours of acceptable transfer college credits at another institution.



## STUDENT ACADEMIC GRIEVANCE APPELLATE PROCEDURES (Disciplinary)

### A. *Original Jurisdiction:*

1. *Initial and Original Jurisdiction* — All student grievances of an academic nature in the College shall rest with the individual departments for a decision. The student shall have the option of accepting this decision or of making an Appeal. This step is handled by the School's Educational Policy Committee.

### B. *Appeals:*

1. *Right of Appeal* — Appeals shall be available to every student in an academic grievance proceeding against the School. The appeal must be filed within forty five (45) calendar days with appropriate Department Head.
2. *Appellate Procedure* — When a decision of original jurisdiction has been rendered, the Grievant shall have seven (7) calendar days to appeal this decision. All appeals shall be in writing and supporting documents presented to the Dean of the School.

Within three (3) days, the Appellant shall be given, in writing, all charges upon which the original decision was based as well as all necessary information for the appellate hearing procedures. The student shall be guaranteed a speedy hearing, yet given adequate time to prepare his defense.

3. *Jurisdiction of Appeal* — The Vice President for Academic Affairs shall make the decision regarding all appeals. The Vice President shall have the prerogative of either creating a special committee, or using an independent officer to assist in hearing the case.
4. *Rights of Appellant* — The Grievant shall have the right to:
  - (a) Be present when all evidence is presented against him/her and all witnesses appear;
  - (b) Have an advisor (non lawyer) present to assist throughout the proceedings;
  - (c) Cross-examine witnesses;
  - (d) Present evidence by witness or affidavit; and
  - (e) Present evidence by deposition when a witness is unable to appear.
5. *Hearing Procedures* — There shall be a record kept of the entire proceedings. This may be done by tape or by a stenographer.
  - (a) The hearing will commence by a reading of the charges and the decision of the department of original jurisdiction.
  - (b) Evidence will be presented to sustain the decision.

## WITHDRAWING FROM COLLEGE

Students at Savannah State College are regarded as young adults who are capable of making mature decisions, with minimum counseling, about their educational plans. Accordingly, any student who feels that the circumstances require his withdrawal from the College may do so by filing the appropriate forms in the office of the Vice President for Student Affairs.

Students who withdraw after the midpoint of each quarter (see Academic Calendar in this catalog and the quarterly Schedule of Classes) will receive the grade of “WF” except in cases of hardship as approved by the academic dean in consultation with the Vice President for Student Affairs. Students should initially petition the Vice President for Student Affairs for relief due to extenuating circumstances resulting in undue hardship.

The Vice President for Student Affairs, counselors, and advisers will counsel with the student in an effort to determine whether the circumstances are such that the College can provide a remedy which will make it possible for the student to remain in school. If such remedy cannot be afforded, the Dean of Students, or his designated representative, will formally approve the request for withdrawal and forward the appropriate forms to the offices of the Academic Vice President, the Director of Admissions and Records, and the Vice President for Business and Finance.

Students not able to follow this procedure should write or have a representative write to the Dean of Students, requesting permission to withdraw. Students who withdraw without giving formal notice will forfeit claims for any refunds.

THE LAST DAY TO WITHDRAW FROM ALL CLASSES FOR THE QUARTER WILL BE THE LAST DAY OF SCHEDULED CLASSES.

## ACCESS TO STUDENT RECORDS

Savannah State College is covered by the Family Educational Rights and Privacy Act of 1974, as amended (FERPA), which is designed to protect the student's rights with regard to education records maintained by the institution. Under the Act, the student has the following rights:

1. to inspect and review education records maintained by the institution that pertain to the student,
2. to challenge the content of records (except grades—which can only be challenged through the academic appeal procedure) on the ground that they are inaccurate, misleading or a violation of privacy or other rights; and
3. to control disclosures from educational records with certain exceptions.

Savannah State College's written policy on “Access to Student Records” complies with the provisions of the Act. A copy of this policy and a copy of a summary of the FERPA regulations may be obtained in the Registrar's Office. Students also have the right to file complaints with the FERPA Office of the Department of Education, Washington, D.C. 20201, regarding alleged violations of the Act.

## **RELEASE OF DIRECTORY INFORMATION**

Directory information will be treated as public information and be generally available on all students and former students, at the discretion of the College.

Directory information includes the student's name; address; telephone number, date and place of birth, major field of study; participation in officially recognized activities and sports, height, weight, age, hometown, hobbies and general interest items of members of athletic teams; dates of attendance; degrees applied for or received; honors and awards received; and previous educational institutions attended by the student.

Any student, or parent of a student who is under eighteen (18), may refuse to permit the release of any or all of the categories of directory information until the end of each academic year (end of Spring Quarter), by submitting a written request to the College's Registrar within ten (10) days of the beginning of any academic quarter during which the student is enrolled. This time requirement is necessary to insure that directory information which is withheld is not included in the various college publications during the year. Of course, requests to withhold the release of directory information will be honored at any time, but the college cannot be reasonably certain that some directory information will not be released if the aforementioned time limits are not met. The Student Directory is usually published during the Fall Quarter; obviously, requests received after press time cannot delete information from this and similar publications, and previously released information cannot be recalled.

Inquiries from news media about students or former students should be directed to the Director of Public Relations. Due to the unpredictable nature and immediacy of media inquiries, notice cannot be given of media releases (non-athletic). Any student or former student who wishes to have directory information withheld should notify the Director of Public Relations prior to the anticipated date of any media inquiry.

## **COASTAL GEORGIA CENTER FOR CONTINUING EDUCATION**

The Coastal Georgia Center for Continuing Education was established in 1979 to combine the resources of both Armstrong State College's Community Service Division and Savannah State College's Extended Services Area. Utilizing a Downtown Center located at 305 Martin Luther King, Jr. Boulevard, the Dean of the Coastal Georgia Center for Continuing Education operates a unified Continuing Education program dedicated to serving the people of Savannah, Chatham County, the State of Georgia and, for some programs, beyond those boundaries.

A wide variety of programs are offered at Armstrong State College, Savannah State College, the Downtown Center, and when it is appropriate, at job sites, schools, community centers and other locations in Savannah. Instructors are drawn from the faculties of both institutions, from qualified experts in the Savannah community and from consultants throughout the region.

On the Savannah State campus, the Extended Services Area is responsible for the coordination of all community service/continuing education activities. Since these activities are viewed as a college-wide function, responsibility for program



development is shared with the various academic units on campus. The major community service/continuing education components of the College are the short-course/conference program, and the Correspondence Study Office.

## **Short-Course/Conference Program**

The Short-course/conference Program offers non-credit courses; conferences, seminars and workshops for the general public. Formal admission to the college is not required.

Classes meet once or twice weekly during the College's regular quarter. The length of a class meeting ranges from one hour to two hours. No A, B, C, grades are given, but the S or U mark is given denoting a participant's satisfactory or unsatisfactory completion of a course. Continuing Education Units are awarded participants who successfully complete a course, and a record of enrollments maintained.

## **Correspondence Study**

The Correspondence Program — In addition to credit instruction on the campus, Savannah State College is authorized to offer correspondence courses. Such courses have become recognized sources for public education, reflecting a sense of obligation to those who cannot undertake resident instruction and to those who do not require instruction for personal growth and enrichment.

Students registering in correspondence study should meet the minimal requirements of graduation from an accredited high school.

College correspondence study is designed as an auxiliary to regular campus classroom and study materials and instructors are usually the same as those for resident instruction.

Courses completed in this program and courses completed in a similar program at recognized institutions will be accepted for credit toward graduation at Savannah State College under the following conditions:

- 1) Not more than 45 quarter hours may be earned in correspondence.
- 2) Not more than 50% of the required courses in the major or minor may be completed in correspondence.
- 3) Courses may not be taken in correspondence study to remove deficiencies earned in residence.
- 4) Correspondence courses may not be taken by students who have completed 135 or more quarter hours.

Students desiring to have correspondence credit counted toward graduation should obtain written permission from the dean of the school in which the student is enrolled and present this statement to the Correspondence Study Office.

Information concerning courses, credit, fees, examinations, textbooks, etc., may be obtained from: Correspondence Study Office, Savannah State College, Savannah, Georgia 31404.



**School of Business**

- 105. Introduction to Business
- 201. Principles of Economics
- 320. Business Finance

**School of Humanities and Social Sciences**

- 101. History of World Civilization (to 1500)
- 102. History of World Civilization (since 1500)
- 201. World and History Geography
- 201. Psychological Basis for Human Behavior
- 202. History of the United States and Afro-Americans through the Civil War
- 203. History of the United States and Afro-Americans since the Civil War
- 301. Introduction to Sociology
- 315. The Family
- 331. History of Early Europe (to 1789)
- 332. History of Modern Europe (since 1789)
- 350. Modern Social Problems
  - Contemporary Psychological Theories
- 201. American Government
- 308. Afro-American History
- 311. American Constitutional Law
- 390. Black Politics
- 405. The American Political Process

**School of Sciences and Technology**

- 107. College Algebra

**PREPROFESSIONAL PROGRAMS**

Savannah State College offers preprofessional training for persons interested in pursuing such paramedical careers as medical technology, nursing, physical therapy, medical illustration, and medical secretary. Preprofessional study is also provided for persons desiring to enter the professions of engineering, law, medicine, veterinary medicine, dentistry and pharmacy.

**GEORGIA INTERN PROGRAM**

Students who are enrolled full-time at Savannah State College are eligible to participate in the Georgia Legislative Internship Program. Students selected to participate in the Program are assigned to a legislative office or to legislative committees in either the House or Senate, and work directly under and are responsible to the office head or committee chairman. The first hand experience of observing and participating in the legislative process is considered as part of the student's academic program and the student may receive academic credit for such participation. The program at Savannah State College is under the general direction of the head of the Department of Social and Behavioral Sciences.

## **INTERNATIONAL INTERCULTURAL STUDIES PROGRAM**

The International Intercultural Studies Program (IISP) of the University System of Georgia provides students with a multitude of opportunities to study abroad while earning academic credit toward completion of degree requirements at their home campus. The IISP currently offers summer study abroad programs in Western Europe, the Soviet Union, Israel, Canada, and Mexico, and countries in Western Europe.

Studying abroad enables students to increase knowledge of a foreign language, provides the opportunity to gain insights into and appreciation for the cultures and institutions of other peoples, facilitates the development of relevant career skills, and contributes to personal maturity, a sense of independence, self-knowledge, and confidence.

IISP programs are open to all undergraduate students with a minimum cumulative GPA of 2.5; however, certain programs may require a higher GPA and completion of prerequisites. Graduate students are required to have a 3.0 GPA. Students in the University System of Georgia who are eligible for financial aid may use that aid toward IISP programs. A limited number of scholarships is available from some System institutions. For further information, contact the office of the Vice President for Academic Affairs or contact the IISP directly at 1 Park Place South Building, Suite 817, Atlanta, GA 30303. Telephone: (404) 651-2450.

## **THE LIBRARY**

The Asa Gordon library houses 164,810 catalogued volumes, 24,263 bound periodicals, and over 416,050 microforms. Current subscriptions include 700 periodicals and 20 newspapers. Approximately 2,000 volumes are added yearly to keep the collection up to date. There is an extensive collection of materials by and about Black Americans. A vast array of A-V materials, (calculators, television monitors, film and slide projectors, etc) is also housed in the library.

The circular, air conditioned, two story structure was occupied in January of 1977. Conference and individual study rooms are located throughout the building. There are an elevator and facilities for the handicapped. Periodical subscriptions and the circulation area are located on the first floor. On the second floor are located Reference, Audiovisuals, the Negro Collection and the classroom. Typing facilities are on both floors and smoking is permitted in the smoking lounge.

It is the policy of the library to try to supply, either by purchase or through interlibrary loan, the materials needed by students, staff or faculty.

A well prepared staff is available to assist the campus community at all times.

## GENERAL COLLEGE FEES 1992-93

### DAY STUDENTS

PERSONAL CHECKS IN PAYMENT FOR FEES WILL BE ACCEPTED DURING THE ADVANCED REGISTRATION PERIOD. PERSONAL CHECKS WILL BE ACCEPTED DURING THE SCHEDULED DAYS OF REGULAR REGISTRATION WITH THE PRIOR APPROVAL OF AN OFFICIAL FROM THE OFFICE OF THE VICE-PRESIDENT FOR BUSINESS AND FINANCE.

<b>Fees per Quarter</b>	<b>Residents</b>	<b>Nonresidents</b>
Matriculation	447.00	447.00
Tuition		894.00
Health Fee	35.00	35.00
Student Activity Fee	22.00	22.00
Athletic Fee	58.00	58.00
	<hr/>	<hr/>
Total	562.00	1,456.00
	<hr/>	<hr/>

### BOARDING STUDENTS

<b>Fees per Quarter</b>	<b>Residents</b>	<b>Nonresidents</b>
Matriculation	447.00	447.00
Tuition		894.00
Health Fee	35.00	35.00
Student Activity Fee	22.00	22.00
Athletic Fee	58.00	58.00
Board	425.00	425.00
Room	310.00	310.00
	<hr/>	<hr/>
Total	1,297.00	2,191.00
	<hr/>	<hr/>

Residents of Georgia who are enrolled for less than 12 credit hours shall pay matriculation fee of \$37.00 per credit hour plus the Student Activity and Athletic Fees. those students who are enrolled for more than five hours will pay the Health fee in addition to the above.

Nonresidents of Georgia will pay the above fees plus nonresident tuition of \$75.00 per credit hour.

#### **Married Students' Apartments**

Efficiency	270.00 per month
One-bedroom	295 per month

**Dormitory - Private Room**      385.00 per quarter

**Late Registration Fee**      10.00

**Miscellaneous Fees**

Transcript	2.00
Post Office Box Rental	2.00 per quarter
Post Office Key Rent	1.00 for duration of box rental
Graduation Fee	
Graduate School	28.00
Undergraduate	25.00
Scholastic Apt. Test	20.00
Vehicle Registration	1.00 per year
Books & Supplies	200.00 approximately per quarter

**Service Charges**

Breakage (Charges will be assessed by Department, based on actual replacement costs.)

Duplicated registration and/or other cards or forms from registration packet; copies of receipts or other documents - each piece. 1.00

Replacement of student identification card, meal card, dormitory key, or post office box key. 10.00

Late filing of announcement of candidacy for graduation. 5.00

Removal of Grade "I" - each petition. 2.00

Insufficient funds check collection (each time) 15.00  
(or 5% of check amount, whichever is greater.)

Fees are subject to change without notice.

**Auditors**

Students registered as auditors are required to pay regular fees for enrollment.

**CAMPUS RESIDENCY POLICY**

Freshmen students from outside the Chatham County area are expected to reside in the dormitories of Savannah State College at a rate of \$310.00 per quarter and to take the three-meal plan at the rate of \$425.00 per quarter. Those who elect to live in the dormitories must purchase at least the two-meal plan.

**ROOM DEPOSIT**

Entering students and continuing students who live in the college dormitories are required to submit a room deposit of \$50.00 with their requests for room assignment. Upon registration, \$25.00 will be credited toward the student's rent for the quarter. The remaining \$25.00 will serve as a damage/room clearance deposit to be refunded upon withdrawal from the College or at the end of the



year upon proper clearance with the Housing Office and the absence of any damage to the room. If the student is not accepted by the College, the \$50.00 will be returned in full. An applicant who, after acceptance for admission, decided not to enroll at Savannah State College may be refunded 80% of the \$50.00 deposit by requesting a refund in writing at least twenty days prior to the registration date for the quarter in which accepted. Contact the Housing Office for further information.

## **APARTMENTS**

On-campus apartments are available for leasing. Students must meet certain criteria to determine eligibility for first-time and continued residency. For further details, please contact the Housing Office.

## **PAYMENT OF FEES**

All general College fees and deposits (Matriculation fees, Student Activity fees, Athletic fees, Health fees, and tuition for nonresidents of Georgia) must be paid at the time of registration as announced by the Vice President for Academic Affairs. A student is not officially registered in the College until such fees and charges are paid.

**Room deposits** may be paid by mailing the check to the Housing Office.

**Testing fees** are collected by the Testing Office staff immediately before tests are administered.

**All other fees** are payable at the Cashier's Office of the Business Office or at designated areas during registration.

Receipts of proof of payment are issued for all payments, and these should be carefully preserved. No student will be entitled to a refund except after surrender to the Cashier's Office of the student's original receipt, if issued, or cancelled check, money order, or registration card.

## **REFUND PROCEDURES**

Students who are ill at home or are otherwise unable to follow the official procedure for withdrawing should write or have someone write to the Vice President for Student Affairs requesting permission to withdraw.

No refund of fees for any term will be authorized unless the foregoing procedure is completed before the end of such term.

All refunds will be processed and mailed to the students within two weeks following the end of the refund period.

## **SCHEDULE OF REFUND OF FEES**

For students who withdraw during the first seven days (including the first day of registration) of the quarter, 80% of the fees may be refunded; for students who withdraw during the second seven-day period, a refund of 60% will be made; for

students who withdraw no later than the end of the third seven-day period following registration, a refund of 40% may be granted; for students who withdraw during the fourth seven-day period following the scheduled registration date, a refund of 20% will be granted. No refund will be made to students who withdraw after the end of the fourth seven-day period following registration.

Room and board charges will be made through the end of the week during which the student withdraws. A student who wishes to withdraw from the dining hall and dormitory must secure a permit from the Vice-President for Student Affairs. This permit, when submitted with the ID, will entitle the student to a refund.

Refunds will not be made to students who do not withdraw officially, nor will refunds be given for reduced loads.

A refund of all quarterly mandatory fees – non-resident fees, matriculation fees, health fees, student activities fees, athletic fees– shall be made in the event of the death of a student at any time during an academic quarter.

The Schedule of Refunds refers to calendar days, beginning with the first day of scheduled registration.

**REFUND POLICY PERTAINING TO STUDENTS RECEIVING FINANCIAL AID**

When a student is a recipient of funds from Title IV Programs (Pell, Seog, Loans – Perkins, Plus, Stafford, SLS), any refund must be distributed in accordance with the following formula set forth by the Title IV Regulations:

Total Refund

X

Total amount of Title IV aid (excluding CWS)  
Awarded for the payment period

Total amount of aid from all sources (excluding  
work earnings) awarded for the payment period

=

Amount to be returned  
to Title IV Programs

In the case of refunds attributed to any of the loan programs, the amount will be remitted by the College to the lending institution.

In the case of Perkins Loans, the portion of the refund attributable to the loan would be applied as a reduction of the principal balance in the student’s loan account with the College.

The method used in computing refunds may change as federal regulations dictate.

## UNIVERSITY SYSTEM OF GEORGIA RESIDENCY REQUIREMENTS

To be considered a *legal* resident of Georgia, the applicant must establish the following facts to the satisfaction of the Registrar.

1. (a) If a person is 18 years of age or older, he or she may register as a resident student only upon showing that he or she has been a legal resident of Georgia for a period of at least twelve months immediately preceding the date of registration.  
  
(b) No emancipated minor or person 18 years of age or older shall be deemed to have gained or acquired in-state residence status for fee purposes while attending any educational institution in this State, in the absence of a clear demonstration that he or she has in fact established legal residence in this state.
2. If a person is under 18 years of age, he or she may register as a resident student only upon showing that his or her supporting parent or guardian has been a legal resident of Georgia for a period of at least twelve months immediately preceding the date of registration.
3. A full-time faculty member of the University System and his or her spouse and dependent children may register upon the payment of resident fees even though he or she has not been a legal resident of Georgia for the preceding twelve months.
4. Non-resident graduate students who hold teaching or research assistantships requiring at least one-third time service may register as students in the institution in which they are employed on payment of resident fees.
5. Full-time teachers in the public schools of Georgia and their dependent children may enroll as students in the University System institutions on the payment of resident fees, when such teachers have been legal resident of Georgia for the immediately preceding nine months, were engaged in teaching during such nine month period, and have been employed to teach full-time in the public schools of Georgia during the ensuing school year.
6. All aliens shall be classified as non-resident students; provided, however, that an alien who is living in this country under a visa permitting permanent residents shall have the same privilege of qualifying for resident status for fee purposes as a citizen of the United States.
7. Foreign students who attend institutions of the University System under financial sponsorship of civic or religious groups located in this State, may be enrolled upon the payment of resident fees, provided the number of such foreign students in any one institution does not exceed the quota approved by the Board of Regents for this institution.
8. A person stationed in Georgia who is on full-time active military duty with the armed forces and a spouse and dependent children may register upon payment of resident fees even though they have not been legal residents of Georgia for the preceding twelve months.



9. If the parents or legal guardians of a minor change their legal residence to another state following a period of legal residence in Georgia, the minor may continue to take courses for a period of twelve consecutive months on the payment of resident fees. After the expiration of the twelve month period the student may continue his registration only upon the payment of fees at the non resident rate.
10. In the event that a legal resident of Georgia is appointed as guardian of a non resident minor, such minor will not be permitted to register as a resident student until the expiration of one year from the date of court appointment, and then only upon proper showing that such appointment was not made to avoid payment of the non-resident fees.

## **RESIDENCY RECLASSIFICATION**

A student is responsible for registering under the proper residency classification. A student classified as a nonresident who believes that he/she is entitled to be reclassified as a legal resident may petition the Registrar for a change in status. The petition must be filed no later than sixty (60) days after the quarter begins in order for the student to be considered for reclassification for the quarter. If the petition is granted, reclassification will not be retroactive to prior quarters. The necessary forms for this purpose are available in the Registrar's Office.

## **WAIVERS - CONTIGUOUS COUNTIES**

The border tuition policy set forth by the Board of Regents states that students from counties bordering on a county in which a University System of Georgia institution is located shall pay resident tuition fees. This policy includes students from Beaufort and Jasper Counties, South Carolina, who wish to attend Savannah State College.

## **MILITARY PERSONNEL**

Active duty military personnel and their spouses and legal dependents stationed in Georgia may qualify for waiver of non-resident tuition. Military personnel should contact the Education Center at their installation for information about current financial and other assistance available to them as members of the armed forces. All military personnel planning to use military tuition assistance programs to defray expenses associated with matriculation at Savannah State College should be sure to coordinate with the Registrar for guidance as to procedures.



## **DEGREE AND GRADUATION REQUIREMENTS**

### **EXIT EXAMINATIONS**

Additional competency tests appropriate to a student's program of study may be required by the College, and by the student's academic department prior to graduation. Information relative to these tests is available in the student's academic department.

Any student failing to demonstrate required proficiency on any competency test may be required to complete such additional courses as are necessary to correct the deficiency. Courses required and completed under this provision may be with or without academic credit and may be required without regard to prior course credits in these disciplines.

### **GRADUATION**

A degree will be awarded only to students who meet the standards of performance, academic requirements, and residence requirements of an academic school. Degrees are conferred formally at commencement exercises at the end of the spring quarter.

### **APPLICATION FOR GRADUATION**

All candidates for a degree must file a formal application for graduation with the Registrar's Office. Associate degree candidates should apply in the quarter in which they expect to attain their sixtieth credit hour or in the third quarter preceding their expected graduation date, whichever comes first. Baccalaureate candidates should apply in the quarter in which they expect to attain their one hundred and thirty-fifth credit hour or in the fourth quarter preceding their expected graduation date, whichever comes first. Graduate degree candidates must apply at least two quarters in advance of the expected date of graduation. The Registrar will inform the student's academic department when the application is filed. The student's major department will conduct an audit and inform the student of any remaining requirements. The Registrar conducts an independent audit to insure that all degree requirements will have been satisfied.

## **GENERAL REQUIREMENTS FOR THE BACCALAUREATE DEGREE**

1. A minimum of 185 quarter hours, including health, physical education, and orientation.
2. A scholastic average of 2.0 or higher.
3. Satisfactory completion of the minimum requirements of the Core Curriculum as outlined for Area I, II, and III, and in the specific degree programs for Area IV.
4. Satisfactory completion of core courses (PSC 200 and HIS 202 or 203) designed to give students proficiency in United States and Georgia history and government.

5. Satisfactory completion of the University System of Georgia Language Skills Examination.
6. A prescribed school or departmental major (such as business administration, chemistry, or engineering technology) or a major of at least 45 hours in one department and a minor of 25-29 hours, with no grade below "C" in major, minor, or special subject requirements. Certain major courses must be taken in residence at this College.
7. Residence of at least one year at Savannah State College. Students are required to spend the senior year (a minimum of 45 quarter hours) in residence.
8. Completion of all the above requirements within eight calendar years. The College reserve the right to allow exceptions to the requirements when recommended by the head of the department in which the student is majoring.

**NOTE:**

Graduation requirements include a 2.00 minimum graduation grade point average for undergraduate degrees. The computation of this graduation grade point average will employ only the final attempt in courses which have been repeated. With the preceding exception, the graduation grade point average will be computed in the manner prescribed in The Grading System and Cumulative Grade Point Average sections of the General Catalog. Credits earned in other institutions or by examination, and courses which carry S/U grades, are not used in computing the graduation grade point average.

All incomplete grades for previous quarters must be received in the Admissions and Records Office in writing thirty (30) days prior to graduation date or completion of academic requirements. It is the student's responsibility to see to it that incomplete grades are properly recorded in the appropriate offices.

Noncurrent quarter course grades from colleges other than Savannah State College must be in the Registrar's Office by the last day of registration of the quarter of graduation.

## **REGENTS' TESTING PROGRAM**

The policy of the Board of Regents of the University System of Georgia requires that each institution administer an examination to assess the competency level in reading and writing of all students enrolled in undergraduate degree programs in University System institutions. The Regents' Policy statement appears below:

Each institution of the University System of Georgia shall assure the other institutions, and the System as a whole, that students obtaining a degree from that institution possess literacy competence, that is, certain minimum skills of reading and writing.

The Regents' Testing Program has been developed to help in the attainment of this goal. The objectives of the Testing Program are: (1) to provide Systems wide information on the status of student competence in the areas of reading and writing; and (2) to provide a uniform means

of identifying those students who fail to attain the minimum levels of competence in the areas of reading and writing.

Passing the Regents' Testing is defined as having passed all components of the Test by scoring above the cutoff score specified for each component. The test may be administered either in its entirety or as one or more components depending on the needs of the students. If one component of the Test is passed, that component need not be retaken; this provision is retroactive to all students who have taken the Test in any form since the inception of the program.

The intent of this policy is that passing the Regent's Test occur before the end of the student's sophomore year, that is, before the completion of 105 hours of degree credit. Students who fail the test must retake and pass the Test. Each institution shall provide an appropriate program of remediation and shall require deficient students to participate in that program prior to retaking the test.

## **INSTITUTIONAL POLICIES REGARDING THE REGENTS' TESTING PROGRAM**

All students enrolled in undergraduate degree programs are required to pass the Regents' Examination in reading and writing prior to graduation.

### **Requirements**

1. Students who have earned forty-five (45) credit hours and passed English 107 and 108 are **REQUIRED** to take Regents' Examination during the next quarter of enrollment after having earned forty-five credit hours.
2. Students who have earned sixty (60) credit hours (regardless of the English courses passed) are **REQUIRED** to take Regents' Examination during the next quarter of enrollment after having earned sixty credit hours.
3. First time examinees must take both parts of the Examination in one administration.
4. First time examinees are required to sit for the Regents' Testing Program "Test Preparation Seminar" prior to taking the Examination. This seminar is jointly sponsored by the staff of the Comprehensive Counseling Center and the Vice President for Academic Affairs. A student may be excused from this seminar only by the Dean of the School in which the student is enrolled.
5. Students who fail to sit for the Examination as required under numbers 1 and 2 above will be suspended.
6. Students who pass both parts of the Examination in one administration or in separate administrations will be considered to have met the Regents' Examination requirements.



7. Those students who, prior to January 1, 1980, failed to pass both parts of the Examination in one administration, but who passed both parts in separate administrations, are now considered to have met the Regents' Examination requirement. If these students have completed all other graduation requirements, their date of graduation (the date which will appear on the diploma) will be the first institutional graduation date after January 1, 1980.

## **Remediation for Regents Examination**

Students who have not passed the Regents' Examination before they earn seventy-five (75) hours of credit or who fail either part of the examination after earning seventy-five hours of credit must enroll in English 092 (Writing) or English 093 (Reading) during the quarter subsequent to earning 75 credit hours or failing the Examination. Permission will not be given to retake the Examination unless students complete the remediation courses. Failure to enroll in these required remediation courses will result in cancellation of a student's registration for that quarter. Each of these courses carries five hours of institutional credit and requires that the students successfully complete approximately fifty (50) hours of classroom and laboratory instruction each quarter. Grades in English 092 and 093 will be "S" (Satisfactory), "IP" (In Progress), or "U" (Unsatisfactory). No other grade will be given for either course.

Savannah State College students who may be jointly enrolled at other System schools are required to take their Regents' Examination remedial courses at Savannah State College.

Students who have failed to pass both parts of the Examination must register for both English 092 and English 093. These courses must not be taken concurrently; for example, students must take English 092 during the first five weeks of a quarter and English 093 during the second five weeks of that same quarter. Students required to take both English 092 and English 093 in a single quarter will not be permitted to enroll for more than five (5) regular credit quarter hours.

Students who are required to take either English 092 or English 093 will not be permitted to enroll for more than ten (10) regular credit hours.

Students who have met all other requirements for graduation may register for both English 092 and 093 concurrently.

Failure to sit for the Examination during the quarter in which remediation is taken will result in suspension for one quarter. Students who have been suspended for failure to sit for the Examination when required must re-enroll for remedial courses during their next quarter of enrollment and they must also sit for the Examination that quarter. If these students fail to enroll in remediation their registration will be cancelled.

## **Student Responsibility**

Students are responsible for complying with all Institutional policies regarding the Regents' Testing Program. Failure to comply will result in disciplinary action ranging from cancellation of registration to suspension, depending upon the gravity of the situation.

## Academic Advising

Academic advisors should verify compliance with this policy before signing-off on class schedules of their advisees. Accordingly, academic advisors should:

1. Require that students with 45 credit hours sit for the Regents' Test upon the completion of English 107 and 108.
2. Assure that advisees adhere to all policies regarding required sitting and remediation.
3. Encourage students to register for freshmen English during each quarter of enrollment until they pass the three required courses.

## Transfer Students

All transfer students from within the System shall be subject to all provisions of this policy. Students from institutions outside the System who transfer to Savannah State College with seventy-five (75) or more earned degree credit hours shall take the Test during the initial quarter of enrollment and in subsequent quarters shall be subject to all provisions of this policy.

## Graduate Students

Students with baccalaureate degrees from colleges and universities within the University of Georgia System or from other, regionally accredited colleges and universities will be exempt from these Policies.

## Foreign Students

Students whose native language is other than English may be exempted from taking the Regents' Test; however, such students must take the Savannah State College English Competency Test for Foreign Students in lieu of the Regents' Test. Such students are subject to all of the provisions of this policy regarding eligibility and remediation.

## Handicapped Students

Students with legal visual, auditory, or motor handicaps may arrange for local certification of competency with the Regents' Test Coordinator.

## Essay Test Review Policy

The Regents' Test itself and the scoring criteria are not subject to review; the same methods of scoring will be used during the review process as that in the original scoring. Scoring will follow the normal holistic procedure.

1. A student may request a formal review of his failure on the essay component of the Regents' Test if that student's essay received at least one passing score among the three scores awarded *and* if the student has completed English 107, 108, and 109.

2. A student must initiate the review procedure by mid-term of his first quarter of enrollment after the quarter in which the essay was failed. The review must be initiated, however, within one calendar year from the quarter in which the failure occurred.
3. The review will be initiated at Savannah State College by the student's completing a "Request for Review" form available at the Office of the Regents' Test Coordinator. The Regents' Coordinator will determine the student's eligibility based upon the criteria in paragraphs 1 and 2 above. The review, if warranted, will be conducted by a three-member panel (composed of two English instructors and one additional person) appointed by the Vice President of the College and designated as the on-campus review panel.
4. The on-campus review panel may (1) sustain, by majority opinion, the essay's failing score, thus terminating the review process, or (2) recommend, by majority opinion, the re-scoring of the essay by the Regents' Testing Program central office. The Regents' Test Coordinator will notify the student of the results of the on-campus review.
5. If the on-campus review panel recommends re-scoring of the essay, the Regents' Test Coordinator will transmit that recommendation in writing along with a copy of the essay, to the office of the System's Director of the Regents' Testing Program.

The System's Director will utilize the services of three (3) experienced Regent's essay scorers other than those involved in the original scoring. The decision of this panel on the merits of the essay will be final, thus terminating the review process. The Regents' Test Coordinator will notify the student of the results of the review.

6. All the applicable regulations of the Regents' Test Policy remain in effect for those students whose essays are under review, including those regulations relating to remediation and to retaking the Test.

## Registration Procedures for the Regents' Exam

All students will be notified by the Comprehensive Counseling and Testing Center Office of the date and time they are *required* to take the Regents test. Failure to take the test at the prescribed time will result in disciplinary action ranging from a *reprimand* to suspension.



## FINANCIAL AID

### HOW TO APPLY FOR FINANCIAL AID

1. Fill out a Savannah State College Financial Aid Application and submit it to the Office of Financial Aid, Savannah State College, Savannah, Georgia 31404.
2. *College Scholarship Service Financial Aid Form (FAF)*: When completing the application, be sure to mark "yes" to Item 30a to have your income data released to the U.S. Department of Education so you will receive a Student Aid Report.

#### *Important*

When asked to provide Federal Income Tax Information, a completed U.S. Income Tax Return should be used. Estimated information is subject to correction which can lengthen the application process by an additional four to six weeks. To prevent delays, students and parents should first complete tax returns and provide requested information promptly.

### Federal Financial Aid Programs (Title IV Programs)

Federal Financial Aid Programs are administered by the Financial Aid Office at Savannah State College. It is a basic principle that each student shall be helped as an individual with consideration of his own unique situation, circumstances, and need. The primary purpose of the Financial Aid Office is to provide financial assistance to students who, without such aid would be unable to attend Savannah State College. If you are enrolled or accepted for enrollment and are a citizen or permanent resident of the United States, you are eligible to apply for assistance under the following programs:

Grants, loans, and College Work-Study are available through this office to help defray educational expenses at Savannah State College. Grants do not have to be repaid. Most loans must be repaid in cash. College Work-Study awards are earned during the period of enrollment. You must be enrolled at least half-time to receive aid from Pell Grant, Perkins Loan, College Work-Study, Stafford Loan, and Supplemental Loan for Students/Plus programs. You must be enrolled full-time to receive the Student Incentive Grant and Regents' Scholarship.

#### A. GRANTS

1. *Pell Grant* — This grant is designated for undergraduate students working toward a first bachelor's degree. The amount of the grant is determined by the Cost of Attendance, the Pell Grant Index shown on the Student Aid Report and the student's enrollment status and housing status. Students full-time (12 or more credit hours) will receive full eligibility. Students enrolled for 9 to 11 credit hours will receive three-fourths eligibility. Students enrolled for 6 to 8 credit hours will receive one-half eligibility.

2. *Supplemental Educational Opportunity Grant Program (SEOG)* — This grant is designated for undergraduate students and eligibility is based on Established Financial Need.
3. *Student Incentive Grant (SIG)* — This grant is designated for undergraduate Georgia residents enrolled full-time.

## B. LOANS

1. *Perkins Loan* — Loan eligibility is based on Established Financial Need. Repayment of the loan begins nine months after a student graduates, leaves school, or enrolls less than half-time. Interest accrues at five percent (5%) per year during the repayment period.
2. *Regents' Scholarship* — This award is designated for Georgia residents who are enrolled full-time and ranked academically in the upper 25% of their class and who have Established Financial Need. The maximum amount of this award is \$750 per academic year. Repayment may be satisfied by working full-time in the State of Georgia one year for each \$1,000 received, or by making cash repayment with three percent (3%) interest per year.
3. *Supplemental Loan for Students/Parent Loan for Undergraduate Students* — These loans are educational loans to parents of undergraduate students, independent undergraduate students, or to graduate students. The current interest rate is 12%. Loan eligibility is based on the Cost of Attendance, other aid the student may receive, and state/lender restrictions. Parents and students may borrow up to \$4,000 per year to a \$20,000 cumulative total.

Supplemental loan repayment begins after the funds are disbursed by the lender. The first payment is due within sixty days; however, under specific circumstances, a student borrower may defer interest and/or principle payments of the loan while attending school. Contact the lender for details. PLUS loan repayment begins after the funds are disbursed by the lender. The first payment is due within sixty days; however, under specific circumstances, a parent borrower may defer interest and/or principle payments of the loan while the student is attending school. Contact the lender for details. Pell Grant and Stafford Loan eligibility must be determined prior to certification of SLS applications.

4. *Stafford Loan* — A Stafford Loan is a low-interest, need-based loan made to students by a lender such as the Georgia Student Finance Authority, a bank, credit union, savings and loan association, etc. The interest rate is currently 8%. Once approved, the student will receive Stafford Loan funds by multiple disbursement through the College. Loan repayment begins 6 months after leaving school for most loans. Some loan repayments may not begin until 9 to 12 months after leaving school. Students are required to sign a Promissory Note prior to receiving any Stafford Loan funds. The note will specify the interest rate and the number of months before repayment begins (the grace period). If the student falls below half-time enrollment, the grace-period will begin.

It is the student's responsibility to notify the lender when he/she leaves school. The amount of the monthly payment will be determined by the lender based upon the cumulative loan amount and federal regulations. First-time borrowers will be contacted by the Financial Aid Office to satisfy entrance interview requirements.

#### C. COLLEGE WORK-STUDY

*College Work-Study (CWS)* — Eligibility for College Work-Study is based on Established Financial Need. Amounts range from \$400 to \$900 per quarter. Students are assigned jobs located on campus and work schedules are made around the student's class schedule.



## OTHER FINANCIAL AID PROGRAMS

*Georgia State Student Incentive Scholarship Program*

*Regents' Opportunity Scholarship*

*Regents' Scholarships*

*James H. Porter Academic Scholarship*

*ROTC Scholarships*

*Fairway Lincoln Academic Scholarship*

*Ben Sheftall Scholarship Fund*

*Sarah Mills Hodge Scholarship*

*Joseph H. Turner Athletics and Science Scholarship*

*The Henry Doner Scholarship*

*SSC General Academic Scholarship*

*Howard Jordan Scholarship*

*Colt 45 Distributor Scholarship*

*Miss Ruby King Scholarship*

*The Mozella Gaither Collier Memorial Scholarship*

*Campus Chest Scholarship*

*Roper Foundation Scholarship*

*Phineas L. Roberts Memorial Scholarship*

*Mario de la Guardia Chemistry Award*

*Azzie Kinsey (Enviro-Tech) Scholarship*

*Wilbur H. Sullivan - Engineering Technology Scholarship*

*Suresh Persad Scholarship Fund*

*George Iocovozzi Scholarship*

*Scripps Howard Foundation Scholarship*

*The Jimmie Colson Memorial Scholarship*

*Atlanta Chapter Scholarship (SSC Alumni)*

*Miami Chapter (SSC Alumni)*

*Picket and Hatcher Educational Fund*

*L. Scott Stell Student Assistance Fund*

*Jaycee's Scholarship*

*Georgia Federal Bank Scholarship*

*Vin Whitson Scholarship*

*Wine & Spirits Scholarship*

*General Motors Corporation/EEOC Scholarship*

In order to apply for the scholarships listed above, students must complete a "Scholarship Application Form." This application form can be obtained from the Director of Financial Aid.

# STANDARDS OF SATISFACTORY ACADEMIC PROGRESS FOR STUDENTS RECEIVING FEDERAL STUDENT AID FUNDS (Title IV)

Savannah State College is required by the U.S. Department of Education to establish minimum standards of satisfactory academic progress. Satisfactory academic progress means that the student is proceeding in a positive manner toward fulfilling degrees requirements. The Satisfactory Academic Progress policy includes three major components: quality, quantity, and time frame.

## I. Quality and Quantity

Quality and quantity are measured by the Director of Admissions and Records at the end of each quarter in accordance with the Academic Probation and Suspension policy found in the Savannah State College General Catalog.

### A. Undergraduate Students

Students will be dismissed for one quarter after two successive quarters on probation if their cumulative average is below that required for a designated number of total hours attempted as follows:

Stages of Progress Quarter Hours	Required Minimum Cumulative Average
0-45	1.5
46-90	1.7
91 and above	2.0

Students will be considered enrolled for any quarter in which they receive a grade or grades other than W. Students will not be subject to dismissal for academic reasons if they meet the standards listed above at the end of two quarters of probation or if they carry a minimum of 10 hours and maintain a quarterly average of 2.0. Transfer credits are not included in the computation of the cumulative grade average. Total hours attempted consist of all hours attempted at Savannah State (including all hours with grades of F and WF), plus all hours transferred to SSC. Grades of I and W are not included in hours attempted.

Any student who fails all of his classes during a given quarter, or who stops attending all classes without an approved withdrawal from the College, will not be permitted to enroll for the succeeding quarter.

Upon dismissal for academic reasons, a student must apply for readmission. Readmission may be granted at the discretion of the Committee on Admission.

Financial aid will be reinstated when a student who is allowed to re-enroll after an academic dismissal meets the following criteria in order to receive aid during subsequent quarters of enrollment:

- a) enroll one quarter at their own expense; and
- b) meet the conditions set by the school or college; and
- c) meet the criteria in the satisfactory academic progress time table.

### B. Graduate Students

Students may be dismissed by their department at the end of the quarter if they have not made sufficient academic progress to warrant continuance of study. Termination of students will follow policies and procedures adopted by the department.

Students with a cumulative graduate course average of below 3.0 for two consecutive quarters are placed on academic probation by the Graduate school. Then they must make a 3.0 or higher quarterly graduate average each succeeding quarter that their overall cumulative graduate average is below 3.0. These students are no longer on probation when their cumulative graduate average is 3.0 or above. If they make below a 3.0 quarterly average while on probation, they are dismissed.

### C. Developmental Studies Students

Students who do not complete the requirements for each developmental Studies area after a maximum of four (4) attempts per area will be suspended from the institution for one quarter.

A student who is readmitted will be allowed one attempt per area to satisfy any Developmental Studies deficiencies, and shall take no other work simultaneously without authorization from the Director of Developmental Studies. Readmitted students not exiting Developmental Studies within one attempt per area will then be suspended for three quarters after which they may only be readmitted upon written permission of the President, and then only for one attempt per area (during this time students will not be allowed to take any other courses).

**Only the first 45 hours attempted in Developmental studies will be allowed in determining aid eligibility.**

## II. Time Frame

Student financial aid recipients must show measurable progress toward degree completion by earning a required minimum number of hours for the total number of quarters enrolled. The normal academic work load during an academic year is 15 hours per quarter for undergraduates and 10 hours per quarter for graduate students. Time frame is measured by the office of Student Financial Aid using the following satisfactory academic progress time table:

<i>Number of Quarters Enrolled</i>	<i>Required Minimum Cumulative Hours Earned</i>	<i>Number of Quarters Enrolled</i>	<i>Required Minimum Cumulative Hours Earned</i>
1	7	10	93
2	15	11	105
3	23	12	117
4	31	13	130
5	39	14	143
6	47	15	156
7	58	16	169
8	70	17	182
9	82	18	195



In addition to the previously stated standards, student financial aid recipients must comply with a given time frame in completing degree requirements. Undergraduate students will be given a time frame of 18 quarters and graduate students will be given a time frame of 9 quarters to complete degrees requirements.

If you received Federal student aid **for the first time** on or after July 1, 1987 **and** you are enrolled in a program that's **longer than two years**, the following definition of satisfactory progress **also** applies to you: You must be maintaining a "C" average by the end of your second academic year of study. You must continue to maintain satisfactory academic progress for the rest of your course of study.

# STUDENT DEVELOPMENT

## Student Affairs

The Vice President for Student Affairs at Savannah State College is responsible to the President for the over-all administration of Student Affairs. Staff members share with the Vice President the administration of the Student Affairs program. In the broadest sense, the Student Affairs program is concerned first with the life of the student outside the classroom.

## Residence Life

There are six dormitories and one apartment building operated for students at Savannah State. These structures offer a cross section of facilities, services, and programs. Fees and qualifications for residency in the apartment building are different from those for the dormitories. Assignment to living areas is based on sex and classification. Additional criteria are used for apartment residency. Expectant mothers are not allowed to remain in dormitories.

Residence on campus complements classroom instruction. Education, as well as recreational and cultural, programs are available in the residence halls. There are certain regulations in place to insure that the living/learning processes of students are not unduly interfered with. Such regulations can be found in this catalog and publications distributed by the Office of Student Affairs and the Office of Housing.

**The policies of the Board of Regents of the University System of Georgia require that all campus residential units for students be filled before students are permitted to live off-campus.** All students below the senior year (135 quarter hours) are required to live on campus, unless a condition below exists:

- a. A student is married and furnishes proof thereof;
- b. A student's parents are residents of Chatham County;
- c. A student commutes from a neighboring county that is within a 50 mile radius of the College;
- d. A student is a legal resident of Chatham County;
- e. A student (handicapped, expectant mother) with special housing needs.

All students are required to apply for housing at the beginning of the academic year, summer school, and any quarter that is preceded by a break in continued residence. A room reservation/damage/key deposit is also returned. Students are expected to formally clear housing at the end of Spring and Summer Quarters, and any other quarter if they do not plan to return or graduate. Dormitory directors will sign the appropriate clearance form for students.

Room assignments are made for the academic year. Freshmen students live together, with the exception of student-athletes and other students by permission of the Vice President for Student Affairs. In the event that an occupant of a double room moves out, the remaining student will be assigned another roommate, pay a higher rate, or be assigned to another room.

Students who are required to live in dormitories are also required to purchase a meal plan. Students who have diets prescribed by physicians may be exempted, if the College Cafeteria is unable to prepare the diet meals. Hot plates and other cooking devices are prohibited. If found in rooms, they will be confiscated and the owner charged a penalty fee of \$25.00.

## **Student Conduct**

Each student enrolled at Savannah State College is expected at all times to exemplify due respect for order, morality, and the rights of others. The College reserves the right to exclude at any time any student whose conduct is deemed improper or prejudicial to the welfare of the college community.

### **Violations of the Student Conduct Code**

While the intentional commission of an act is an important consideration in determining guilt or innocence and appropriate sanction, students are also responsible in some cases for their actions due to negligence.

The following actions constitute some examples of misconduct for which students may receive disciplinary action, including suspension and dismissal when committed on or away from college property (for additional details, see the Savannah State College *Student Conduct Code*, 1991):

- I. Academic Irregularity
- II. Possession of Drugs and Alcoholic Beverages
- III. Damage to Public and Private Property
- IV. Disorderly Assembly
- V. Disorderly Conduct
- VI. Falsification of Records
- VII. Misuse of Student Identification Cards
- VIII. Theft
- IX. Gambling
- X. Unauthorized Entry or Use of College Facilities
- XI. Possessing Explosives
- XII. Violation of Dormitory Visitation Rules and Regulations
- XIII. Disregard of Fire Safety Regulations
- XIV. Possession of Weapons
- XV. Hazing and/or Harassment
- XVI. Joint Responsibility for Violations
- XVII. Violation of Outside Law



## **Disciplinary Procedures**

### **The Administrative Interview Process:**

#### **1. The Filing of a Charge**

The accuser files a written charge with the Office of the Vice President for Student Affairs. Any person may refer a student suspected of violating the Student Conduct Code.

#### **2. Investigation of the Charge**

Upon receipt of the charge, the Vice President conducts an informal investigation to determine whether to drop the case, or send a letter of notification to the accused student.

#### **3. Administrative Interview**

If a formal charge is made to the accused, either by certified letter or in person, the Vice President will instruct the accused to contact the Office for Student Affairs to arrange an administrative interview to discuss the complaint. In addition to the specific charge, attached to the Vice President's interview letter will be copies of all documents pertinent to the alleged incident that are known at that time. The Vice President will request a meeting with other necessary relevant parties on an individual basis. However, the Vice President or accused student may ask to have more than one relevant party present at the interview. The purposes of the administrative interview are twofold. First, to determine whether probable cause exists to believe the accused may have committed the charged offenses. Second, if probable to have the case heard by the Vice President or the College Discipline Committee.

The Vice President for Student Affairs will be responsible for notifying all persons of the time and place when they are to appear before the Committee. The Vice President will also notify students about the specific charges against them.

## **Rights of the Accused Student During Hearings Before the Vice President or the Discipline Committee.**

Accused students shall be advised that they have:

- a. The right to a non-legal advisor of their choice. (An attorney may be present only when it appears that the hearing also relates to a potential, or actual, criminal charge against the accused.)
- b. The right to question the accuser(s).
- c. The right to present evidence.
- d. The right to call witnesses.
- e. The right to remain silent and have no inference of guilt drawn from such silence.

- f. The right of cross examination.
- g. The right to appeal an adverse decision to the President.
- h. The right to attend classes and required college functions until a hearing is held and a decision is rendered against the accused by the Vice President or Discipline Committee. The accused may remain at the institution pending an appeal to the President, if his or her presence is judged not to be a clear and present danger to the normal operation of the College. If the President upholds the suspension or expulsion, the student must depart, notwithstanding the student's subsequent application for review to the Board of Regents.

## **The Discipline Committee**

The Discipline Committee (comprised of faculty, staff, and students) adjudicates all cases except those where the student elects to have his or her case decided by the Vice President for Student Affairs. If the accused chooses a hearing by the Discipline Committee, the vice President shall select a member of the staff to present the case on behalf of the person bringing charges, including cases where the Office For Student Affairs files the charges.

## **Basis for Review (Appeals to the President)**

All appeals to the President must be made in writing within seven calendar days of the original decision. The original decision is final on the day it is rendered by the Vice President for Student Affairs and Discipline Committee. The filing of an appeal to the President will not postpone punishments imposed thereunder, by the Vice President for Student Affairs or the Discipline Committee.

The accused may appeal to the President from a decision of the Vice President for Student Affairs or the Discipline Committee on the following grounds. Additional grounds may be asserted by the appellant, as appropriate.

1. Failure to follow procedures, including failure to observe the rights of the accused, but only if such failure actually resulted in preventing the accused from adequately defending against the charge.
2. The findings are not supported by substantial evidence, or the recommendations are not supported by the findings.
3. Demonstrated bias on the part of one or more members of the adjudicating body. "Bias" requires more than merely knowing the accused or knowing something about the case. Disqualification occurs only where it can be established that the Vice President or a Discipline Committee member was incapable of rendering a fair decision.
4. Whether the sanction imposed by the adjudicating body was excessive, in light of the nature of the offense and the student's disciplinary record.

## **Article IX Appeal to Board of Regents**

Should the student be dissatisfied with the President's decision, he or she has the right to appeal in writing to the Board of Regents. The appeal to the Board shall be submitted in writing to the Executive Secretary of the Board within twenty calendar days after the President's decision and shall cite all the reasons for dissatisfaction with the previous decision.

## **Counseling Service**

The Comprehensive Counseling Center (CCC) offers professional counseling services to all prospective and regularly enrolled students at Savannah State College. The services offered include academic, personal, social and career counseling as well as an array of test information and interpretive data. These services can be provided in an individual or group setting.

The professional staff consists of the director, staff counselors, and a competent group of peer counselors. The peer counselors provide an opportunity for student-to-student counseling and they render tutorial assistance to students experiencing academic difficulties.

The entire staff operates with the basic understanding that there are some student oriented concerns that extend beyond the scope of their personal resources or areas of expertise. With this in mind, a strong and expansive referral service has been established with other campus based programs and community agencies. Referral made by the staff even to another campus program or office, are made only with the approval of the counselee involved in the given situation.

The center is open Monday through Friday from 8:30 a.m.-5:30 p.m. Counseling is confidential and free to students. The center is located on the second floor of the King-Frazier Student Center, Room 233.

## **College Orientation**

The orientation program is under the supervision of the Comprehensive Counseling Center. It is designed to assist new students in becoming acquainted with other students, with college regulations, with routine procedures, with campus traditions, with the opportunities offered for training, and with specialized vocational guidance. This program, offered during the summer, concentrates on all freshmen and new students entering the College. Orientation sessions last for two days with one overnight stay. In addition to placement testing, academic advisement and preregistration, activities typically include a dance, dinner cabaret, breakfast sing-out contest, get acquainted luncheon, and a picnic on the campus Circle. New students who are over the age of twenty-five have the option of attending a mini-orientation which is generally held in mid-September.

Follow-up courses dealing with the psychology of human relationships, required of freshmen and transfer students, are designed to facilitate the process of total adjustment to college and to guide the student's thinking in reference to the social forces that affect him daily. These courses are designated as follows:

HAS 100. Strategies for Success in College. (3-0-3)

SST 100. Introduction to Sciences and Technology. (2-1-3)

BAD 105. Introduction to the College, to Business & Career Development.  
(5-0-5)



## **College Testing Program**

Savannah State College is a national testing center. Several tests are required at the college and some are optional.

Tests administered at the college are:

Graduate Management Admissions Test (GMAT), Law School Admission Test (LSAT), Graduate Record Examination, (GRE), Scholarship Aptitude Test (SAT), National Teacher Examination (NTE), College Level Examination Program (CLEP), and Miller Analogies Test (MAT).

## **Health Services**

The College health services are maintained to improve and safeguard the health of students. These services are under the direct supervision of the school physician and school nurse. Medical examinations, medical care, and health consultations are provided for all students. Harris-McDew Infirmary, a modern, eighteen-bed building, is provided for students who require treatment or confinement for minor illness.

Students who are too ill to attend class must report to the Health Services Building or obtain the services of a private physician. Under no circumstances will students be permitted to remain in the College residence halls. Any illness in the residence halls should be reported to the Health Service immediately.

Armstrong State College students who are in residence halls on the Savannah State College campus are required to pay the health fee.

Each student is directly responsible for his hospital or emergency room fees. The College health fee does not include these services.

Employees will be treated at the Infirmary for emergencies only.

## **Policy on Drugs and Weapons**

The possession or use (without valid medical or dental prescription), manufacture, furnishing, or sale of any narcotic or dangerous drug controlled by federal or Georgia law is prohibited. Violators are subject to arrest and prosecution by College and/or local, state, and federal courts. It is against College rules and regulations for any student to possess weapons such as knives, guns, blackjacks, etc. Persons found in possession of weapons will be subject to disciplinary action by the College and/or local courts. Any student convicted of violating Section II (Drugs and Alcohol) of the Student Conduct Code will be subject to the loss of academic credit and federal financial aid.

## **College Placement Service**

The College Placement Service assists all students and graduates of Savannah State College in finding full-time employment or graduate school opportunities. This office attempts to maintain contact with corporations, agencies, and graduate schools which will benefit the students of Savannah State College. The Office of Placement is located in King-Frazier Complex, Room 246. Throughout the year, the Director of Placement offers several workshops to meet students' pre-employment needs. Workshops cover topics such as interviewing techniques, resume preparation, dressing for success, etc.

## Cooperative Education

Cooperative Education at Savannah State College is a program organized to provide students with (1) professional training in their major areas of study, (2) money to help defray college expenses, (3) and general work experience to enhance a more competitive background upon graduation.

The program allows a student to alternate four (4) academic quarters in a professionalized business setting with four (4) quarters of academic study on campus. The co-op student does this during his sophomore and junior years and spends the entire freshman and senior years on campus.

Further encouragement of the program is evidenced by the college's granting of five (5) course hours per quarter for co-op participation.

## Veterans Services

Any veteran or eligible dependent of a veteran who wishes to attend Savannah State College under any one of the veterans' benefit programs should make application in the usual manner to the Registrar. This office advises former service men and women who are eligible for benefits under the G.I. Bill and children of veterans or war orphans who are eligible for VA training allowance benefits. The veterans' counselor makes application for benefits to the Veterans' Administration. Certification of enrollment and program of education must be made to the Veterans' Administration through the Registrar.

A full-time veterans' counselor is available in the Registrar's Office to assist students enrolling under the G.I. Bill in processing enrollment forms and with other problems relating to veterans' benefits.

Veterans and other eligible persons entitled to Veterans' Administration Educational Benefits may be certified to the Veterans' Administration for a total of 45 equivalent credit hours in Developmental Studies. Only 15 hours may be attempted in each of the basic skills.

The need for enrollment in Developmental Studies must be established by testing, counseling, and recommendation of a faculty member.

Veterans are encouraged to take advantage of college credit they may be eligible to receive as a result of their military training, as well as the credit by examination programs.

## STUDENT ACTIVITIES

Savannah State College contributes to the attainment of a well-rounded education by providing many opportunities for students to participate in a wide range of activities.

### Student Government Association

The Student Government Association, composed of representatives of all classes, works with the administration in the governance of the college. It works also with the various campus organizations and sponsors projects for the general welfare of the student body.

### Music

The concert choir, band, and Wesleyan choir are open for membership to all students interested in music. Grants-in-aid are available in limited amounts for qualified applicants. These groups perform not only locally but also throughout the state and country.

### Publications

The *Tiger's Roar*, official student newspaper, is published every quarter by students under supervision of the Public Relations Office. The college yearbook, *The Tiger*, is a schoolwide project which is published through the Public Relations Office. WHCJ, the campus FM Radio Station, serves as a training unit for mass communications students.

### Organizations

Aerobic Club	Computer Science Club	Mass Communications
American Society of	Concert Choir	Club
Civil Engineers	Dance Ensemble	Newtonian Society
American Society of	Delta Sigma Pi	Nubreed
Mechanical	Deutsch Verein	Peer Counselors
Engineers	Graduate Association of	Phase II
Baptist Student Union	Public Administration	Players By The Sea
Catholic Campus	India Association	Psychology Club
Ministry	Institute of Electrical	Social Workers of
Cavaliers	and Electronic	Tomorrow
Cheerleaders	Engineers	Student Union Club
Club Bahamian	International Student	Tigers Roar Newspaper
Collegiate	Association	
Secretaries Club		

### Honor Societies, Fraternities, and Sororities

National honor societies such as Alpha Kappa Mu, Beta Beta Beta, Beta Kappa Chi, Kappa Delta Pi, Phi Beta Lambda, Phi Mu Delta, Pi Gamma Mu, Sigma Delta Chi, Sigma Tau Delta, Tau Alpha Pi, and the Biomedical Society, have chapters on the campus, and hold membership in the Association of College Honor Societies.

The national social fraternities organized on the campus include Alpha Phi Alpha, Alpha Phi Gamma (journalism), Alpha Phi Omega (service), Kappa Alpha Psi, Phi Beta Sigma, and Omega Psi Phi.



The national social sororities organized on the campus are Alpha Kappa Alpha, Sigma Gamma Rho, Zeta Phi Beta, and Delta Sigma Theta.

The organizations sponsor rich and varied programs designed for the intellectual and social development of all who take part.

### **Recreation and Sports**

The Department of Recreation and Student Affairs Committee conduct a well-rounded intramural athletic program of seasonal activities for men and women. Utilizing group games and various sports for their full education and health values, the program features football, basketball, track and field, tennis, golf, baseball, softball, volleyball, field hockey, badminton, and swimming.

A member of the Southeastern Intercollegiate Athletic Conference, Savannah State College maintains competition in sports sponsored by the conference. Savannah State College also holds membership in the National Collegiate Athletic Association, NCAA Division II.

Qualified instructors in Health, Physical Education, and Recreation provide training in the several aspects of the required activity program. Recreational activities, social dancing, swimming and free exercise activities are encouraged and centered in this area. The area makes every effort to provide wholesome recreational activities for all students.

### **Cultural Activities**

To complement formal education on the campus, the College provides many activities for cultural enrichment. Student assemblies, institutes, motion pictures, lectures, art exhibitions, drama, forums, hobby groups, and tours contribute to the general enrichment of the college community.

The Lyceum Committee brings to the campus renowned concert artists. All students are encouraged to attend these formal activities which afford inspiring association with outstanding personalities.

The Department of Fine Arts sponsors several drama presentations, musical programs and art exhibitions during the school year. The Christmas and Spring Concerts, together with the annual Fine Arts Festival celebrating National Music Week during the first week in May, are significant events in the cultural program of the College.

## SCHOOL OF BUSINESS

### Faculty:

ANDREW E. HONEYCUTT, Dean

Edward Alban  
Tsehai Alemayehu  
Barbara D. Bart  
George F. Conlin  
Carl J. Davis  
Thomas R. Eason  
William G. Hahn  
Jeraline D. Harven  
J. Alexander Heslin, Jr.  
W. Jan Jankowski  
Robert E. Jensen

Mary Lou Lamb  
Arthur Levy  
Robert Morgan  
Jane Hass Philbrick  
Henri C. Pusker  
George R. Reid  
Swannie Richards  
Terry K. Sheldahl  
Charlease T. Stevenson  
Carol D. Tapp  
Ralph Traxler

### Staff:

Shevon Carr, Assistant to the Dean  
Sheri D. W. Saleem, Patricia H. Williams, and Arlene Zipperer, Secretaries  
Carl J. Davis, Director, Computing Services  
Thomas R. Eason, Director, Economic Education Center  
Zelda James, Administrative Secretary, Title III Grant  
Indira Koganti, Computer System Operator  
Lester Lamhut, Senior Programmer  
Willie Mae Young, Special Projects Coordinator

The School of Business provides professional education in business administration through major programs in Accounting, Information Systems, Management, and Marketing. These programs are designed to prepare the graduate to function in a dynamic environment and are based on the principles and methods employed in business and other enterprises.

The purpose of the School of Business is to provide to each graduate with a sound educational foundation for professional employment or for graduate study.

The objective of the School is the following:

To provide graduates with a strong educational background in the liberal arts and business with curricula appropriate to a changing society and suitable to career needs in professional employment or in graduate school.

## ACADEMIC COUNSELING

Each student, in the School of Business is assigned to an academic adviser in the student's major area of specialization. Each new student should be counseled by an adviser before attempting to register for any course.

Each student, working with an adviser, will plan the student's academic progress through his/her career at Savannah State College. The plan as approved by the adviser will be recorded as a permanent part of the School's records.

The general rules covering a student's course work in the School of Business are these:

1. A student must complete all Area I - IV courses before registering for any upper division course, or the student must concurrently complete the last course(s) in Area IV and the first course(s) in the upper division. In all cases prerequisites for each individual course must be observed. While the student is enrolled in any Area I, II, III or IV course, he/she is considered to be a Pre-Business student without a major area of specialization. When the student has successfully completed all Area I, II, III, and IV courses and has passed both parts of the Regents' Exam, he/she is eligible to declare a major area of specialization.

2. A student must complete with at least the minimum required grades all prerequisites for a course that requires them. That is, if a prerequisite course requires a grade of C or higher for credit, the student must achieve a grade of C or higher in the prerequisite before registering for the subsequent course. Refer to "SPECIAL REQUIREMENTS FOR BUSINESS STUDENTS" following.

3. A student must complete (or complete concurrently) all other courses in the Common Body of Knowledge (CBK) before registering for BAD465 Business Policy. The CBK courses are

ACC300	Managerial Accounting
BAD317	Legal Environment
BAD320	Business Finance
BAD331	Business Statistics
BAD332	Quantitative Analysis
BAD340	Principles of Marketing
BAD362	Organizational Theory and Behavior
BAD420	Production Planning and Control
BAD440	Management Information Systems
ECO407	Government and Business
BAD465	Business Policy

The student should plan to take BAD465 Business Policy during the last or next-to-last quarter of the senior year.

## INTERNSHIP PROGRAM

An elaborate internship program with major corporations in the region has been established. These internships provide a program of structured experiences to assure business sophistication and internalization of professional skills including leadership, organization, and strong personal/interpersonal success qualities. The internships are full-time professional work experiences, through which students extend their knowledge and learn valuable employment skills.

Quality control is fundamental to the Internship Program. Students must be certified as ready to accept the challenges of the business work place academically,



professionally and ethically. They must meet the requirements of internship opportunities in terms of both technical and non-technical competencies.

After internships, the student will be evaluated by the firm, debriefed by the internship staff and his/her professional development training will be adjusted accordingly.

DEGREE PROGRAM

The School of Business offers a programs leading to the degrees Bachelor of Business Administration (BBA). The BBA degree requires completion of 198 quarter credit hours in specified courses.

A student who enrolls as a Special Student (as defined elsewhere in this Catalog) and who then changes to a degree-seeking status may transfer for credit a maximum of ten quarter hours earned while in Special Student status.

A student in the School of Business may pursue a major in one of the following areas: Accounting, Information Systems, Management, and Marketing. The School of Business cooperates with Armstrong State College in offering programs in Business Teacher Education.

CURRICULUM REQUIREMENTS

All curricula in the SCHOOL OF BUSINESS are composed of five major parts:	
GENERAL EDUCATION (Liberal Arts) CORE . . . . .	60 Qtr. Hrs.
Area I. Humanities . . . . .	20
ENG 107-108-109 . . . . .	15
HUM 232 or 233 . . . . .	5
Area II. Math and Science . . . . .	20
Math 107-110 . . . . .	10
Laboratory Science 2 Qtr. Sequence . . . . .	10
Select from BIO 123, 124; PHS 203, 204, CHE 101, 102 or PHY 201, 202	
Area III. Social Science . . . . .	20
HIS 101 or 102 . . . . .	5
HIS 202 or 203 . . . . .	5
PSY 201 or SOC 201 . . . . .	5
POL SCI 200 . . . . .	5
BASIC BUSINESS CORE . . . . .	30 Qtr. Hrs.
Area IV. Business Core	
ACC 211-212 Principles of Accounting . . . . .	10
BAD 201-Intro. to Infor. Systems . . . . .	5
BAD 225-Bus Com & Report Writing . . . . .	5
ECO 201-202 Principles of Economics . . . . .	10
OTHER GENERAL REQUIREMENTS . . . . .	13 Qtr. Hrs.
Physical Education . . . . .	6
BAD 105-Intro. to the College, to Business & Career Development . . . . .	5
OSM 121-Keyboarding for Information Professing . . . . .	2

**COMMON BODY OF KNOWLEDGE (CBK)**

<b>IN BUSINESS</b> . . . . .		<b>55 Qtr. Hrs.</b>
ACC 300-Managerial Accounting . . . . .	5	
BAD 317-Legal Environment . . . . .	5	
BAD 320-Business Finance . . . . .	5	
BAD 331-Business & Eco. Statistics . . . . .	5	
BAD 332-Quantitative Analysis . . . . .	5	
BAD 340-Principles of Marketing . . . . .	5	
BAD 362-Organizational Theory and Behavior . . . . .	5	
BAD 420-Production, Planning & Control . . . . .	5	
BAD 440-Management Information Systems . . . . .	5	
ECO 407-Government and Business . . . . .	5	
BAD 465-Business Policy . . . . .	5	

**MAJOR AREA OF SPECIALIZATION AND**

<b>NON-BUSINESS FREE ELECTIVES*</b> . . . . .		<b>40 Qtr. Hrs.</b>
<b>TOTAL</b>		<b>198 Qtr. Hrs.</b>

\*See curricula in Accounting, Information Systems, Management, and Marketing.

## **SPECIAL REQUIREMENTS FOR BUSINESS STUDENTS**

Each student enrolled in the School of Business and seeking the BBA degree must satisfy the following requirements before enrolling in upper-division courses in Business or being accepted into a major. (Note: a maximum cumulative total of ten upper division business hours may be taken concurrently with satisfaction of the requirements.)

1. The student must complete Areas I through IV of the core curriculum with a minimum adjusted grade point average of 2.0 and with a grade of C or higher in each of the following courses:

ENG 107	MAT 107	BAD 201
ENG 108	MAT 110	BAD 225
ENG 109	ACC 211	ECO 201
	ACC 212	ECO 202

2. The student must have passed both parts of the Language Skills Exam, also known as the Regents' Examination (see REGENTS' TESTING PROGRAM elsewhere in this Catalog).

Further, each student enrolled in the School of Business and seeking the BBA degree must achieve a grade of C or higher in all courses specified as Major Requirements for the student's major area of specialization.

## MAJOR AREAS OF SPECIALIZATION

Listed below are the courses required for each of the major areas of specialization: Accounting, Information Systems, Management, and Marketing.

### ACCOUNTING

Major Requirements: as specified

Major Requirements: as specified

ACC 301, 302, 303, 325, 430, 450 . . . . .	30
Free Electives . . . . .	10

### INFORMATION SYSTEMS

Major Requirements: as specified

BAD 302, 303, 335, 431, 432, 434, . . . . . 30

Free Electives . . . . . 10

### MANAGEMENT

Major Requirements: as specified

BAD 325, 412, 416, or 409 . . . . . 15

Emphasis (Select three courses with adviser approval) . . . . . 15

Free Electives . . . . . 10

### MARKETING

Major Requirements: as specified

BAD 304, 306, 341, 403, 416, 433 . . . . . 30

Free Electives . . . . . 10

### BUSINESS EDUCATION

In cooperation with Armstrong State College, the School of Business offers the business content courses for the Bachelor of Science in Education major in Secondary Education in the Office Systems Management teaching field. Detailed information may be obtained from the Secondary Education Department at Armstrong State College or the Office Systems faculty at Savannah State College.



## DESCRIPTION OF COURSES

Numbers in parentheses indicate Lecture hours - Lab hours - Credit hours

### ACCOUNTING (ACC)

#### **211. Principles of Accounting I. (5-0-5)**

The fundamental concepts and procedures of accounting are studied with emphasis both on rationale and technique. The elements of accounting, the accounting cycle, and financial statement presentation are covered in depth for the transactions of a merchandising firm. Computer Aided Instruction (CAI) will be utilized where ever applicable. Prerequisites: MATH 110 and BAD 201. Day F-W-Sp – Night F-W-Sp

#### **212. Principles of Accounting II. (5-0-5)**

Continuation of ACC 211 with emphasis on partnership and corporate financial reporting. Coverage also includes basic accounting concepts in job order and process costing, the statement of changes in financial position and interpretation of financial statements. Computer Aided Instruction (CAI) will be used wherever appropriate. Prerequisites: ACC 211 with a grade of "C" or better. Day F-W-Sp – Night F-W-Sp

#### **300. Managerial Accounting. (5-0-5)**

Study, interpretation, and analysis of accounting data as used in the decision-making process of business and not-for-profit organizations. Prerequisites: ACC 211, ACC 212 with a grade of "C" or better. Day F-W-Sp – Night W-Sp

#### **301. Intermediate Accounting I. (5-0-5)**

Introduction to accounting theory underlying financial statements. Emphasis on the study of accounting principles relating to the recording and presentation of cash, receivables, current liabilities and the investment in productive resources such as inventories, plant and equipment. Selected computer applications are used throughout this course. Prerequisites: ACC 212 with a grade of "C" or better. Day F – Night W

#### **302. Intermediate Accounting II. (5-0-5)**

Continuation of ACC 301 with emphasis on financial reporting by corporations. Topics include capital stock, retained earnings, dividends and accounting for long-term liabilities. Also included are analysis and interpretation of accounting data, funds flow, earnings per share and ratio analysis. Selected computer software packages are utilized wherever applicable. Prerequisites: ACC 301 with a grade of "C" or better. Day W – Night Sp

#### **303. Advanced Accounting. (5-0-5)**

An intensive study of corporate accounting, analysis, and evaluation of the structure and use of corporate statements and reports, including consolidated statements. Prerequisite: ACC 302 with a grade of "C" or better. Day Sp – Night F

#### **306. Hospitality Accounting. (3-0-3)**

Coverage of accounting concerns and techniques necessary for managerial decision-making in the hospitality and tourism industry. Prerequisite: ACC 212. Night Sp

**325-326. Federal Income Tax Procedures I and II. (5-0-5)**

An analysis of the Federal Income Tax Law and its application to individuals and partnerships. Extensive practical problems; preparation of returns. Part II emphasizes federal taxation on corporations and fiduciary returns, gift taxes and estate taxes. Prerequisite: ACC 301 with a grade of "C" or better. Day F – Night W

**430. Accounting for Not-For-Profit Institutions. (5-0-5)**

Basic concepts and techniques of fund accounting for governmental, educational, religious, and charitable organizations. Also covers budgeting and management accounting problems of these institutions. Prerequisite: ACC 212 with a grade of "C" or better or the consent of instructor. Day W – Night Sp

**450. Auditing. (5-0-5)**

An intensive study of philosophy, concepts and techniques used by independent auditors. Topical coverage includes professional ethics, standards, audit programs, study and evaluation of internal control, auditor's opinions, management services, complication and review services, statistical sampling techniques, and EDP auditing. Prerequisite: ACC 302 with a grade of "C" or better. Day Sp – Night F

**499. Independent Study and Research in Accounting.**

This course is designed for accounting majors who have special interest in research and development in their major area and are capable of working with minimum guidance. Prerequisites: senior status and recommendation of major adviser. Credit not less than one nor more than five quarter hours, as recommended by major faculty and approved in advance of registration by the Dean.

## **OFFICE SYSTEMS MANAGEMENT (OSM)**

**121. Keyboarding for Information Processing. (1-2-2)**

Introductory course covering alphanumeric keyboarding skills for students who intend to use typewriters, microcomputers, word processors, computer terminals, and other types of information processing equipment. Student may take proficiency test to be exempt. Day F-W-Sp – Night F-W-Sp

**122. Keyboarding Applications for Business. (2-2-3)**

Introduction to production keyboarding. For students who have had one or two semesters of high school typewriting (or OSM 121) and are able to touch-type. Course covers formatting of documents, including letters, manuscripts, and tables. Minimum passing speed: 35 words per minute on five-minute timed writings. Prerequisite: keyboarding proficiency. Day Sp – Night W

**320. Advanced Keyboarding Applications. (3-4-5)**

Further skill development in production of office documents. Includes machine transcription. Minimum passing speed: 50 words per minute. Prerequisite: OSM 122. Night Sp

**340. Word Processing Concepts and Techniques. (3-4-5)**

The development of basic concepts and operational techniques on selected word processing units. Typewriting proficiency required. Night F

**405. Information and Records Management. (5-0-5)**

Creation, maintenance, and disposition of records including hard copy and electronic media. Indexing rules and procedures; records management programs including inventory, retention and disposition schedules; vital records protection; the management of electronic files, micrographics, active and inactive record control are major components of the course. Night F

**420. Office Information Systems. (5-0-5)**

Trends and issues in office automation. A study of information processing functions focusing on the integration and management of automated office systems. The organizational concept; the traditional and emerging office; characteristics of major support systems; information/data/user interface; analysis and design; future office systems. Night W

## **BUSINESS ADMINISTRATION (BAD)**

**105. Introduction to the College, to Business & Career Development. (5-0-5)**

This course is designed to acquaint students with the concepts and functions of business enterprises. Students participate in group projects and make oral presentations. Consultants are used to orient students to the challenges, opportunities and personnel of the college and the business world. This course should help students to make decisions relative to their college majors and careers. Day F-W-Sp — Night F-W

**110. Personal and Professional Development. (3-0-3)**

This course is designed to enhance a student's ability to succeed in the work place and in life. Students are introduced to the importance of organizational skills which include the ability to plan, coordinate, and to supervise personal/interpersonal skills which include written and verbal communication, conflict resolution, motivation, leadership, and group process. Day F-W-Sp — Night F-Sp

**201. Introduction to Information Systems. (3-4-5)**

A concepts and tools course; includes study of information processing concepts and history; familiarization with terminals and microcomputers; developing introductory level proficiency with a micro based spreadsheet, word processor and filer package. Prerequisite: OSM 121 or keyboarding proficiency. Day F-W-Sp — Night F-W-Sp

**211/311. Cooperative Education Work Experience. (1-40-5)**

Student works full-time in Business and Industry under the supervision of the Director of Cooperative Education. Each course has specific written clock hour requirements. Register with Co-op Office. Credit, one to five quarter hours per quarter.

**225. Business Communications and Report Writing. (5-0-5)**

The application of basic principles of English grammar, basic report writing, and research techniques to presentations and written communications as demanded in business. The role of written communications in relation to news media enters into the consideration given to communication theory. Prerequisite: ENG 109. Day F-W-Sp — Night F-Sp

**250. Problem solving for computers. (2-2-3)**

An introduction to algorithm development using pseudocode and flowcharts to develop systematic solutions. An introduction to IPO charts, HIPO charts, and structured charts. (Not a programming course) Day F-Sp



**301 Tourism and the Hospitality Industry. (5-0-5)**

A study of tourism, practices and philosophies, offering a practical and realistic introduction to the business of tourism. Prerequisite: ECO 202.

**302. Computer Programming in a Business Language I. (5-0-5)**

An introduction to programming logic using pseudocode, IPO charts, HIPO charts, and flowcharting for algorithm development. Single and two dimension arrays, sequential files, direct access files, and breaks are introduced. Emphasis is placed on problem solving and file handling. This course is designed for business-oriented students. Programming for business information systems. Prerequisite: BAD 201. Day W – Night F

**303. Computer Programming in a Business Language II. (5-0-5)**

Advanced business programming using Cobol. An extension of the programming concepts from BAD 302. Emphasis is placed on business applications using sequential and indexed sequential files with formatted output using breaks and table look-ups. Prerequisite: BAD 302. Day Sp – Night W

**304. Salesmanship and Sales Management. (5-0-5)**

A study of personal selling; types of customers, problems of administration; and the selection, training, compensation and management of sales forces. Prerequisite: BAD 340. Day Sp – Night F

**305. Hospitality Management I. (5-0-5)**

This course introduces the student to the fundamentals of the hospitality industry, especially tourism and hotel management. The student will interact with hotel and tourism executives to acquire an understanding of the industry. Night W

**306. Retailing. (5-0-5)**

Principles and practices of buying, advertising, selling, and store management as applied to business enterprises. Prerequisites: BAD 340, ACC 211. Day F – Night W

**307. Principles of Insurance. (5-0-5)**

The theory of insurance and current insurance practices. Uses of insurance, types of insurance, organization types, policies, mortality, etc. Night W

**308. Principles of Real Estate. (5-0-5)**

Survey of the changing pattern of urban development; the structure of real estate markets; characteristics of real estate resources; financing methods and institutions; introductory valuation principles; taxation of real property; location analysis, city structure; and land use patterns. Night F

**317. Legal Environment of Business (5-0-5)**

A study of legal rights, social forces and government regulations affecting business; an in depth study of the law of contracts; the law of personal property and bailments. Day F-W-Sp – Night F-W-Sp

**318. Business Law (5-0-5)**

An in-depth study of the Uniform Commercial Code (Sales, Commercial Paper, Secured Transactions and Letters of Credit); a study of Agency and Employment Law; Partnership Law and Corporation Law. Night Sp

**319. Laws of Innkeeping. (2-0-2)**

A coverage of the responsibilities and rights which the law imposes upon and grants to the “inkeeper”, illustrating the consequences caused by a failure to respond to those responsibilities. Prerequisite: BAD 317. Night F-Sp

**320. Business Finance. (5-0-5)**

Principles, problems, and practices associated with the financial management of business institutions; nature and types of equity financing; major types of short-term and long-term debt; capitalization; financial statements, working capital requirements, reorganization; bankruptcy; methods of intercorporate financing. Prerequisite: BAD 331. Day F-W-Sp – Night F-W-Sp

**321. Capital Budgeting – Theory and Practice. (5-0-5)**

A study of the capital budgeting process; an integration of the budget with relative measures of risk. Prerequisite: BAD 320.

**325. Financial Statement Analysis. (5-0-5)**

A comprehensive and contemporary study of the methods of analyzing financial statements relative to decision making by the firm. Prerequisite: BAD 320. Day F – Night W

**331. Business and Economic Statistics I. (5-0-5)**

Introduces students to the methods of scientific inquiry and statistical application. The essentials of vocabulary, concepts, and techniques; methods of collecting, analyzing, and treating data; measures of central tendency, correlation and deviation, graphic representation, sampling validity and reliability; time series analysis. Prerequisite: BAD 201, ACC 212, and ECO 201. Day F-W-Sp – Night F-Sp

**332. Quantitative Analysis. (5-0-5)**

Mathematical models in business with applications to decision-making under conditions of certainty and uncertainty. Prerequisite: BAD 331. Day F-W-Sp – Night W-Sp

**335. Data Communications (5-0-5)**

Principles and techniques of data communications, including hardware/software considerations. A study of the technical aspects of data communications. Review of communications protocol, networking and communications system. Comparisons of transmission media. Prerequisite: BAD 303 or instructor permission. Day F – Night Sp

**340. Principles of Marketing. (5-0-5)**

The distribution of goods and services from producer to consumers, market methods employed in assembling, transporting, storage, sales, and risk taking; analysis of the commodity, brands, sales methods and management; advertising plans and media. Prerequisite: ECO 201. Day F-W-Sp – Night F-Sp

**341. Marketing-Management. (5-0-5)**

Management of marketing organizations, with emphasis on planning, organizing and controlling the marketing organizations, internal and external communications; marketing management decision-making. Prerequisite: BAD 340 and 362. Day W – Night Sp

**342. Marketing of Hospitality Services. (5-0-5)**

A study of the marketing practices followed in the field of hospitality services as it relates to the areas of food, lodging and travel. Prerequisite: BAD 340.

**362. Organizational Theory and Behavior. (5-0-5)**

The basic managerial functions of planning, organizing and controlling are examined as key factors in the decision making process. Emphasis is given to the increasing importance of the behavioral sciences as they impact on the management of the organization. Special attention is given to the concept of systems management. Prerequisite: ECO 202. Day F-W-Sp — Night F-Sp

**401. Advanced Corporate Finance. (5-0-5)**

The financial function of the firm relative to standard institutions and instruments of corporation finance. Prerequisite: BAD 320.

**402. Financial Institutions. (5-0-5)**

A study of the unique and particular roles played by the several financial institutions in the United States. Prerequisite: BAD 320.

**403. Advertising. (5-0-5)**

Uses and limitations of advertising as a tool of management and as a factor in the "marketing mix" of an organization; the sales process and psychological objectives of advertising, copywriting, and layout design; types of advertising media; criteria for selection of specific media. Prerequisite: BAD 340. Day F — Night W

**409. Administrative Practice and Internship. (2-10-5)**

One hundred hours of practical work experience are required. In addition, a two-hour weekly seminar is directed toward a study of administrative practices, human relations, and policy development and implementation. Off-campus experience is permitted if arranged in advance. Prerequisite: BAD 362. Day F

**410. Administrative Practice and Internship. (2-10-5)**

Practical work and seminar requirements are the same as in BAD 409, Administrative Practice and Internship, except that the two-hour weekly seminar is directed toward the completion of a research project in the area of business administration. Prerequisite: BAD 362 and BAD 409. Day W-Sp

**411. Small Business Management. (2-6-5)**

Study of the operation and problems of small businesses in general. Individual investigations of small businesses in the local area and a compilation of written reports will be required of each student. Prerequisite: BAD 362.

**412. Personnel Management. (5-0-5)**

The methods and procedures used by business management in recruiting, selecting, and maintaining an efficient work force; nature and use of application forms; interviewing techniques; construction and use of service records and job descriptions; job evaluation techniques, and grievance procedures. Prerequisite: BAD 362. Day W-Sp — Night F

**416. Business Research. (5-0-5)**

Scientific approaches in solving business problems. Emphasis is placed on the introduction and utilization of analytic research tools. Prerequisites: BAD 362, BAD 340, BAD 331 and senior standing. Day F — Night Sp

**418. Engineering and Maintenance of Hotels. (2-0-2)**

An examination of the maintenance and engineering functions of the lodging and food service industries in order to provide the student with technical information required to establish effective preventative programs and procedures. Prerequisite: BAD 362.



**419. Food and Beverage Management. (3-0-3)**

A course designed to provide the student with a basic understanding of the principles of food production and service management, reviewing sanitation, menu planning, controls of cost and labor, and the purchasing, storage, and merchandising of food and beverages. Prerequisite: BAD 340.

**420. Production Planning and Control. (5-0-5)**

Studies how an enterprise forecasts demand, plans future production, and directs resources to carry out current production. Prerequisites: BAD 362 and BAD 332. Day F-W-Sp — Night W-Sp

**431. Business Systems Analysis and Design. (5-0-5)**

Initiation of system design, detailed systems investigation and analysis, system design, design of I/O, system files, systems processing and controls, programming assignment, specifications, testing and documentation. Prerequisites: ACC 212, BAD 303, 320 and 362. Day W — Night F

**432. DataBase Systems. (5-0-5)**

Data structures, multi-keyed data base processing, commercial systems, implementation, database administration, programs and projects. Prerequisite: BAD 431. Night W

**433. Advertising Management. (5-0-5)**

Its principal orientation is toward individuals responsible for planning, organizing, and controlling advertising and promotional activities. Its principal focus is that of managing the advertising function and developing advertising strategy. The case method is the principal instructional vehicle. Prerequisite: BAD 340, BAD 362, BAD 403. Day W

**434. DataBase Implementation. (5-0-5)**

Analysis, design and implementation of a database project as well as installation of Network Operating Systems. Student teams will develop and implement a relational data base. Students will install Novell and Banyan operating systems, establish work group networks, install software and system users. Prerequisite: BAD 432 or instructor permission. Day F — Night Sp

**440. Management Information Systems. (5-0-5)**

Total information system for managerial strategy planning, and control. Information management, the systems approach, storage and data bases, functional information systems, information systems development. Day F-W-Sp — Night F-Sp

**460. Commercial Bank Management. (5-0-5)**

An examination of the management function of the commercial banking system; an investigation of the techniques and principles followed by commercial banks in the performance of their many social and economic roles. Prerequisite: BAD 320.

**465. Business Policy. (5-0-5)**

An integration of knowledge of the various fields of business, with emphasis on decision making. Prerequisite: All other CBK courses. Day F-W-Sp — Night W-Sp

**497. Independent Study in Marketing.**

This course is designed for students in the School of Business who have a special interest in marketing and are capable of working with minimum guidance. Prerequisites: Senior status and recommendation of major advisor. Credit not less than nor more than five quarter hours, as recommended by major faculty and approved in advanced of registration by the Dean.

**498. Independent Study in Management.**

This course is designed for students in the School of Business who have a special interest in management and are capable of working with minimum guidance. Prerequisites: Senior status and recommendation of major advisor. Credit not less than nor more than five quarter hours, as recommended by major faculty and approved in advanced of registration by the Dean.

**499. Independent Study and Research in Business Administration.**

This course is designed for students in the School of Business who have special interest in research and development in their major area and are capable of working with minimum guidance. Prerequisites: senior status and recommendation of major advisor. Credit not less than one nor more than five quarter hours, as recommended by major faculty and approved in advance of registration by the Dean.

## **ECONOMICS (ECO)**

**201. Principles of Macro-Economics. (5-0-5)**

Basic economic concepts, with emphasis on the role of government; national income and products; business cycles; money and banking; fiscal and monetary policy, and international trade. Prerequisite: MAT 110. Day F-W-Sp – Night F-Sp

**202. Principles of Micro-Economics. (5-0-5)**

Basic economic concepts continued from 201. Factors of production; supply and demand; determination of prices and of income; monopolies; the problem of economic growth; and comparative economic systems. Prerequisite: ECO 201. Day F-W-Sp – Night W-Sp

**323. Money Credit and Banking. (5-0-5)**

The principles of money and banking with special reference to their functions, credit, the banking process and the banking system, foreign and domestic exchange, the business cycle, and the history of banking. Prerequisite: ECO 201. Day Sp

**401. Labor Economics and Industrial Relations. (5-0-5)**

Problems confronting capital and labor; legislation and administrative regulations affecting employees and employers. Prerequisite: ECO 201-202. Day F – Night W

**405. International Economics and Finance. (5-0-5)**

An introduction to the modern theory of international trade, payments mechanism, commercial policy, and economic integration. Day F-W

**407. Government and Business. (5-0-5)**

Public policy concerning antitrust, regulation and public enterprise is examined. Business ethics and social responsibilities are given special attention. Prerequisites: ECO 202, BAD 317 and 362. Day F-W-Sp – Night F-W

**431. Investments. (5-0-5)**

The investment risks in different investment portfolios; selection of an appropriate balance in accordance with individual or institutional goals and risk-bearing capacity. Types of investments and securities.

TENTATIVE Summer schedules will include all Area IV and CBK courses with both day and evening offerings. Classes with enrollment of less than thirteen (13) students enrolled will not normally be taught during summer sessions.



## **SCHOOL OF BUSINESS MASTERS IN BUSINESS ADMINISTRATION PROGRAM**

Effective July 1, 1990, graduate degrees will be offered by Georgia Southern University in Affiliation with Savannah State College. Currently enrolled graduate students and prospective graduate students should meet with graduate advisors or with Dr. Willie E. Johnson, Acting Associate Graduate Dean, to get information on programming and admissions.

# SCHOOL OF HUMANITIES AND SOCIAL SCIENCES

DR. JA A. JAHANNES, DEAN

MRS. JEANETTE JENKINS  
SECRETARY TO THE DEAN

The School of Humanities and Social Sciences is comprised of five departments: the Department of Fine Arts, the Department of Humanities, the Department of Recreation, the Department of Social and Behavioral Sciences; and the Department of Social Work and Applied Sociology. The School offers majors in English, mass communications, music, history, criminal justice, social work, sociology, political science, recreation and parks administration, and urban studies. Minors are offered in the following areas: mass communications, English, art, music, religion and philosophy, Afro- American studies, psychology, history, sociology, criminal justice, gerontology, political science, recreation and parks administration, voice, and theatre. A Master of Public Administration and a Master of Social Work are also offered in the school in affiliation with Georgia Southern University.

The general goals of the School of Humanities and Social Sciences are consonant with those of the College. Specific goals of the School are as follows:

1. To offer baccalaureate programs of study in the humanities, the social and behavioral sciences, recreation and park administration, social work and sociology.
2. To offer graduate programs in public administration and social work.
3. To prepare students for professional and graduate study in the humanities, the social and behavioral sciences, recreation, and social work.
4. To offer professional preparation in mass communication and criminal justice.
5. To foster communication with and understanding of other nations and cultures through the study of language, literature, fine arts, and social and behavioral sciences.
6. To encourage research, field study, and creative endeavors in humanities, fine arts, social and behavioral sciences, recreation and park administration, social work and gerontology.
7. To utilize the rich potential of the local urban environment as a learning laboratory in the humanities, fine arts, social and behavioral sciences, recreation, social work and gerontology.

## **HAS 100. Strategies for Success in College. (3-0-3)**

The School of Humanities and Social Sciences requires all entering freshmen and lower level transfer students to enroll in and successfully complete HAS 100.

## DEPARTMENT OF FINE ARTS

TERRANCE A. ANDERSON, Head

Clara Aguero  
Lawrence Hutchins, Jr.  
Willie Jackson  
Farnese Lumpkin

Christine E. Oliver  
Robert L. Stevenson  
Roland C. Wolff

The Department of Fine Arts offers courses leading to a Bachelor of Arts (BA) degree in Music, with possible concentrations in history and literature, theory and performance. Public school teacher certification is possible in music, with professional education courses taken in collaboration with Armstrong State College. Minors in art, music and theatre are offered.

The objectives of the Department are as follows:

1. To develop an appreciation of culture and aesthetics; to develop individual ability and intellectual curiosity through research and other scholarly activity; and to develop an awareness of social and civil responsibility.
2. To provide special training in art, music, theatre, and dance and to develop cultural transmitters in an ever-increasing technological society.

### ADMISSION TO THE MUSIC PROGRAM

It is desirable that all applicants for admission to the major program in music will have at least two years of previous musical training in the vocal and/or instrumental areas. The Department will determine by aptitude test and individual auditions the applicants theoretical knowledge, instrumental and vocal proficiency, and general professional fitness for the program. This information will serve as a guide to the Department in helping the applicant to plan his college work. Students in music are required to do a senior recital.

### MUSIC CURRICULUM

#### JUNIOR COLLEGE CURRICULUM: 98 Quarter Hours

Core Curriculum Requirements: 90 hours

##### Area I - Humanities: 20 hours

English 107-108-109 . . . . .	15 hours
Humanities 232, 233 or 234 . . . . .	10 hours

##### Area II - Mathematics and Natural Sciences: 20 hours

Mathematics 107 . . . . .	5 hours
Biology 123-124 . . . . .	10 hours
Physical Science 200 . . . . .	5 hours

##### Area III - Social Sciences: 20 hours

History 101-102-202 or 203 . . . . .	15 hours
Political Science 200 . . . . .	5 hours



Area IV - Courses Appropriate to the Major: 30 hours	
Humanities 233 or 234 . . . . .	5 hours
Music 021, 041, 051 . . . . .	1 hour
Music 110 . . . . .	3 hours
Music 111-112-113 . . . . .	9 hours
Music 211-212-213 . . . . .	9 hours
Music 121 or 131 or 141 . . . . .	3 hours
Additional Requirements: 9 hours	
Physical Education . . . . .	6 hours
HAS 100 . . . . .	3 hours

**EXIT FROM THE MUSIC PROGRAM**

In addition to successfully completing all course work, each student must participate in one or more of the music activities (chorus or band) each academic quarter. All majors are required to attend all Departmental recitals, concerts, and workshops. Moreover, there will be student recitals and jury examinations each academic quarter. Each student must pass an exit examination.

**SENIOR COLLEGE REQUIREMENTS: 95 Quarter hours**

Major Requirements: 44 hours as specified	
Music 124 or 134 or 144 . . . . .	3 hours
Music 221 or 231 or 241 . . . . .	3 hours
Music 224 or 234 or 244 . . . . .	3 hours
Music 321 or 331-332-333 or 341-342-343 . . . . .	3 hours
Music 307-311-314-315-316-407-411-412 . . . . .	24 hours
Music 324 or 334 or 344 . . . . .	3 hours
Music 421 or 431 or 441 . . . . .	1 hour
Music 424 or 434 or 444 . . . . .	1 hour
Academic Minor . . . . .	
Academic Minor . . . . . 29 hours	

Music Electives: Theory, Literature 9 to 15 hours

Specific Electives: 14 hours	
Music 020 or 040 . . . . .	4 hours
French 141, German 151 . . . . .	10 hours

Minor in Voice:	
*Music 040 . . . . .	1-2 hours
Music 111 . . . . .	3 hours
Music 131 . . . . .	1 hour
Music 144 . . . . .	1 hour
Music 244 . . . . .	1 hour
Music 306 . . . . .	3 hours
Music 314-315-316 . . . . .	9 hours
Music 341 . . . . .	1 hour
Music 344 . . . . .	1 hour
Music 400 . . . . .	2 hours

Minors in Vocal Performance are encouraged to continue with the choir for four years. In addition, each student must present a thirty minute recital (A major role in a musical or an opera may fulfill this requirement, with consent of advisor).

**\*Minor in Theatre (Courses listed in Humanities Dept.)**

Eng. 201 . . . . .	3 hours
Eng. 202 . . . . .	2 hours
Eng. 203 . . . . .	3 hours
Eng. 308 . . . . .	3 hours
Eng. 406 . . . . .	5 hours
Eng. 411 . . . . .	5 hours
Eng. 412 . . . . .	3 hours
Eng. 413 . . . . .	5 hours

**Minor in Art**

ART 103 . . . . .	5 hours
ART 108 . . . . .	4 hours
ART 116 . . . . .	3 hours
ART 238 . . . . .	3 hours
ART 350 or 351 . . . . .	3 hours
ART 322 . . . . .	5 hours
ART 333 . . . . .	5 hours

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\* Six quarters of participation with drama is required.

## DESCRIPTION OF COURSES

### MUSIC (MUS)

*Band and Choral Organizations* are open for elective credit to students; participation by music majors is required until completion of degree requirements.

**101-103. Band Organization.** *Fall, Winter, Spring*

**201-203. Band Organization.** *Fall, Winter, Spring*

**301-303. Band Organization.** *Fall, Winter, Spring*

**401-403. Band Organization.** *Fall, Winter, Spring*

Credit limited to 1 hour per quarter for music majors. *Fall, Winter, Spring.*

**104-106. Choral Organization.** *Fall, Winter, Spring*

**204-206. Choral Organization.** *Fall, Winter, Spring*

**304-306. Choral Organization.** *Fall, Winter, Spring*

**404-406. Choral Organization.** *Fall, Winter, Spring*

**107-109. Chamber Organization.** *Fall, Winter, Spring*

**207-209. Chamber Organization.** *Fall, Winter, Spring*

**307-309. Chamber Organization.** *Fall, Winter, Spring*

**407-409. Chamber Organization.** *Fall, Winter, Spring*

Permission of instructor.

**100. Fundamentals of Music. (3-0-3)**

A course in rudiments of music designed for non-music majors.

**110. Introduction to Music Literature. (3-0-3)**

Survey course for the improvement of musical standards. Elements of music; composers and their contributions in different periods of musical development; acquaintance with orchestra and other instruments and voice ranges. Includes style developments in their historical settings. *Winter.*

**111-112-113. Theory I (Ear-training and Sight-Singing). (1-4-3)**

A course in notation, time signatures, major and minor scales, intervals, melodic and rhythmic problems, song reading and musical dictation. *Fall, Winter, Spring.*

**\*121-123. Fundamentals of Band Instruments. (1-0-1)**

Brass, Woodwind, and Percussion. Basic elements for the brass and woodwinds include embouchure control, breath control, time and key signature, scales, and phrasing. Percussion players are required to perfect single taps and are introduced to basic drum rudiments. *Fall, Winter, Spring.*

**\*124-126. Applied Major Area— Band Instruments. (1-0-1)**

These courses are devoted to the development of proficiency in a specific area of applied music selected by the student with the consent of advisor. Regular lessons are scheduled and periodic performance will be expected of the student during each year of training. *Fall, Winter, Spring.*

**\*131-133. Fundamentals of Piano. (1-0-1)**

These courses introduce techniques and basic musical knowledge such as notes, time signature, tempo markings, fingering, and phrasing. *Fall, Winter, Spring.*

**\*134-136. Applied Major Area— Piano. (1-0-1)**

These courses are devoted to the development of proficiency in a specific area of applied music selected by the student with the consent of advisor. Regular lessons are scheduled, and periodic performances will be expected of the student during each quarter. *Fall, Winter, Spring.*

**\*141-143. Fundamentals of Voice. (1-0-1)**

Vocal technique, diction, breathing, and posture are stressed and applied to songs with specific vocal problems. *Fall, Winter, Spring.* By permission of instructor only.

**\*144-146. Applied Major Area— Voice. (1-0-1)**

These courses are devoted to the development of proficiency in a specific area of applied music selected by the students with consent of advisor. Regular lessons are scheduled, and periodic performances will be expected of the student during each quarter. *Fall, Winter, Spring.*

\*These courses must be taken for three quarters until a total of three hours has been amassed.



**161-162. Class Piano. (1-0-1)**

Course designed for beginning piano students. Emphasis given to music reading and elementary techniques. Designed for non-music majors.

**200. Survey of Music Literature. (3-0-3)**

The history of music with emphasis on genres, style changes and cultural forces. Open to all students.

**210. Afro-American Music. (3-0-3)**

A cultural analysis of African folk music and its influence upon the development of spirituals, work songs, and jazz. Contributions of Afro-American music to both popular and classical traditions will be studied. *Fall, Winter, Spring. Elective.*

**211-212-213. Theory II. (1-4-3)**

A continuation of Theory I. Diatonic harmony, modulation, chromatic chords, modes, harmonizations from melody and bass, analysis of examples.

**221. Woodwind Methods. (2-0-2)**

An introduction to the principles of woodwind instrumental performance and pedagogy. Concentration on the techniques of group performance.

**222. Brass Methods. (2-0-2)**

An introduction to the principles of brass instrumental performance and pedagogy. Concentration on the techniques of group performance.

**223. Percussion Methods. (2-0-2)**

An introduction to the principles of percussion instrumental performance and pedagogy. Concentration on the techniques of group performance.

**\*224-226. Applied Major Area-Band Instruments. (1-0-1)**

These courses are devoted to the development of proficiency in a specific area of applied music selected by the student with the consent of advisor. Regular lessons are scheduled, and periodic performances will be expected of the student during each quarter. *Fall, Winter, Spring.*

**\*231-233. Intermediate Piano. (1-0-1)**

A continuation of MUS 131-132-133. Such skills as memorization, sight-reading, harmonization, and transposition will be additional goals. *Fall, Winter, Spring.*

**\*234-236. Applied Major Area-Piano. (1-0-1)**

These courses are devoted to the development of proficiency in a specific area of applied music selected by the student with the consent of his advisor. Regular lessons are scheduled, and periodic performances will be expected of the student during each year of his training. *Fall, Winter, Spring.*

**\*244-246. Applied Major Area-Voice. (1-0-1)**

These courses are devoted to the development of proficiency in a specific area of applied music selected by the student with consent of his advisor. Regular lessons are scheduled and periodic performances will be expected of the student. *Fall, Winter, Spring.*

**310. Jazz Ensemble. (3-0-3)**

This course is designed to expose the student to composers and arrangers of jazz, rock, and soul music. Improvisation is also included. *Fall, Winter, Spring. Elective.*

\*These courses must be taken for three quarters until a total of three hours has been amassed.

**311. Theory III (Form and Analysis). (3-0-3)**

A study of the construction of music from the eighteenth century to the present, including the harmonic and melodic analysis of pieces by major composers. *Spring.*

**314-315-316. History and Literature of Music. (3-0-3)**

A survey of the history of music from the beginning of the Christian era to the present. Emphasis is placed upon a study of representative works by major composers, together with a comprehensive analysis of style and musical development. *Fall, Winter, Spring.*

**317. Symphonic Music Literature. (3-0-3)**

Orchestral music from the 18th century through the present. Alternate years.

**318. Orchestration and Instrumentation. (3-0-3)**

A study of the range, playing techniques, and musical characteristics of all instruments with emphasis upon the orchestral score and the writing of music for instrumental ensembles. *Fall.*

**319. Choral Literature. (3-0-3)**

The literature and performance practices of various periods, the history of choral music, study of representative works of English, Italian, German and American composers. *Spring.*

**320. Choral Techniques. (3-0-3)**

This course is designed to develop basic techniques for choral musicians. Meter pattern, preparatory beats, cueing, diction, blend, balance, and intonation are discussed. *Elective.*

**321. String Methods. (2-0-2)**

An introduction to the principles of string instrumental performance and pedagogy. Concentration on the techniques of group performance.

**\*324-326. Applied Major Area— Band Instruments. (1-0-1)**

These courses are devoted to the development of proficiency in a specific area of applied music selected by the student with the consent of advisor. Regular lessons are scheduled, and periodic performances will be expected of the student. *Fall, Winter, Spring.*

**\*331-333. Advanced Piano. (1-0-1)**

Students are expected to cover more advanced materials and display certain technical skills. The development of repertoire will be stressed. *Fall, Winter, Spring.*

**Applied Major Area— Piano. (1-0-1)**

These courses are devoted to the development of proficiency in a specific area of applied music selected by the student with the consent of advisor. Regular lessons are scheduled, and periodic performances will be expected of the student. *Fall, Winter, Spring.*

**\*341-343. Applied Voice. (1-0-1)**

The continuation of vocal technique studies in previous courses. Vocal forms in several languages will be introduced. *Fall, Winter, Spring.*

\*These courses must be taken for three quarters until a total of three hours has been amassed.

**\*344-346. Applied Major Area – Voice. (1-0-1)**

These courses are devoted to the development of proficiency in a specific area of applied music selected by the student with the consent of advisor. Regular lessons are scheduled, and periodic performances will be expected of the student. *Fall, Winter, Spring.*

**351. Conducting. (3-0-3)**

A study of the techniques of conducting and interpretation of instrumental and choral literature. Prerequisite: All Music History. *Fall.*

**352. Advanced Choral Conducting II. (3-0-3)**

A continuation of MUS 351, with choral music concentration.

**353. Advanced Instrument Conducting II. (3-0-3)**

A continuation of MUS 351, with instrumental music concentration.

**355. Band Repertory. (3-0-3)****357. English and Italian Diction. (2-0-2)****358. German and French Diction. (2-0-2)****359. Vocal Pedagogy. (2-0-2)**

Methods and materials for the studio.

**360. Piano Pedagogy. (2-0-2)**

Methods and materials for teaching individuals and classes of both children and adults. (Demonstration hours included.) *Spring.*

**410. Modern Music. (3-0-3)**

A study of compositions written since 1900 with particular emphasis upon recent developments in form, compositional techniques, and new media of musical expression. *Alternate years.*

**411-412. Theory IV Counterpoint and Composition. (3-0-3)**

Concurrence and dissonance; specie counterpoint in several parts, simple fugues, twentieth century linear techniques. *Fall, Winter.*

**417. Keyboard Literature (1700-1850). (3-0-3)**

Literature for stringed keyboard instruments from one of Bach and his contemporaries through early romantics. Historical, stylistic, formal and aesthetic features. *Fall.*

**418. Piano Literature (1850 to present). (3-0-3)**

Historical, stylistic features late romantic through present period, including works by Afro-American composers. *Winter.*

**419. Opera and Art Song Literature. (3-0-3)**

Listening with scores to representative opera and art song selections from various historical periods. *Alternate years.* Prerequisites: French and German

**421. Seminar: Instrumental Pedagogy and Techniques. (2-0-2)****424. Applied Major Area - Band Instruments. (1-0-1)**

This course is devoted to the development of proficiency in a specific area of applied music selected by the student with the consent of advisor. Regular lessons are scheduled, and periodic performances will be expected of the student. *Fall.*

\*These courses must be taken for three quarters until a total of three hours has been amassed.



**431. Senior Piano. (1-0-1)**

Concert Repertoire and public performances will be stressed. *Fall.*

**434. Applied Major Area - Piano. (1-0-2)**

This course is devoted to the development of proficiency in a specific area of applied music selected by the student with the consent of advisor. Regular lessons are scheduled, and periodic performances will be expected of the student. *Fall.*

**441. Senior Voice. (1-0-1)**

During this quarter, the student will concentrate primarily on perfecting his repertoire. *Fall.*

**444. Applied Major Area— Voice. (1-0-1)**

This course is devoted to the development of proficiency in a specific area of applied music selected by the student with the consent of advisor.

## **ART (ART)**

**103. Basic Design I. (1-4-5)**

An introduction to the core principles and elements of graphic and plastic design. Problems and discussion evolve around two and three dimensional design. *Fall.*

**104. Basic Design II. (1-4-5)**

Continuation of ART 103.

**108. Drawing I. (4-2-5)**

The basic elements of drawing—form, contour, gesture, perspective, proportion, and texture—are taught through the use of charcoal, conte crayon, pencil, pen and ink, and wash. Drawing from models, still life and landscape gives the student a sound knowledge of drawing and construction. Prerequisite: ART 103 or permission of instructor. *Winter.*

**109. Drawing II. (4-2-5)**

Portrait and figure drawing, study of anatomy as to proportion and balance of the human figure. Drawing from the live model with an emphasis on structure, interpretation and movement. The course develops accurate observations, the understanding of the human figure, and an effective use of drawing media. Prerequisite: 108 or permission of instructor. *Spring.*

**200. Lettering. (4-2-5)**

Principles of lettering as used in Printing today. Study of typography in relation to lettering and design. Study of classic and modern letter forms with emphasis on design. Practice in Roman, Gothic and script alphabets.

**201. Illustration. (4-2-5)**

Exploration with drawing, painting and visual media of illustrative techniques. Study of spot drawing in black and white and black half tones used for reproduction material. Drawing skills are perfected. Prerequisite: Drawing I, II, or permission of instructor.

**216. Crafts I. (4-2-5)**

Experiences in significant craft materials: wood, fabrics, fibers and metal. Students will learn elementary on and off loom weaving techniques, fabric printing and painting, jewelry and metal projects, macrame, and techniques of wood crafts. Prerequisite: ART 108. *Fall.*

**217. Crafts II. (4-2-5)**

A continuation of ART 216. *Winter or Spring.*

**238. Ceramics I. (4-2-5)**

An initial study of ceramic processes such as modeling, handbuilding, stacking, firing, glazing, and decorating ceramic forms. *Fall.*

**239. Ceramics II. (4-2-5)**

A continuation of ART 238. Emphasis on design, decorating, and basic wheel techniques. *Winter.*

**240. Ceramics III. (4-2-5)**

A study of ceramic materials and processes used in designing, constructing, glazing and firing earthenware and stoneware clays. There will be opportunities to do advanced hand-building and wheel work, and to build small ceramic sculpture. *Spring.*

**250. History of Art I. (5-0-5)**

A chronological perspective of art history from pre-historic times to the Renaissance. *Fall.*

**251. History of Art II. (5-0-5)**

A chronological perspective of art history from the Renaissance to the end of the nineteenth century. *Winter.*

**252. History of Art III. (5-0-5)****300. Graphic Design. (4-2-5)**

Introduction to the use of various drawing instruments, techniques, and graphic media including technical and perspective drawing. Prerequisite: Drawing I, II or permission of instructor.

**302. Photography I. (4-2-5)**

An introductory course which emphasizes the basic principles and practices of black and white photography, including camera work and darkroom techniques. Special assignments and evaluations. 3 hours credit.

**303. Photography II. (4-2-5)**

A continuation of principles and techniques introduced in Photography I, with emphasis on the application of and refinement of printing techniques. Special assignments and evaluations. Prerequisite: Photography I. 3 hours credit.

**322. Painting I. (4-2-5)**

An introduction to painting media and techniques of oil, acrylic or watercolor. *Winter.*

**323. Painting II. (4-2-5)**

A continuation of Painting I. Emphasis on advanced techniques, easel and mural designs. *Spring.*

**333. Sculpture. (4-2-5)**

A study of three-dimensional forms and the limitations of sculptural media. Experiences include work in clay, wood, stone, metal, and plaster. *Spring.*

**430. Printmaking. (4-2-5)**

Designed to provide creative experiences in the reproductive arts. Experiences evolve around woodcut and linoleum, also initial experiences in advanced forms of printmaking, such as serigraphy. Discussion on survey of world printmakers. *Fall.*

**SPEECH (SPE)****201. (ENG) Principles of Speech. (3-0-3)**

Study and practice in speech preparation and delivery. Elements of speech production, types of speeches, and oral interpretation are emphasized. *Winter, Spring.*

**202. Voice and Diction. (2-0-2)**

Study and practice in effective voice production, with emphasis upon breath control, posture, articulation and pronunciation. *Fall.*

**203. (ENG) Oral Interpretation. (3-0-3)**

Intensive study and practice in the oral interpretation of poetry and prose. Emphasis on both individual and group activity. *Spring.*

**THEATRE (THE)****308. Elementary Acting. (3-3-3)**

Study and practice in the fundamentals of acting technique based on play and character analyses. The importance of voice, posture, gesture, and movement in theatrical expressiveness will be emphasized, using speeches and short scenes from the world's best dramas. *Fall, Spring.*

**406. (ENG) Introduction to Drama. (5-0-5)**

Chronological study of drama, with emphasis on selected writers and their works. Consent of instructor. *Spring.*

**411. Play Production. (5-0-5)**

A critical study of the types of plays with general principles of directing for each type; editing the script; the fundamentals of casting, lighting, makeup; etc. Prerequisite: ENG 109. *Spring.*

**412. Play Auditioning and Direction. (3-0-3)**

Emphasis upon current practices in auditioning for theatre companies and selected casting, directing, and staging the play. Students may use either their own works or an established one-act play. Prerequisite: ENG 411. *Spring, alternate years.*



## DEPARTMENT OF HUMANITIES

GEORGE J. O'NEILL, JR., Head

Victor Carpenter  
 Russell D. Chambers  
 Charles J. Elmore\*  
 Janie Fowles  
 Theron Carter, Manager, WHCJ  
 Dorothy J. Gardner  
 Louise L. Golden  
 Novella C. Holmes  
 Young Dan Inyang  
 David A. Lemacks  
 Rene Immele  
 Yvonne H. Mathis  
 Percy Miller

Linda Peerson  
 Michael L. Schroeder  
 Gloria Shearin  
 Daniel Smith  
 Robert L. Stevenson\*  
 Carver Waters  
 Frank D. Williams  
 Gloria Blalock, Secretary

### \*Interdepartmental

The Department of Humanities offers courses leading to the baccalaureate degree (B.A.) in two areas: English language and literature and mass communications. Minor programs in English, mass communications, and religious and philosophical studies are available. The Department promotes an extensive, interdisciplinary approach that encourages investigation in cognate areas and allows for individualization of interests and pursuit and prepares the student for graduate study and career development.

The objectives of the Department are as follows:

1. To prepare students for graduate study in English language and literature.
2. To serve as a pre-professional area for students preparing for advanced study in other areas, such as humanities, law, library science.
3. To prepare students for employment in non-traditional careers for humanities majors (banking, insurance, etc.)
4. To prepare students for careers in mass communications in four areas: print media, electronic media, media management, and performing arts.
5. To help students develop competence in English communicative skills: reading, writing, speaking, listening, analysis, and critical thinking.
6. To develop the student's knowledge and appreciation of world art, literature, and music from the ancient period through the modern period, with recursive reference to and study of Black African and African American humanities.

## PLAN OF STUDY FRESHMAN ENGLISH

Entering freshman students who meet the requirements of regular admission are placed in English 107.

Applicants for admission who do not meet the requirements for regular admission must take the Collegiate Placement Examination (CPE). On the basis of their performance on the English section of this test (including a writing sample), these students are assigned to English 107 or to English courses in the Developmental Studies Department.

## ADVANCED PLACEMENT AND CREDIT BY EXAMINATION

A student who has earned the grade of 3 or above on the Advanced Placement Test, or 53 on the English CLEP may be exempted from English 107 with credit.

A student who earned the grade of "B" or above in Advanced Placement Language (French, German, Spanish) or 4 or above on the Advanced Placement Test may be exempted from the first course in language (FRE 141, GER 151, or SPA 161).

## THE ENGLISH LANGUAGE AND LITERATURE MAJOR

A student majoring in English language and literature must include two period courses (301 or 303 or 305; 306 or 307); two survey courses in American literature (220, 221); one course in criticism (331 or 403); two courses in linguistics (321 and 322); one author course (401); three seminars (450-451-452); and *two* survey courses in English literature (210-211).

A student majoring in English language and literature will complete at least sixty quarter hours in language, composition, literature, and speech, in addition to freshman English.

## THE ENGLISH LANGUAGE AND LITERATURE MINOR

A minor in English consists of a minimum of twenty-five hours *beyond* English 109. It must include one course in American literature, one course in English literature, one genre or author, and one seminar in English.

## REQUIRED EXAMINATIONS

1. Each candidate for the baccalaureate degree in the Department of Humanities is required to pass the reading and essay writing components of the Regents' Testing Program (RTP).
2. Senior English majors are required to take the Major Field Achievement Test: Literature in English (ETS).
3. Senior mass communications majors must take a departmental examination.

## CURRICULUM FOR MAJORS IN ENGLISH LANGUAGE AND LITERATURE

### JUNIOR COLLEGE CURRICULUM

Core Curriculum Requirements: 90 quarter hours:

**Area I— Humanities: 20 hours required**

English 107-108-109 . . . . .	15 hours
Humanities 232 . . . . .	5 hours

**Area II— Mathematics and Natural Science: 20 hours required**

Mathematics 107, 108 . . . . .	5-10 hours
Ten-hour laboratory sequence from the following:	
Biology 123-124	
Chemistry 101-102	
Physics 201-202 or 201-203 . . . . .	10 hours
Physical Science 203-204 . . . . .	5-10 hours

**Area III— Social Science: 20 hours required**

History 202 or 203 . . . . .	5 hours
Political Science 200 . . . . .	5 hours
History 101 . . . . .	5 hours
History 102, Social Science 111 or PSY 201 . . . . .	5 hours

**Area IV— Courses Appropriate to the Major: 30 hours required**

English 204 . . . . .	5 hours
English 210 or 211 . . . . .	5 hours
Humanities 233 . . . . .	5 hours
A sequence from the following:	
French 141-142-143	
German 151-152-153	
Spanish 161-162-163 . . . . .	15 hours

**Additional Requirements:**

Physical Education . . . . .	6 hours
HAS 100 . . . . .	3 hours

### SENIOR COLLEGE CURRICULUM:

Requirements: 98 quarter hours

**Major Requirements: 52 hours as specified**

English 210 (or 211) - 220-221-301 (or 303 or 305) - 306 (or 307) 317-318 321-322-331-401-413-450-451-452 . . . . .	53 hours
Philosophical Studies . . . . .	5 hours
English Electives (including Humanities 234) . . . . .	8 hours
General Electives . . . . .	6 hours
Minor Field . . . . .	25 hours

### THE INTERDISCIPLINARY MASS COMMUNICATIONS MAJOR

The Mass Communications Degree Program is an interdisciplinary program which offers the student who is interested in a professional communications career a unique opportunity to obtain extraordinary career flexibility.



The program which leads to the B.A. degree, allows the student the option of concentrating in one of the following areas: news-editorial (newspapers and magazines); electronic media (radio and television), media management, and the performing arts.

Enriched knowledge and understanding of the nature, circumstances, and aspirations of people are derived from historical, literary, social, philosophical, and theological studies, which are traditionally called humanistic. Therefore, the mass communications program utilizes these disciplines to assist students in the development of basic insights into human nature and in the acquisition of humanistic principles upon which the media must rest.

Additionally, students are provided with the opportunity to further enhance their skills by working as volunteers at WHCJ-FM Radio, and by working on the staff of the College newspaper, the Tiger's Roar.

Every student enrolled in the program is required to take six mass communications core courses: COM 110, Introduction to Mass Communications; COM 200, Basic News Writing; ENG 201, Principles of Speech; COM 215, Writing for Radio and T.V.; COM 312, Public Relations Practices, and COM 492, Professional Media Internship.

**ACADEMIC REQUIREMENTS FOR THE  
BACCALAUREATE  
DEGREE IN MASS COMMUNICATIONS**

- 1. Students enrolled in the Mass Communications Degree Program will be assigned an academic advisor by the head of the department. Each student is required to be counseled by an advisor prior to registering for a course.
- 2. A student must complete all Area I - IV courses prior to enrolling in upper level courses.
- 3. A student must earn a minimum grade of "C" in all prerequisite courses prior to registering for an upper level course.
- 4. A student must earn a minimum grade of "C" in all major courses and all courses that are appropriate to the major. Generally, the courses that are "appropriate to the major" are listed under Area IV courses.

All Mass Communications majors are required to take the MASS COMMUNICATIONS CORE, comprised of these seven courses:

COM 110 Introduction to Mass Communications . . . . .	(3-0-3)
COM 200 Basic Newswriting . . . . .	(5-0-5)
ENG 201 Principles of Speech . . . . .	(3-0-3)
COM 215 Writing for Radio and T.V. . . . .	(5-0-5)
(Prerequisite: COM 200)	
COM 312 Public Relations Practices . . . . .	(5-0-5)
COM 492 Personnel Media Internship . . . . .	(0-10-5)

CORE CURRICULUM REQUIREMENTS: 99 hours  
(ALL OPTIONS)

## Area I— Humanities: 20 hours

English 107-108-109 . . . . .	15 hours
Humanities 232 . . . . .	5 hours

## Area II— Mathematics and Natural Sciences: 20 hours required

Mathematics 107, 108, 110 . . . . .	5-10 hours
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## Ten-hour laboratory sequence from the following:

Biology 123-124	
or	
Chemistry 101-102 . . . . .	10 hours
Environmental Studies 201 . . . . .	5 hours
and	
Biology 204 . . . . .	2 hours
or	
Earth Science 221 . . . . .	5 hours
or	
Physical Science 203 . . . . .	5 hours
or	
Physics 201 . . . . .	5 hours

## Area III— Social Science: 20 hours

History 101 . . . . .	5 hours
History 102 . . . . .	5 hours
History 203 . . . . .	5 hours
Political Science 200 . . . . .	5 hours

## Area IV— Courses Appropriate to the Major: 30 hours required

Social Science 111 . . . . .	5 hours
Communications 110, 111 . . . . .	6 hours
Communications 200 . . . . .	5 hours

## A sequence from the following: 15 hours

French 141-142-143
German 151-152-153
Spanish 161-162-163

## Additional Requirements:

Physical Education . . . . .	6 hours
HAS 100 . . . . .	3 hours

**SENIOR CURRICULUM****OPTION I— CONCENTRATION IN ELECTRONIC MEDIA**

## Major Requirements: 95 hours as specified

ENG/SP 201, English 204, Communications 215, 216, 245, 312, 353, 354, 375, 462, 492 . . . . .	50 hours
Mass Communications Electives . . . . .	10 hours
General Electives . . . . .	5 hours
Philosophical Studies 200 . . . . .	5 hours
Minor Field . . . . .	25 hours
(Suggested areas: Political Science, International Studies, Urban Studies, Criminal Justice, Psychology, English, Art, Music, Electronics-Physics)	

OPTION II— CONCENTRATION IN NEWS-EDITORIAL

Major Requirements: 95 hours as specified	
ENG/SP 201, English 204, Communications 213, 215, 216, 240, 310, 311, 312, 320, 375, 492 . . . . .	50 hours
Mass Communications Electives . . . . .	10 hours
General Electives . . . . .	5 hours
Philosophical Studies 200 . . . . .	5 hours
Minor Field . . . . .	25 hours
(Suggested areas: English, Art, Social Sciences, Music, Science)	

OPTION III— CONCENTRATION IN PERFORMING ARTS

Major Requirements: 95 hours as specified	
Communications 215, 312, 332, 470, 492, 497, 498	
ENG/SP 201, English 202, 203, 308, 406, 411, 413, 417 . .	46 hours
Mass Communications Electives . . . . .	14 hours
General Electives . . . . .	5 hours
Philosophical Studies 200 . . . . .	5 hours
Minor Field . . . . .	25 hours
(Suggested areas: Art, Music, Psychology, English, Religious and Philosophical Studies, Recreation and Parks Administration)	

OPTION IV— CONCENTRATION IN MEDIA MANAGEMENT

Major Requirements: 95 hours as specified	
ENG/SP 201, English 204	
Economics 201, 202, 407	
Business Administration 362, 403	
Communications 215, 312, 380, 463, 492 . . . . .	64 hours
Mass Communications Electives . . . . .	15 hours
Minor Field . . . . .	25 hours
(Suggested areas: Economics, Management, Psychology)	

THE COMMUNICATIONS MINOR

All minors are required to take COM 110 and COM 111, Introduction to Mass Communications.

Students are advised to take the following courses:	
COM 200 Fundamentals of News Writing . . . . .	5 hours
ENG 201 Principles of Speech . . . . .	3 hours
ENG/SP 413 Advanced Speech . . . . .	5 hours
COM 215 Writing for Radio and T.V.	
COM 215 (COM 200: Prerequisite) . . . . .	5 hours
COM 312 Public Relations Practices . . . . .	5 hours
Any 300 or 400 level Mass Communications elective . . . . .	3 hours
Total hours . . . . .	26 hours



## THE RELIGIOUS AND PHILOSOPHICAL STUDIES MINOR

The minor in Religious and Philosophical Studies is designed to provide the student with a broad humanistic background in religion and philosophy and to offer the student expanded opportunities to pursue liberal studies.

The minor consists of twenty-five hours (minimum).

## COURSE DESCRIPTIONS

### HUMANITIES (HMN)

In all departmental courses with designated prerequisite, satisfactory completion ("C" or above) of prerequisite course is required.

#### **232. Introduction to the Humanities. (5-0-5)**

To develop the student's knowledge and appreciation of world art, literature, and music from the ancient period through the medieval period, with recursive reference to and study of Black African and African American humanities.

#### **233. Introduction to the Humanities. (5-0-5)**

To develop the student's knowledge and appreciation of world art, literature, and music from the Renaissance through the Romantic period, with recursive references to and study of Black African and African American humanities.

#### **234. Introduction to the Humanities. (5-0-5)**

To develop the student's knowledge and appreciation of world art, literature, and music from the late nineteenth century to the modern era, with recursive reference to and study of Black African and African American humanities.

### ENGLISH (ENG)

#### **092. Writing Skills. (5-0-5)**

Intensive study and practice in writing. Designed for students who fail essay section of the *Regents'* Testing Program. Passing contingent upon passing RTP. Institutional credit. *All quarters.*

#### **093. Reading Skills. (5-0-5)**

Intensive study and practice in reading. Designed for students who fail the reading section of the *Regents'* Testing Program. Passing contingent upon passing RTP. Institutional credit. *All quarters.*

#### **107. English Communicative Skills. (5-0-5)**

Designed to develop skills in reading, writing, speaking, and thinking. Minimum passing grade is C. *All quarters.*

#### **107FS. English Communicative Skills. (5-0-5)**

For students whose native language is not English. Designed to develop skills in reading, writing, speaking, and thinking. Minimum passing grade is C. *Fall.*

#### **108. English Communicative Skills. (5-0-5)**

Designed to develop competence in reading, writing, speaking, and listening with particular emphasis upon critical analysis and thinking. Minimum passing grade is C. Prerequisite: English 107 or English 107FS. *All quarters.*

**109. English Communicative Skills (5-0-5)**

Designed to develop and refine skills and competence in reading, writing, and speaking, with particular emphasis upon research techniques. Minimum passing grade is C. Prerequisite: English 108. *All quarters.*<sup>1</sup>

**201. (Also SPE 201) Principles of Speech. (3-0-3)**

Study and practice in speech preparation and delivery. Elements of speech production, types of speeches, and oral interpretation are emphasized. *Winter, Spring.*

**204. Advanced Composition. (5-0-5)**

Intensive study of the theory and practice in writing the basic composition forms. Prerequisite: ENG 109. *Fall.*

**210. Introduction to English Literature. (5-0-5)**

A survey of English writing from Beowulf to the Romantic Period. Prerequisite: ENG 109. *Fall.*

**211. Introduction to English Literature. (5-0-5)**

A survey of English writing from the Romantic Period to the Contemporary Period. Prerequisite: ENG 109. *Winter, alternate years.*

**220. American Literature from the Colonial Period to 1865. (5-0-5)**

A study of the main currents of thought and expression in America before 1865. Prerequisite: ENG 109. *Spring.*

**221. American Literature Since 1865. (5-0-5)**

A study of the main currents in literary thought and expression in America from 1865 to the present. Prerequisite: ENG 109. *Fall, alternate years.*

**301. English Literature of the Seventeenth Century. (5-0-5)**

A survey of the important writers— their styles, subject matter and philosophies. Special emphasis upon the works of Milton, Dryden, and Bacon. Prerequisite: ENG 210 or 211, 204. *Winter, alternate years.*

<sup>1</sup>Unless otherwise indicated, satisfactory completion of English 109 is prerequisite to enrollment in any course numbered 200 or above.

**303. The English Romantic Movement. (5-0-5)**

The genesis of the Romantic theory and the beginning of the Romantic revolt in English; significant literary aspects of the Movement as shown in the works of Wordsworth, Coleridge, Byron, Shelley, and Keats; in the prose writing of Hazlitt, DeQuincey, Hunt, Lamb and Scott. Prerequisite: ENG 210 or 211, 204. *Winter, Alternate years..*

**305. Victorian Prose and Poetry. (5-0-5)**

An analytical study of the age of Queen Victoria of England; literature of the period as represented by the works of Tennyson, the Brownings, Carlyle, Arnold, Ruskin, and Meredith. Prerequisite: ENG 210 or 211, 204. *Winter, alternate years.*

**306. Contemporary Prose and Poetry. (5-0-5)**

A survey of the major trends and themes in world literature, including American, from World War I to the mid-twentieth century. Prerequisite: ENG 210 or 211, 220 or 221, and 204 or 207. *Spring.*

**307. Major Authors Since 1950. (5-0-5)**

A survey of major trends and works in world literature, including American, of recent times. Prerequisite: same as for ENG 306. *Spring, alternate years.*

**308 (Also RPS 308). The Bible as Literature. (3-0-3)**

Critical survey of the various forms of literature found in the Old and New Testaments.

**315. West African Literature. (3-0-3)**

An introduction to the Literature of West Africa, with emphasis upon the oral tradition and its influence on contemporary Black American literature. *Winter, alternate years.*

**316. The Poetry of the Black American. (3-0-3)**

An intensive study of the poetic contribution of Black Americans, with an examination of social and other forces which have contributed to its development. *Spring, alternate years.*

**317. African-American Literature. (3-0-3)**

Includes notable figures of the African-American experience and discusses writers, speakers, and activists who have made significant contributions to American culture through language.

**318. African-American Literature. (3-0-3)**

Includes notable figures of the African-American experience and discusses writers, speakers, and activists who have made significant contributions to American culture through language.

**321. Introduction to Language Study. (3-0-3)**

A general survey of linguistic science with emphasis on phonetics, morphology, syntax, and socio-linguistics. Prerequisite: ENG 109. *Fall, Spring.*

**322. The History of the English Language. (3-0-3)**

A study of the historico-comparative method, linguistic change, and the history of the English language, with extensive treatment of the development of English in America. Prerequisite: ENG 321. *Winter, Summer.*

**331. Literary Analysis and Criticism. (3-0-3)**

For English majors. A study of masterpieces other than English and American. *Fall, alternate years.*

**332. (Also COM 332). Theatrical Criticism. (3-0-3)**

Analysis and criticism of modern and contemporary theater. *Spring, alternate years.*

**333. Creative Writing. (3-0-3)**

Instruction and practice in techniques of writing poetry, familiar essay, short story, and drama. Prerequisite: ENG 109. Consent of instructor. *Spring, alternate years.*

**341. The Metrical Tale and Romance. (3-0-3)**

A study of the medieval narrative with particular emphasis upon Chaucer's poetry. *Winter, alternate years.*

**342. The Epic Tradition. (3-0-3)**

A study of the epic from classical antiquity to Milton. *Spring, alternate years.*



**401. Shakespeare. (5-0-5)**

Background, home life, and parentage of Shakespeare; Elizabethan theatrical traditions and conventions. Opportunity for reading and critical discussion of the great tragedies, comedies, and historical plays of the author. Consent of instructor. *Fall*.

**403. Criticism. (3-0-3)**

Analysis and criticism of modern English and American literature. Emphasis on the major critical approaches. Prerequisite: ENG 210 or 211, 331. *Spring, alternate years*.

**405. The English Novel. (5-0-5)**

An evaluative study of works of great English novelists. Rise and development of the English novel, together with an analytical appraisal of four elements— setting, character, plot, and philosophy. Readings and discussion of various types, with emphasis upon the variety of methods by which the novel interprets life. Consent of the instructor. *Winter, Alternate years*.

**406. (Also THE 406.) Introduction to Drama. (5-0-5)**

Chronological study of drama, with emphasis on selected writers and their works. Consent of instructor. *Spring*.

**413. (Also SPE 413) Advanced Speech. (5-0-5)**

Emphasizes self-improvement in all phases of diction and delivery; provides experience in various speaking situations. Consent of instructor. *Winter, alternate years*.

**416. Black Drama. (3-0-3)**

An examination of the contributions of Blacks to American drama. Traces the development of Black theater from minstrels to modern theater workshops. *Spring, alternate years*.

**417. The Novel of the Black American. (3-0-3)**

A critical study of the novels created by Blacks in America, with analysis of the literary aspects and racial themes of these novels. *Spring, alternate years*.

**450-451-452. Seminar in English. (1-0-1)**

Special problems in English. Reports and research techniques. Prerequisite: Junior standing. Three courses required of all majors in either their junior or senior years. *Fall, Winter, Spring*.

**497. (Also COM 497). Modern and Contemporary Drama. (3-0-3)**

Study and analysis of modern and contemporary drama. *Spring, alternate years*.

## **MASS COMMUNICATIONS (COM)**

**110. Introduction to Mass Communications. (3-0-3)**

Designed to acquaint the student with the fundamental elements of the mass media. Readings, discussion and emphasis on print, broadcasting, advertising and motion pictures.

**111. Introduction to Mass Communications. (3-0-3)**

Designed to acquaint the student with the fundamental elements of the mass media. Readings, discussion and emphasis on public relations, computers, satellite and international communications, and media ethics.

**142. Newspaper Production. (1-2-2)**

Designed to give students instruction and practice in the skills and techniques involved in newspaper production. May earn up to six credit hours. All quarters.

**200. Fundamentals of Newswriting. (5-0-5)**

Major emphasis on writing various types of news stories under the close supervision of an instructor. Prerequisite: ENG 109. *Fall, Spring.*

**213. History of Journalism. (3-0-3)**

A historical survey of the principal developments in journalism from the eighteenth through the twentieth centuries. *Spring, alternate years.*

**215. Writing for Radio and Television. (5-0-5)**

A study of the basic characteristics of writing for radio and television. Prerequisite: COM. 200. *Fall.*

**216. Advanced Writing for Radio and Television. (5-0-5)**

Theory and practice in the fundamentals of gathering and writing news for broadcast. Continuation of COM 215 with emphasis on more complex types of reporting. Prerequisite: COM 215. *Winter.*

**240. Photo-Journalism. (5-0-5)**

Course includes instruction in taking, developing and printing pictures for news purposes. Student must have 35mm camera. *Spring.*

**245. Radio and Television Production. (5-0-5)**

Introduction to television and radio station equipment and pre-production elements necessary to produce a television show. Prerequisite: COM 215. *Fall.*

**310. Advanced Reporting. (5-0-5)**

Instruction and practice in reporting all areas of public affairs. Includes ethics of journalism, law of libel, right of privacy, fair comment and criticism, privileged matter, etc. Prerequisite: COM 200. *Spring.*

**311. Feature Writing. (5-0-5)**

Designed to further develop a student's skill in researching, organizing, and writing news features and human interest stories. Prerequisite: COM 200. *Spring, alternate years.*

**312. Public Relations Practices. (5-0-5)**

Basic theory and application of media in the planning and developing of company, community, organizational, and institutional programs. Prerequisite: COM 200. *Spring.*

**320. Copy Editing. (5-0-5)**

Designed to give students training in the theory and practice of copy editing and headline writing. Simulated local news copy and wire service stories are used. Prerequisite: COM 200. *Spring.*

**330 (PSC 330). The Politics of the Cinema. (3-0-3)**

This course will survey the treatment of politics and the political process through films.

**332. (Also ENG 332). Theatrical Criticism. (3-0-3)**

Analysis and criticism of modern and contemporary theater. *Spring, alternate years.*

**351. The Mass Media and Popular Culture. (3-0-3)**

Investigation and evaluation of the mass media and popular arts and their societal impact. *Winter.*

**353. Advanced Radio Production. (5-0-5)**

Advanced instruction and practice in radio production, including directing, programming and equipment. Prerequisite: COM 245. *Spring.*

**354. Advanced Television Production. (5-0-5)**

Advanced instruction and practice in television production, including directing, programming, and equipment. Prerequisite: COM. 245. *Winter.*

**356. Media Art. (3-0-3)**

Study and practice in basic design skills related to graphic and photographic formats for television, film, and slide productions. *Winter, alternate years.*

**357. Newspaper Production. (2-4-5)**

Copy editing, headline writing and newspaper layout. Emphasis upon the principles and skills involved in producing a newspaper by the off-set or coldtype method. (prior approval of instructor).

**361. The Black Press. (5-0-5)**

The course provides an historical and analytical survey of the Black press in America. *Spring, alternate years.*

**375. Communications Law. (5-0-5)**

Study of the laws affecting American media, including the concept of freedom of speech and press, federal regulatory agencies, libel, slander, copyright and invasion of privacy. *Spring.*

**380. Media Management. (5-0-5)**

Analyzes the functions and responsibilities of the various non-news department managers in television and radio stations, and newspapers, with emphasis on the market coverage of the media, profitability, overall programming, and budget; analysis of department administration and operation, and relations with regulatory agencies such as the FCC and NAB codes and standards. *Fall.*

**450. Independent Study. (5-0-5)**

Directed individual work under the various members of the faculty.

**462. The Documentary. (3-0-3)**

A survey and analysis of the documentary format employed in film productions, 1945-1970's preparation and production of mini-documentary. Prerequisites: COM 216, COM 354. *Spring.*

**463. Seminar/Organizational Communication. (5-0-5)**

Indepth analysis of a specific organization (such as an institution, educational facility, business, etc.) including a study of the communication flow. Prerequisite: COM 200.

**470. Speech for Radio and Television. (3-0-3)**

The course is designed to teach the basic techniques of radio and television broadcasting. Emphasis on newscasting, advertising, sportcasting, and announcing formats. *Fall.*



**471. Audio Production Techniques. (0-6-3)**

A laboratory study of the technique of sound mixing and the principles of audi-tape recording and editing.

**491. On-Campus Media Internship. (2-8-5)**

Student will intern with an on-campus agency involved in the medium of the student's concentration. Prerequisite: COM 200 and permission of instructor.

**492. Professional Media Internship. (0-10-5)**

Open only to juniors and seniors majoring in mass communications; work with various professional media in the Savannah Area. Prerequisite: COM 200 and 491, permission of instructor.

**493. Communications Practicum. (0-4-2)**

Intensive field and laboratory practice on video, audio, or print projects under faculty supervision. Permission of instructor.

**495. Media Cooperative Program. (0-10-5)**

Seniors are allowed to work full-time off campus (with college supervision) for a television or radio station, or in public relations, advertising, or with a newspaper. Total credit limited to 15 hours. Permission of instructor.

**496. Technical Writing. (5-0-5)**

Expository writing on technical subjects placing emphasis on writing formal and informal reports, resumes, letters and description of materials and equipment; special attention to developing, drafting, and presenting government grants and foundation requests. Specific course projects are determined after consultation with directors of programs requiring technical writing skills. Prerequisite: COM 310. *Winter*.

**497. (Also ENG 497). Modern and Contemporary Drama. (3-0-3)**

Study and analysis of modern and contemporary drama. Spring, alternate years.

**498. Acting for Radio and Television. (5-0-5)**

Study and practice in the fundamentals of radio and T.V. acting. Prerequisite: ENG 308. *Winter*.

## COGNATE AREAS

Please refer to appropriate section of *Bulletin* for course descriptions.

### BUSINESS ADMINISTRATION (BAD)

- BAD 331 – Business and Economic Statistics I
- BAD 340 – Principles of Marketing
- BAD 341 – Marketing-Management
- BAD 362 – Organizational Theory and Behavior
- BAD 403 – Advertising
- BAD 409 – Administrative Practice and Internship
- BAD 410 – Administrative Practice and Internship
- BAD 412 – Personnel Management
- BAD 415 – Marketing Research
- BAD 416 – Business Research

### ECONOMICS (ECO)

- ECO 201 – Principles of Macro-Economics
- ECO 202 – Principles of Micro-Economics
- ECP 407 – Government and Business

### ENGLISH, SPEECH, THEATER, (ENG, SPE, THE)

- ENG/SPE 201 – Principles of Speech
- SPE 202 – Voice and Diction
- SPE 203 – Oral Interpretation
- ENG 204 – Advanced Composition
- ENG 210 – Introduction to English Literature
- THE 308 – Elementary Acting
- ENG 332 – Theatrical Criticism
- ENG 333 – Creative Writing
- ENG 406 – Introduction to Drama
- THE 411 – Play Production
- THE 412 – Play Auditioning and Direction
- ENG/SPE 413 – Advanced Speech

### RECREATION AND PARKS ADMINISTRATION (REC, PED)

- PED 130 – Body Mechanics
- PED 131 – Body Mechanics
- PED 154 – Modern Dance Techniques
- PED 155 – Modern Dance Performance
- PED 156 – Modern Dance Creation and Interpretation
- PED 159 – Aerobic Dancing
- REC 228 – Theatre Dance
- REC 229 – Afro-Caribbean Dance
- REC 345 – Methods In Recreational Dance
- REC 350 – Dance Seminar

## SOCIAL AND BEHAVIORAL SCIENCES (SOS) (PCS)

PCS 380— Politics of the Cinema

SOS 400— Research Methods

## RELIGIOUS AND PHILOSOPHICAL STUDIES (RPS)

(Prerequisite for all courses: English 109.)

### 137. Basic Religious and Philosophical Thought. (2-0-2)

A special introductory course offered primarily for persons in a continuing education or similar status. Not open to minors within the area.

### 200. Introduction to Philosophy. (5-0-5)

The basic survey course of the field of philosophy. An attempt is made to introduce the student to logic, ethics, ontology, religion, etc., as a basis for additional study in philosophy. This course is required for minors. *Fall*.

### 201. Psychology of Religion. (3-0-3)

Explores the junction of religion in a person's life. Case studies are made and religious institutional visitations are required. This course is required for all minors. *Winter*.

### 202. Philosophy of Love. (3-0-3)

Studies the nature of love, using philosophical as well as psychological source materials. *Spring*.

### 203. Critical and Creative Thinking (2-0-2)

Techniques for improving critical and creative thinking. *Spring*.

### 303. Understanding Old Testament Religion. (5-0-5)

Literature and ethics of the Old Testament, as a history of the early Jewish people and as a background of Christianity. *Spring, alternate years*.

### 304. New Testament Christian Foundations. (3-0-3)

A study of the teachings of Jesus and the history of the early Christian church as revealed in the literature of the New Testament. *Winter, alternate years*.

### 305. Understanding Buddhism and Hinduism. (3-0-3)

Emphasis will be placed upon Theravada Buddhist philosophy, literature and monastic life in India, China, Tibet, and Japan. Hinduism will be viewed both as a major religion and as a relative to Buddhism. *Fall, alternate years*.

### 306. Introduction to Islam. (2-0-2)

Emphasizes the history and growth of Islam and its status in today's world. *Fall, alternate years*.

### 307. Religion and The Black Experience in America. (3-0-3)

Explores the historic roles of religion in the life of Black Americans. *Winter, alternate years*.

### 308. The Bible as Literature. (3-0-3)

Critical survey of the various forms of literature in the Old and New Testaments. *Spring*.



**309. Introduction to Christianity. (3-0-3)**

Emphasizes the influence of the environment into which Christianity was born and the subsequent interplay between history and religion up to the present time.

**311. Introduction to Eastern Religions. (3-0-3)**

Surveys the major tenets of Hinduism, Buddhism, and other major Eastern religions with emphasis upon the cultural and political influences of these religions, past and present.

**402. Contemporary Thought in Religion and Philosophy. (3-0-3)**

Research and discussion of various ideas on schools of thought related to contemporary social ethics. Different topics will be identified by the titles following the listing on the schedules. May be repeated for credit.

**403. Individualized Study in Religion/Philosophy. (1-0-1 to 5-0-3)**

The student selects a special topic, era, or person for concentrated, supervised research under the direction of the instructor. Limited to advanced students minoring in the area. Prior permission of the instructor is necessary.

## **THE FRENCH, GERMAN, AND SPANISH MINOR**

The aims of the French, German and Spanish minors are: (1) to develop the ability to communicate in a foreign language; (2) to instill respect for other peoples and other cultures; (3) to develop an appreciation for the artistic expressions which are found in other languages; and (4) to bring about a greater awareness of our cultural heritage. Underlying these aims is the ultimate goal of preparation for a more effective life.

The French minor comprises French 241, 242, 243, 341, 342, 343. The German minor comprises German 251, 252, 253, 351, 352, 353. The Spanish minor consists of Spanish 261, 262, 263, 361, 362, 363.

Twenty-five quarter hours are required for a minor in French, German or Spanish.

Study Abroad Program of the University System of Georgia allows for earning up to 15 hours in French, German, or Spanish by summer study in a country where the language is spoken.

## **DESCRIPTIONS OF COURSES**

### **FRENCH (FRE)**

**141. French One. (4-2-5)**

This is the first course in the sequence for beginners or those wishing to review. It focuses on practice in hearing, speaking, reading, and writing everyday French. The culture of France and other Francophone communities in the world is also stressed. *Fall*.

**142. French Two. (4-2-5)**

This course is a continuation of French 141. Prerequisite: Grade of "C" or better in French 141 or passing score on placement test. *Winter*

**143. French Three. (4-2-5)**

This course is a continuation of French 142. Prerequisite: French 142 or passing score on placement test. *Spring.*

**241-242. Intermediate French. (5-0-5)**

Intensive review of grammar and structures. It involves practice in speaking and writing based on textual reading. It is to be taken in sequence. Prerequisite: French 143 or permission of the instructor. *Fall and Winter or offered upon request.*

**243. Conversation and Composition. (5-0-5)**

This course involves practice in understanding, speaking, and writing conversational French. Prerequisite: French 242. *Spring or offered upon request.*

**341-342. Survey of Literature. (3-0-3)**

Study of literature from present to past, terminating with the chason de geste. Emphasis on such writers as Sartre, Baudelaire, Balzac, Hugo, Rousseau, Moliere, Pascal, Montaigne, Rabelais. Prose, poetry and drama. Prerequisite: FRE 242.

**343. French Civilization. (4-0-4)**

Acquaintance of the student with principal contributions of France to Western Civilization. Prerequisite: FRE 242.

**344. Oral Communication. (5-0-5)**

Further development of ability to understand and speak French. Discussion of national and international topics from news media and French publications. Prerequisite: FRE 243.

**345-346-347. Study in France. (10 to 15 hours)**

The student spends one summer in the Study Abroad Program of the University System of Georgia. The student takes language, literature and civilization courses and participates in extracurricular activities, including cultural tours. Prerequisite: FRE 243. *Summer*

## GERMAN (GER)

**151. German One. (4-2-5)**

First course in sequence. For beginners or those wishing to review. Practice in hearing, speaking, reading, and writing everyday German. *Fall.*

**152. German Two. (4-2-5)**

Continuation of German 151. Prerequisite: Grade of "C" or better in GER 151 or passing score on placement test. *Winter.*

**153. German Three. (4-2-5)**

Continuation of German 152. Prerequisite: German 152 or passing score on placement test. *Spring.*

**251-252. Intermediate German. (5-0-5)**

Intensive review of grammar and structures. Practice in speaking and writing based on textual readings. To be taken in sequence. Prerequisite: GER 153 or permission of the instructor.

**253. Conversation and Composition. (5-0-5)**

Practice in understanding, speaking, writing conversational German. Prerequisite: GER 252.

**351-352. Survey of Literature. (3-0-3)**

Study of literature from present to past. Prerequisite: GER 252.

**353. German Civilization. (4-0-4)**

Acquaintance of the student with principal contributions of German to Western Civilization. Prerequisite: GER 252.

**354. Oral Communication. (5-0-5)**

Further development of ability to understand and speak German. Discussion of national and international topics from news media and German publications. Prerequisite: GER 253.

**355-356-357. Study in Germany. (10 to 15 hours)**

One summer in the Study Abroad Program of the University System of Georgia. The student takes language, literature and civilization courses and participates in extracurricular activities, including cultural tours. Prerequisite: GER 153.

## **SPANISH (SPA)**

**161. Spanish One. (4-2-5)**

For students with no previous language study. Practice in hearing, speaking, reading and writing everyday Spanish. To be taken in sequence. *Fall*

**162. Spanish Two. (4-2-5)**

For students with no previous language study. Practice in hearing, speaking, reading and writing everyday Spanish. To be taken in sequence. *Winter*.

**163. Spanish Three. (4-2-5)**

For students with no previous language study. Practice in hearing, speaking, reading and writing everyday Spanish. To be taken in sequence. *Spring*.

**261-262. Intermediate Spanish. (5-0-5)**

Intensive review of basic principles of the language; practice in speaking and writing based on textual readings. To be taken in sequence. Prerequisite: SPA 163.

**263. Conversation and Composition. (5-0-5)**

To accustom the student to understand, speak, and write conversational Spanish. Prerequisite: SPA 262.

**361-362. Survey of Literature. (3-0-3)**

Introduction to some of the principal authors, works, and ideas in the literature of Spanish-speaking countries. Prerequisite: SPA 262.

**363. Spanish Civilization. (4-0-4)**

To acquaint the student with the principal contributions of Spain to Western civilization. Prerequisite: SPA 262.

**364. Oral Communication. (5-0-5)**

Further development of ability to understand and speak Spanish. Discussions of national and international topics from news media and Spanish magazines. Prerequisite: SPA 263.



**365-366-367. Study Abroad. (10 to 15 hours)**

One summer in the Study Abroad Program of the University System of Georgia. The student takes language, literature and civilization courses and participates in extracurricular activities including cultural tours. Prerequisite: Recommendation of instructor.

**DEPARTMENT OF RECREATION**

**KENNETH F. TAYLOR, HEAD**

Frank Ellis  
Loris Groover

Karen Butler, Secretary

The Department of Recreation has as its major goal the preparation of students for professional careers in leadership, supervision, administration, and planning in recreation, park, and leisure service. It also provides the service program for college required physical education.

A Major in Recreation and Park Administration, with two options, is offered. The options are Recreation Programming and Administration and Recreation for Special Populations.

The Department offers a minor in Recreation and Park Administration.

The objectives of the Department are as follows:

- 1. To prepare students for careers in the field of leisure and recreation.
- 2. To develop students' organic systems, neuromuscular skills, and to develop an appreciation for their health and well-being.

**PHYSICAL EDUCATION REQUIREMENTS**

During the freshman and sophomore years all students (except veterans and those over 25 years of age) are required to complete six hours of physical education and/or health. The satisfactory completion of this work is a prerequisite for graduation. Students with handicapping conditions are encouraged to consult with the coordinator of the area for the development of an individualized program based on their needs. Students taking physical education classes must wear the regulation Savannah State College physical education uniform.

**REQUIRED EXAMINATIONS**

- 1. Each candidate for the baccalaureate degree in the Department of Recreation is required to pass the reading and essay writing components of the Regents' Testing Program (RTP).
- 2. Senior Recreation and Park Administration majors are required to take a major comprehensive examination.

**CURRICULA FOR MAJORS IN RECREATION AND  
PARK ADMINISTRATION**

**JUNIOR COLLEGE CURRICULUM:**

Core Curriculum Requirements: (All Options)

Area I—Humanities: 20 hours		
English 107, 108, 109 . . . . .		15 hours
Humanities 232, 233, or 234 . . . . .		5 hours

**Area II—Mathematics and Natural Sciences: 20 hours**

MAT 107, . . . . .	5 hours
Computer Science 135 . . . . .	5 hours
Ten-hour laboratory sequence from the listed courses:	
Chemistry 101-102 . . . . .	
Biology 123-124 . . . . .	10 hours

**Area III—Social Sciences: 20 hours**

History 102, 203 . . . . .	10 hours
Political Science 200 . . . . .	5 hours
Psychology 201 . . . . .	5 hours

**Area IV—Courses Appropriate to the Major: 30 hours**

Sociology 201 . . . . .	5 hours
Communications 110 . . . . .	3 hours
English 201 . . . . .	3 hours
Business Administration 201 . . . . .	5 hours
Recreation 109, 211, 252 . . . . .	14 hours

**Additional Requirements: 8 hours**

Physical Education . . . . .	6 hours
HAS 100 . . . . .	3 hours

**SENIOR CURRICULUM:****Requirements for All Options: 50 hours**

Recreation 220, 320, 330, 331, 341, 365, 435, 440, 480 . . .	50 hours
English 413 . . . . .	5 hours

**OPTION I—CONCENTRATION IN RECREATION PROGRAMMING AND ADMINISTRATION****Requirements: 45 hours**

Political Science 392, 410	
Criminal Justice 430 . . . . .	10 hours
Art 238, 322, 333	
Theater 406, 411 . . . . .	15 hours
Anthropology 201 . . . . .	5 hours
Psychology 303 . . . . .	5 hours
Electives (restricted to major courses) . . . . .	10 hours

**OPTION II—RECREATION FOR SPECIAL POPULATIONS****Requirements: 45 hours**

Recreation 431, 461 . . . . .	10 hours
Political Science 392, 410, 350	
Criminal Justice 430 . . . . .	10 hours
Art 238, 322, 333	
Music 200	
Theater 406, 411, 416	
Anthropology 201	
Psychology 426	
Social Work 410, 310 . . . . .	10 hours
Electives . . . . .	5 hours



MINOR IN RECREATION AND PARK ADMINISTRATION

REC 109 . . . . .	5 hours
REC 211 . . . . .	4 hours
REC 252 . . . . .	5 hours
REC 331 . . . . .	5 hours
REC 341 . . . . .	5 hours
REC 435 . . . . .	<u>5 hours</u>
	29 hours

COURSES THAT WILL SATISFY PHYSICAL  
EDUCATION REQUIREMENTS

PHYSICAL EDUCATION (PED)

110. Concepts in Physical Education. (1-2-2)

114. Tennis Techniques. (0-2-1)

115. Advanced Beginner’s Tennis. (0-2-1)

116. Intermediate Tennis. (0-2-1)

117. Archery Techniques & Skills. (0-2-1)

122. Volleyball Techniques. (0-2-1)

124. Weight Training. (0-2-1)

*Fall.*

125. Weight Training. (0-2-1)

*Winter.*

126. Weight Training. (0-2-1)

*Spring.*

127. Badminton Techniques. (0-2-1)

130. Body Mechanics. (1-2-2)

131. Body Mechanics. (1-2-2)

134. Physical Conditioning. (1-2-2)

*Fall.*

135. Physical Conditioning. (1-2-2)

*Winter.*

136. Physical Conditioning. (1-2-2)

*Spring.*

154. Modern Dance Techniques. (0-2-1)

*All Quarters.*

**155. Modern Dance Performance. (0-2-1)**

*Winter & Spring.* Prerequisite: PED 154 or permission of instructor.

**156. Modern Dance Creation & Interpretation. (0-2-1)**

*Spring.* Prerequisite: PED 155 or permission of instructor.

**159. Aerobic Dancing. (0-2-1)**

*All Quarters.*

**164. Beginner's Swimming. (0-2-1)**

*All Quarters.*

**165. Advanced Beginner's Swimming. (0-2-1)**

*All Quarters.* Prerequisite: PED 164 or permission of instructor.

**166. Intermediate Swimming. (0-2-1)**

*All Quarters.* Prerequisite: PED 165 or permission of instructor.

**175. Swimming for Physical Fitness. (4-1-3)**

Designed to introduce the student to techniques for improving his physical fitness through the use of swimming and aquatic activities. Prerequisites: Ability to swim as determined by the swimming instructor.

**HEALTH (HED)****105. Concepts in Health. (3-0-3)****145. Wellness (3-0-3)**

Designed to facilitate improvements in the students lifestyle.

**165. Human Sexuality. (0-3-3)**

Designed to introduce the student to some of the many factors that influence human sexual behavior and some common sexual lifestyle options.

**170. The Physical Fitness Component. (2-2-3)**

Designed to introduce the student to the role of physical fitness in a wellness lifestyle. It will also involve the students in ways of developing this component.

**200. First Aid and Safety. (3-0-3)****201. Safety Education. (2-0-2)****221. Physical Activity and Stress Management. (2-2-3)**

Designed to explore the nature of human stress and to examine some physical methods of reducing the stress response.

**222. Physical Activity, Nutrition, and Weight Control. (2-2-3)**

Designed to promote weight control through an understanding of nutrition and physical activity and their roles in its maintenance.

**RECREATION COURSES (REC)**

(These courses may not be used to satisfy required Physical Education courses.)

**109. Professional Foundations of Recreation. (5-0-5)**

Introduction to the basic historical and philosophical foundations of leisure and recreation.

**205. Care and Prevention of Athletic Injuries. (3-0-3)**

Designed to provide knowledge and skills to aid in the prevention and treatment of injuries common to athletes. Emphasis on prevention and reconditioning programs. Prerequisite: BIO 124.

**211. Recreation Activity Leadership. (4-0-4)**

Methods and techniques of individual and group leadership in recreation activities. Prerequisite: REC 109.

**220. Areas and Facilities. (5-0-5)**

Design concepts and principles applied to planning and development of recreation areas and facilities. Prerequisite: REC 211

**228. Theatre Dance. (2-2-2)**

Designed to expose the dancer to the dynamic style pieces used in musical theatre choreography. Prerequisite: PED 156 or permission of the dance instructor.

**229. Afro-Caribbean Dance. (2-1-2)**

Designed to focus on skills and folklore of Afro-Caribbean dance style. Prerequisite: PED 156 or permission of the dance instructor.

**252. Recreation Program Development. (3-4-5)**

Principles of recreation program development; study of recreation program areas available to participants; and analysis of methods of program design. Prerequisite: REC 220.

**315. Camping and Outdoor Recreation. (5-0-5)**

Selected organizational and administrative aspects of organized camping and outdoor recreation. Prerequisite: REC 211

**320. Recreation Report Writing. (2-0-2)**

Designed to develop skills for written and oral reports and research papers for recreational personnel. Prerequisite: ENG 109. Fall, Spring.

**330. Recreation Field Work. (1-8-5)**

Directed field experience in a recreation agency under the supervision of a faculty advisor and an agency supervisor. Prerequisite: REC 252.

**331. Recreation and Special Populations. (3-4-5)**

Study of history and development of recreation for special populations. Examination of various agencies providing programs and services for the elderly, handicapped, juvenile delinquents, and the imprisoned criminal. Prerequisite: REC 252.

**341. Community Recreation. (3-4-5)**

Examines recreation and leisure in the community; relationships of recreation agency to other community agencies; financial support for recreation; and organization and structure of community recreation agency. Prerequisite: REC 252.

**345. Methods in Recreational Dance.**

To introduce basic approaches to teaching folk, square, and social dance, with application to school and recreation dance programs. Prerequisite: PED 156 or permission of the instructor.



**350. Dance Seminar. (1-3 cr. hrs.)**

To guide the student through the interpretation, creation, and choreography of a dance presentation. Prerequisite: Member of the Savannah State College Dance Theatre or permission of the dance instructor.

**365. Social Recreation. (2-2-3)**

Development of basic understanding of group dynamics within the context of recreation goals and operational structure. Prerequisite: REC 252.

**410. Recreation and the Corrective Institutions. (3-4-5)**

Study of recreation in corrective institutions with an intensive examination of present policies and procedures covering recreation programs in these settings. Prerequisite: REC 331.

**431. Recreation Programming for Special Populations. (3-4-5)**

Evaluation of recreation programs and services provided for special populations. Prerequisite: REC 331.

**435. Recreation Organization and Administration. (3-4-5)**

Organization and administration of recreation programs and parks in community settings; legal aspects; source of funds; types of programs; and public relations. Prerequisite: Senior standing and permission of instructor.

**440. Evaluation in Recreation. (3-4-5)**

Approaches to and uses of evaluation in recreation and parks, emphasizing assessment of leisure needs, programs, personnel, equipment, and facilities. Prerequisite: Senior standing and permission of instructor.

**461. Community-Based Recreation for Special Populations. (2-6-5)**

Examination of the organizational structure and functions of various community agencies providing recreation for special populations. Prerequisite: REC 431.

**480. Recreation Internship. (0-30-15)**

Internship in an approved agency under a professional recreator. Prerequisite: Senior standing and approval of Department Head.

## DEPARTMENT OF SOCIAL AND BEHAVIORAL SCIENCES

GAYE H. HEWITT, Acting Head

Kenoye Eke

David Hess

Ja A. Jahannes

Modibo Kadalie

John Simpson

Mohamed Mukhtar

Steven Smith

Merolyn Stewart

Hanes Walton

Daniel Washington

Warren Whitton

Craig Winston

Barbara A. McFall, Secretary

Greta Blake - Computer Services Specialist II

The Department of Social and Behavioral Sciences seeks to provide an understanding of the disciplines of Criminal Justice, History, Political Science, and Psychology, as well as to provide for the development of scholarly activities, civic awareness, an appreciation of human and cultural backgrounds and relationships and to prepare students for achievement of goals in chosen careers and higher education. The department seeks to involve faculty and students in activities that address the issues, concerns, problems, resources, and opportunities of the coastal area, state, nation, and the larger world.

The Department of Social and Behavioral Sciences offers three majors. The Bachelor of Arts degree is offered in History and the Bachelor of Science degree is offered in Criminal Justice and Political Science.

The department offers minor programs in Afro-American Studies, Criminal Justice, History, Psychology, and Political Science.

The department offers a master's program in Public Administration.

The objectives of the Department are as follows:

1. To offer core-level courses in history, geography, political science, and psychology for departmental majors as a foundation for advanced courses and for non-departmental majors for the acquisition of general knowledge.
2. To prepare students for careers in various aspects of the criminal justice system including law enforcement, corrections, probation and parole, court administration, and juvenile legal work.
3. To prepare students for graduate work in criminal justice.
4. To prepare students for careers in public service and non-traditional areas for history majors or for graduate study in history. In this respect students will acquire knowledge of the past and an historical perspective, as well as critical thinking, writing, and speaking skills.
5. To increase student awareness of political values and ideologies which underlie government and political action, while exposing students to conflicting points of views. This is for the purpose of preparing graduates for governmental and non-traditional careers for political science.

6. To provide training for careers in professional public service. These would include administrative and planning positions at various levels of local, state, and federal government.

## MINORS IN SOCIAL AND BEHAVIORAL SCIENCES

The Division of Social Sciences offers the following minors:

<i>History</i>	Quarter Hours
HIS 202 and 203 . . . . .	10
HIS 351 or 352 or 353 or 308 or 312 . . . . .	5
HIS 331 or 332 or 370 or 380 or 408 . . . . .	5
Any additional 300 or 400 level courses . . . . .	<u>5</u>
	25

<i>Criminal Justice</i>	Quarter Hours
CRJ 200 . . . . .	5
CRJ 304 or 305 or 306 . . . . .	5
Any 300 or 400 level CRJ courses listed in the Catalog . . . . .	<u>15</u>
	25

<i>Afro-American Studies</i>	Quarter Hours
The student will select 25 hours from the following:	
HIS 308 . . . . .	5
HIS 312 . . . . .	5
HIS 411 . . . . .	5
ECO 404 . . . . .	5
MUS 210 . . . . .	3
ENG 315 . . . . .	3
ENG 317 . . . . .	3
SOC 460 . . . . .	5

<i>Psychology</i>	Quarter Hours
PSY 301 . . . . .	5
PSY 302 . . . . .	5
Psychology Electives . . . . .	<u>15</u>
	25

Students who minor in Psychology are required to take 25 hours in Psychology above the 200 level and are required to take PSY 301 and PSY 302. Students may select electives from other Psychology courses above the 300 level.

<i>Political Science</i>	Quarter Hours
PSC 303 . . . . .	5
PSC 304 . . . . .	5
PSC 310 . . . . .	5
PSC 403 . . . . .	5
PSC 405 . . . . .	4
PSC 490 . . . . .	<u>1</u>
	25



**HISTORY CURRICULUM**

**JUNIOR COLLEGE CURRICULUM:**

Core Curriculum Requirements: 99 quarter hours

Area I—Humanities: 20 hours required	
English 107-108-109 . . . . .	15 hours
Humanities 232 . . . . .	5 hours
Area II—Mathematics and Natural Sciences: 20 hours required	
Mathematics 107, 108, or 109 . . . . .	5 hours
Ten-hour laboratory sequence from the following:	
Biology 123-124 or 126-127	
Chemistry 101-102 or Forensic Science	
Physics 201-202 . . . . .	10 hours
Physical Science 203 or Forensic Science . . . . .	5 hours
Area III—Social Sciences: 20 hours required	
History 101-102 . . . . .	10 hours
Political Science 200 . . . . .	5 hours
Psychology 201 . . . . .	5 hours
Area IV—Courses Appropriate to the Major: 30 hours required	
History 202-203 . . . . .	10 hours
Social Science 111 . . . . .	5 hours
Economics 201 or 202 . . . . .	5 hours
A sequence from the following:	
Elementary French 141-142	
Elementary German 151-152	
Elementary Spanish 161-162 . . . . .	10 hours
Additional Requirements:	
Physical Education . . . . .	6 hours
HAS 100 . . . . .	3 hours

**SENIOR COLLEGE CURRICULUM:**

Requirements: 90 quarter hours	
Major Requirements: 50 hours as specified	
History 301, 308, 331, 332, 351 or 352, 353, 370 or 380, 401 or 411, 413 or 414, SOC 201 . . . . .	50 hours
Minor Requirements . . . . .	25 hours
General Elective . . . . .	15 hours

**COMPREHENSIVE EXAMINATION  
FOR HISTORY MAJORS**

Senior history majors are required to take the Advanced History Test section of the Graduate Record Examination (GRE) prior to graduation.

**CRIMINAL JUSTICE CURRICULUM**

**JUNIOR COLLEGE CURRICULUM:**

Core Curriculum Requirements: 99 quarter hours

Area I—Humanities: 20 hours required

English 107-108-109 . . . . .	15 hours
Humanities 232 or 233 or 234 . . . . .	5 hours

Area II—Mathematics and Natural Sciences: 20 hours required

Mathematics 107, 108, or 110 . . . . .	5 hours
Ten-hour laboratory sequence from the following:	
Biology 123-124 or 126-127	
Chemistry 101-102 or Forensic Science	
Physics 201-202 . . . . .	10 hours
Physical Science 203 or Forensic Science . . . . .	5 hours

Area III—Social Sciences: 20 hours required

History 101-102 . . . . .	10 hours
Political Science 200 . . . . .	5 hours
Psychology 201 . . . . .	5 hours

Area IV—Courses Appropriate to the Major: 30 hours required

History 202-203 . . . . .	10 hours
Sociology 201 . . . . .	5 hours
Social Science 111 . . . . .	5 hours
Criminal Justice 200-202 . . . . .	10 hours

Additional Requirements

Physical Education . . . . .	6 hours
HAS 100 . . . . .	3 hours

**SENIOR COLLEGE CURRICULUM:**

Requirements: 90 quarter hours

Major Requirements: 50 hours as specified

Required Core: 20 hours . . . . .	20 hours
CRJ 304 Law Enforcement System and Process	
CRJ 305 Judicial System and Process	
CRJ 306 Correctional System and Process	
CRJ 309 Research Methods in Criminal Justice	

Additional courses taken from the following: . . . . .	30 hours
CRJ 395-396-397, 430, 431, 432, 433, 434, 435, 436,	
437, 440, 441, 442, 443, 450, 451, 460, 461, 462	

Minor Requirements (Minimum): . . . . .	25 hours
See appropriate discipline for requirements.	

Electives Required: . . . . .	15 hours
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**COMPREHENSIVE EXAMINATION FOR  
CRIMINAL JUSTICE MAJORS**

Senior criminal justice majors are required to take the Criminal Justice Program Comprehensive Exit Examination.

## POLITICAL SCIENCE CURRICULUM:

### JUNIOR COLLEGE CURRICULUM:

Core Curriculum Requirements: 99 quarter hours

Area I—Humanities: 20 hours required

English 107-108-109 . . . . .	15 hours
Humanities 232 . . . . .	5 hours

Area II—Mathematics and Natural Sciences: 20 hours required

Mathematics 107, 108, or 109 . . . . .	5 hours
Ten-hour laboratory sequence from the following:	
Biology 123-124 or 126-127	
Chemistry 101-102	
Physics 201-202 . . . . .	10 hours
Physical Science 203 . . . . .	5 hours

Area III—Social Sciences: 20 hours required

History 101-102 . . . . .	10 hours
Political Science 200 . . . . .	5 hours
Psychology 201 . . . . .	5 hours

Area IV—Courses Appropriate to the Major: 30 hours required

History 202-203 . . . . .	10 hours
Foreign Languages . . . . .	10 hours
FRE 141-142	
GER 151-152	
SPA 161-162	
CSC 135 . . . . .	5 hours
SOS 111 . . . . .	5 hours

Additional Requirements

Physical Education . . . . .	6 hours
HAS 100 . . . . .	3 hours

### SENIOR COLLEGE CURRICULUM:

Requirements: 90 quarter hours

Major Requirements: 55 hours as specified

Sociology 200 . . . . .	5 hours
Political Science 303, 304, 310, 311, 390, 391, 392, 403, 405, 490, 499 . . . . .	50 hours

Minor Requirements . . . . . 25 hours

General Electives . . . . . 10 hours

## COMPREHENSIVE EXAMINATION FOR POLITICAL SCIENCE MAJORS

Senior political science majors are required to take the Advanced Test in Political Science of the Graduate Record Examination (GRE) prior to graduation.



## DESCRIPTION OF COURSES

### SOCIAL SCIENCES (SOS)

#### **111. World of Human Geography. (5-0-5)**

A study of man's relationship to his natural, physical and cultural environment; world patterns of population, climate, and industrial development; problems of agriculture, commerce, trade, transportation and communication, conservation of natural resources.

### HISTORY (HIS)

#### **101. History of World Civilizations. (5-0-5)**

A survey of the major civilizations of the world from the earliest time to about 1500.

#### **102. History of World Civilizations. (5-0-5)**

A survey of the major civilizations of the world from about 1500 to the present; continuation of HIS 101.

#### **201. History of American Military Affairs. (5-0-5)**

This course is an introductory survey of military affairs in the United States from the Revolution to the present. Its major purpose is to acquaint the student with the American military experience, to emphasize the problems involved in waging war, and to examine the effects of waging war on the society that wages it.

#### **202. History of the United States to the Civil War. (5-0-5)**

An introductory survey of the formative years of the history of the United States.

#### **203. History of the United States Since the Civil War. (5-0-5)**

A survey of Afro-American and American History from the Civil War to the present.

#### **301. Historical Research. (5-0-5)**

Analysis of the sources, and critical methods in evaluating, organizing and using such materials. Attention to selected outstanding historians and distinctive types of historical writing. Prerequisites: HIS 202-203-331-332-353.

#### **308. Afro-American History. (5-0-5)**

A survey of the history of Afro-Americans beginning with the African background and continuing to the present.

#### **312. The Afro-American in the 20th Century. (5-0-5)**

Major emphasis is placed on the modern Afro-American experiences such as Afro-American participation in the World Wars, the Depression, and the struggles for civil rights, identity, and self-determination.

#### **331. History of Early Modern Europe. (5-0-5)**

History of Europe from about 1500 until the French revolution, covering the Reformation, Scientific Revolution, absolutism, family and demographic developments, and the Enlightenment. Lectures and assigned readings.

#### **332. History of Modern Europe. (5-0-5)**

A detailed study of the political, social, economic, and intellectual developments in Europe since 1789. Emphasis is on western Europe. Lectures, assigned readings, research papers.

**351. American Revolution and New Nation. (5-0-5)**

An examination and analysis of the formative forces in American life during the period from the 1750's through the launching of a new system of national government under the constitution of 1787.

**352. American Civil War and Reconstruction. (5-0-5)**

An intensive examination and analysis of the forces at work in American life during the crucial period from 1840 through 1877.

**353. Recent American History. (5-0-5)**

An intensive study of the political, social, and economic history of the United States from the First World War to the present.

**371. Colonial and Early Nat'l Latin American History. (5-0-5)**

An appraisal of the origins and development of social, political, economic and intellectual characteristics of Latin America from the pre-Colombian era through the wars for independence.

**380. History of the Far East. (5-0-5)**

An introduction to the civilization and culture of the Far East with special attention to the roles of China, Japan, and India in world affairs during the last century. Prerequisites: HIS 202-203-331-332.

**395-396-397. Internship. (Varies)**

An individually designed course-project involving off campus study and research in a government or private agency, during which the student will be under the joint supervision of the sponsoring agency and his faculty advisor. To be arranged by faculty advisor and department chairman.

**399. Readings in History. (Varies)**

Directed and other activities related to a particular topic in the discipline.

**401. Social and Intellectual History of the United States. (5-0-5)**

An examination of the principal social and intellectual trends since the Jacksonian era with the purpose of increasing the student's awareness of the social and intellectual forces at work in contemporary America and their historical precedents.

**402. Topics in American History. (Varies)**

This course provides an opportunity for students to do supervised, individual reading or to engage in research in the field, classroom, or library in selected areas of the social sciences under the supervision of a member of the division. Open only to qualified juniors and seniors. *3 to 5 credit hours*. Students must register for course.

**408. History of Russia Since 1815.**

An examination of the major economic and political developments in addition to the various reform movements of Tsarist Russia. Emphasis is placed on the October Revolution and its aftermath. Prerequisites: HIS 331-332.

**411. History of African and Afro-American Thought. (5-0-5)**

This course is designed to deal primarily with the ideas, institutional practices, values, and ideologies embraced by Africans and Afro-Americans historically and contemporaneously. It incorporates the philosophy and tactics of accommodation, integration, and separation.

**413. History of England to 1688. (5-0-5)**

A study of the political, social, economic, and intellectual movements in England. Emphasis on constitutional developments in the medieval period and during the early modern era.

**414. History of England Since 1688. (5-0-5)**

A study of the political, social, economic, and intellectual movements in England since the Glorious Revolution. Emphasis is given to those factors which enabled Britain to rise to a position as a world power and the decline of British influence in the twentieth century.

**460. African History Before 1800. (5-0-5)**

This course introduces major themes in the history of Africa prior to 1800. Topics include the African physical environment, early civilizations and state formation, the spread of Islam, the slave trade, the beginnings of European colonization, and significant cultural developments.

**461. African History Since 1800. (5-0-5)**

This course introduces major themes in the history of Africa since 1800. Topics include major cultural developments, colonial rule, African nationalism and independence, and global Africa.

**471. Latin America in the Modern World.**

An appraisal of the social, political, economic, and intellectual development of Latin America since independence with emphasis on the 20th century.

## **CRIMINAL JUSTICE (CRJ)**

**200. Crime, Law and Society. (5-0-5)**

This course includes an examination of the history and philosophy of law and its relationship to society; the American Criminal Justice System and its subcomponents; relevant constitutional cases, issues and current practices.

**202. Computer Applications in Criminal Justice. (5-0-5)**

This course introduces the student to the computer, provides an overview of hardware systems and software programs applicable to criminal justice agencies and practitioners; and affords some hands-on experience in several basic applications. Prerequisite: CRJ 200.

**304. Law Enforcement System and Process. (5-0-5)**

This course involves an overview of police organization and administration; an examination of the purpose and functions of operational units; and the duties and responsibilities of police personnel. Prerequisite: CRJ 200.

**305. Judicial System and Process. (5-0-5)**

This course examines the history, philosophy and basic concepts of the legal system; the organization and jurisdiction of federal, state and local courts; and the legal process from inception to appeal. Prerequisite: CRJ 200.

**306. Correctional System and Process. (5-0-5)**

This course includes a review of the historical and philosophical development of the correctional system; the organization and functions of correctional agencies; and the role and responsibilities of personnel in the correctional setting. Prerequisite: CRJ 200.



**309. Research Methods in Criminal Justice. (5-0-5)**

This course exposes the student to basic research design and methodology. Special emphasis will be given to how to evaluate research, and to apply acceptable research methods and strategies to a specific problem. Prerequisite: CRJ 200 and 202.

**395-396-397. Internship. (0-0-5)**

This course involves a unique opportunity for the student to obtain valuable field experience in a criminal justice agency. Prerequisites: Junior or Senior standing and instructor approval.

**430. Crime and Delinquency. (5-0-5)**

This course examines the historical and philosophical aspects of juvenile delinquency, including the nature and causes of delinquency; the role and responsibilities of the juvenile court, law enforcement and correctional systems; various juvenile treatment and prevention programs; and critical issues/problems facing the juvenile justice system. Prerequisite: CRJ 304.

**431. Police-Community Relations. (5-0-5)**

This course examines the role of law enforcement in the community, with special emphasis on socio-economic and ethnic concerns. Police practices and prevention programs will be discussed. Specific problems, conflicts, and possible solutions will also be considered. Prerequisite: CRJ 304.

**432. Criminal Investigations. (5-0-5)**

This course develops the history and theories of criminal investigation. Basic investigator procedures and practices are discussed. Special attention will be given to investigator's responsibilities in interviewing and interrogating witnesses-suspects; securing the crime scene, and collecting and preserving evidence. Problems associated with successful prosecution will also be presented. Prerequisite: CRJ 304.

**433. Minorities and Crime. (5-0-5)**

This course examines the role of crime in the lives of various minorities within American society. While emphasis is given to offenses and victimization patterns within the predominantly Black and Hispanic communities, the victimization of women and other minorities will also be discussed. Prerequisite: CRJ 304.

**434. Drugs and the Law. (5-0-5)**

This course examines the history, nature, scope and legal aspects of drugs in America. The notion that drugs are a "victimless crime" will be evaluated, as well as the police reaction to the drug problem. Prerequisite: CRJ 304.

**435. Criminology. (5-0-5)**

This course looks at criminal behavior and its impact on society; an overview of the major criminological theories and empirical research findings pertaining to the etiology of crime; and those approaches or methods used to control criminal activity. Prerequisite: CRJ 304.

**436. Police Management. (5-0-5)**

This course defines the role of the chief executive and command level personnel. Police organization, structure, and functions are discussed in the context of the principles of management and human relations. Special emphasis is given those areas or problems that most concern police top management. Prerequisite: CRJ 304.

**437. Security, Law and Society. (5-0-5)**

This course examines the development of private security in America. The nature and scope of security agencies are also reviewed, including their operational and administrative functions, responsibilities, and roles in the criminal justice system. Prerequisite: CRJ 304.

**440. Criminal Law. (5-0-5)**

This course discusses the nature and scope of criminal law. The classification and analysis of crimes in general and the examination of specific offenses will also be examined, including those contained in the Georgia Penal Code. Prerequisite: CRJ 305.

**441. Criminal Procedure and Evidence. (5-0-5)**

This course examines judicial procedures and focuses on reviews of current case law and applicable codes of criminal procedure. Emphasis will be given the laws, rules and procedures governing admissibility of various classes and types of evidence, as well as their exceptions. Prerequisite: CRJ 305.

**442. Constitutional Law. (5-0-5)**

This course examines those articles and amendments in the Federal and State Constitutions that impact the police. Special emphasis is given to constitutional decisions-rulings involving the first, fourth, fifth, sixth, eighth, and fourteenth amendments. Prerequisite: CRJ 305.

**443. Criminal Law Practicum (5-0-5)**

This course provides the student with the opportunity to demonstrate knowledge acquired in previous law courses by engaging in a practical exercise (mock trial). Successful completion of this exercise will require the student to have a thorough knowledge of all aspects of criminal law and trial procedures. Prerequisites: CRJ 440 and 441 and senior standing or instructor approval.

**450. Institution-Based Corrections. (5-0-5)**

This course reviews the effectiveness of jails and prisons for purposes of retribution, incapacitation, deterrence and rehabilitation. The legal rights of the convicted are examined, as well as problems related to custody and treatment. Prerequisite: CRJ 306.

**451. Community-Based Corrections. (5-0-5)**

This course examines the history, philosophy and legal authority of community-based correctional alternatives. Community-based corrections include probation, parole, fines, diversion, restitution, treatment centers, workstudy release centers and halfway houses. Prerequisite: CRJ 306.

**452. Correctional Management. (5-0-5)**

This course involves an in-depth analysis of supervisory and management related problems, issues and potential intervention strategies applicable to a variety of correctional settings. Prerequisite: CRJ 306.

**460. Selected Topics in Criminal Justice. (5-0-5)**

This course involves a current topic which is selected, developed and taught by a member of the faculty. Prerequisites: Senior standing or instructor approval.

**461. Seminar: Critical Criminal Justice Issues. (5-0-5)**

This course identifies and examines several critical issues in Criminal Justice. The instructor selects those issues to be researched and presented by the student, as well as the format and method of evaluating each issue. Prerequisites: Senior standing or instructor approval.

**462. Independent Research. (0-0-5)**

This course involves the opportunity for the student to engage in supervised, individual research. Specific research activities-projects may be suggested by the student or assigned by the instructor. Prerequisites: Senior standing or instructor approval.

**POLITICAL SCIENCE (PSC)****200. Government. (5-0-5)**

Provides a general understanding of the concepts, functions, and operations of government (international, national, state and local), and basis for development of desirable attitudes, critical thinking, and intelligent participation in political affairs.

**201. National Security Policy. (5-0-5)**

Deals with the formulation and implementation of American security policy. American military history is analyzed briefly to determine the factors bearing on the development of the defense structure of the United States. The method formulation of national security policy is studied, as is the role of each governmental component concerned with security affairs. The elements of national power are reviewed.

**303. International Politics. (5-0-5)**

It is a survey study of the basic factors which motivate international relations, including power, politics, ideology, and nationalism. It is concerned with: the causes of war, the international organization, world government, and diplomacy. Special emphasis is placed on case studies, independent study, reading, research, and writing. Prerequisite: PSC 200 or consent of instructor.

**304. Comparative Government and Politics. (5-0-5)**

This course stresses the institutional, political, and cultural differences and similarities between various countries and blocks of countries. Special emphasis is placed on various case studies in Western Europe, the Soviet Bloc, and the developing areas of Latin America, Africa, and Asia. Independent study, readings, research, and writing are stressed. Prerequisite: PSC 303 or special permission.

**310. State Government. (5-0-5)**

A survey of the nature, organization, and problems of the state and local government and administration in the United States.

**311. American Constitutional Law. (5-0-5)**

The evolution of American Courts; the development and application of American Constitutional Law, as interpreted in the leading decisions of the Supreme Court. Included are citizenship, the war powers, taxation, the commerce power, the impairment of contracts, due process of law, the civil liberties of individuals and groups, and the equal protection of the law. Recent trends in constitutional doctrine. Prerequisite: PSC 200.

**330. The Politics of the Cinema. (3-0-3)**

This course will survey the treatment of politics and the political process through films.

**350. Public Policy. (5-0-5)**

This is a survey course which deals with the ways in which public policy is formulated, adopted, implemented and adjudicated as well as the various techniques that have been developed to study it.



**375. American Presidency. (5-0-5)**

An analysis of the American Presidency, the men who serve in the office, the theories regarding the presidency, and the type of men who gain the office.

**390. Black Politics. (5-0-5)**

This course is designed primarily to deal with the Black man in the American political arena. It deals with Blacks as actors in the political system rather than being acted upon. Such topics as Black Political Parties, Black Pressure Groups, the Black Electorate, Black Public Officials, and Public Policy will be discussed.

**391. African Government and Politics. (5-0-5)**

The purpose of this course is to discuss the government of Black African states — Africa south of the Sahara. It will deal with the effects of colonialism, neocolonialism, and nationalism upon contemporary political institutions in each African state.

**392. Urban Government. (5-0-5)**

Metropolitanism, the control of central city, the rise of Black mayors, the problems of air, water, and population will all be discussed in connection with the continual urbanization of a society.

**395-396-397. Internship. (Varies)**

The student will pursue an individually designed course-project involving off-campus study and research in a government or private agency. Projects are normally designed to require the full quarter for completion, during which time the student will be under joint supervision by the sponsoring agency and his faculty advisor. Credit must be arranged by faculty advisor and department chairman.

**398. Global Concerns. (5-0-5)**

This course entails an analysis of the various problems which affect the global community and the attempts to resolve them. The course deals with global issues such as Hunger, Refugeeism, Nuclear and Chemical Weapons Proliferation, Terrorism, The Environment, Human Rights, and Finite Resources Management.

**401. Topics in Political Science. (5-0-5)**

This course is designed to expose students to readings, as well as to enable them to engage in research on selected topics of Political Science.

**403. Political Theory. (5-0-5)**

This course describes and analyzes significant theories and ideas underlying past and contemporary political systems. Leading topics of study and discussion are the influence upon political theory of Greek thought, the Roman doctrine of natural law, the church and state in the Middle Ages, Machiavelli and the rise of the modern state. Prerequisite: HIS 101, 102 or special permission.

**404. Political Theory. (5-0-5)**

A continuation of PSC 403. It emphasizes also the nature of liberalism, individualism, conservatism, state welfarism, fascism, national socialism, and communism. Abstract and philosophical thinking on the part of the student is stressed. Prerequisite: PSC 403.

**405. The American Political Process. (4-0-4)**

This is an inquiry into the functioning of the American political system, and the theories behind it. Stress is placed on federalism, political parties, and pressure groups and their relationship to the federal structure, and the causes of political behavior in American life. Independent study, readings, research, and writing are stressed. Prerequisite: PSC 200 or special permission.

**408. Third World Politics. (5-0-5)**

The course is designed to expose students to selected political systems in Africa, Asia, the Caribbean, and Latin America.

**409. American Political Thought. (5-0-5)**

The purpose of this course is to discuss the nature, scope, and significance of American political ideas and thinkers. It will begin with the ideas of the revolutionary leaders and move to the political thoughts of the radical right, new left, and the Black Revolution.

**410. Public Administration. (5-0-5)**

Students in this course will be acquainted with the nature, principles and scope of public administration. The political and constitutionality of political and managerial roles of the chief executives and their staff will also be brought to light.

**430. Public Personnel Administration. (5-0-5)**

This course focuses on the methods and procedures used by public organizations in recruiting, selecting, and managing their human resources. Prerequisite PSC 410.

**450. Party Politics and Voting Behavior. (5-0-5)**

This course examines the evolution, nature, and role of American political parties. It deals with each of the major party systems as well as with theories concerning party organizations. The course also examines the literature on voting behavior, political participation, and political behavior with emphasis on the problems, prospects, and methods of studying voting.

**490. Honor's Seminar in Political Science. (1-0-1)**

An opportunity for selected students in political science to explore through reading and research some of the issues, problems, and prospects in the discipline.

**498. American Foreign Policy. (5-0-5)**

This course will focus upon the origin, nature, and consequences of American foreign policies. Moreover, the role and impact of the Presidency, public opinion, Congress, and outcome will also be included.

**499. Research in Political Science. (5-0-5)**

This course is to acquaint the student with the nature of inquiry as well as the dimensions and approaches to Political Science. The historical, analytical, comparative, descriptive, legalistic, behavioral and mathematical application to man's political behavior will be discussed.

## **PSYCHOLOGY (PSY)**

**201. General Psychology. (5-0-5)**

An introduction to the science which studies the behavior and experiences of living organisms and specifically, human behavior and experiences. Fall, Winter.

**301. Advanced General Psychology. (5-0-5)**

Consideration of the principles significant in understanding and explaining human experiences and behavior with special emphasis placed on motivation and emotion, personality and individuality, social psychology, psychotherapy and other treatment methods, and an introduction to scientific methodology and its application to behavior analysis. Prerequisite: PSY 201.

**302. History of Psychology. (5-0-5)**

A description of the work of those psychologists who have made the most significant contributions to the development of the science, with emphasis on the various systems of psychology, research, and experimentation. Prerequisite: PSY 201.

**303. Social Psychology (5-0-5)**

A study of the individual and his social context, beginning with the study of the social behavior of animals and including human functioning in small groups, in societies, and in cross-cultural perspectives. Attitudes, motives, and social perception will be emphasized. Prerequisite: PSY 301.

**310. Tests and Measurements. (5-0-5)**

A beginning course in measurement which covers statistical methods, research designs and research problems. Students are provided experiences in the administration and evaluation of psychological tests. Prerequisite: PSY 201.

**401. Theories of Personality. (5-0-5)**

An exploration of the theoretical basis of personality with emphasis on structure, dynamics, personality, development, normal and deviant behavior, attitudes, beliefs, and opinions. Prerequisite: PSY 302.

**402. Mental Health. (5-0-5)**

Analysis of the concept of the healthy personality and mental functioning as responding constructively to stress rather than merely adapting or adjusting to stress.

**403. Psychology of Black Experience. (5-0-5)**

An overview of contemporary topics in the area of Black psychology, including self-concept, achievement, motivation and the Black family. Prerequisite: PSY 301, PSY 303.

**404. Experimental Psychology. (5-0-5)**

Study and analysis of the most basic classical and modern experiments in psychology and the principles of experimental psychology illustrated therein; laboratory experience in conducting and reporting basic types of psychological experiments.

**415. Humanistic Psychology. (5-0-5)**

The individual and his relationships are the focal points of study. Individual perception, personality, motivation and self-esteem become the bases for individual self-actualization in relationships with other individuals, organizations and society.

**426. Abnormal Psychology. (5-0-5)**

This course will systematically explore the body of theory and data relevant to the understanding of maladaptive human process. The varieties of abnormal experiences and behavior will be discussed and an overview of current approaches to the resolution of the psychopathology will be offered.



**DEPARTMENT OF SOCIAL WORK  
AND SOCIOLOGY**

KANATA JACKSON, Head

Joennelle Gordon  
Lillian Reddick

Ella H. Sims  
Mohamed Turay

\*Jacquelyn Hunter, Secretary

The Department of Social Work and Sociology provides academic preparation for the profession of social work and the disciplines of sociology, and gerontology. There is a conscious effort made to integrate teaching, research, and community service through the activities of the faculty and students in the department. The departmental curriculum, internships and field experience are designed to develop scholarly and professional attitudes, values, and practice in social work, sociology and gerontology.

The social work program is fully accredited by the Council on Social Work Education (CSWE) and offers the Bachelor of Social Work (BSW) degree. A Bachelor of Science degree is offered in Sociology. The department offers minors the sociology and gerontology.

The objectives of the Department are as follows:

- 1. To prepare social work students for entry level professional social work practice with individuals, small groups, families and communities.
- 2. To prepare students for graduate study in social work, sociology and related fields.
- 3. To prepare students for employment in private, local, state and federal agencies, and human service agencies.
- 4. To provide an organized structure through which student and faculty can provide service to the community in the forms of research, continuing education, and volunteer agency activities.

**SOCIAL WORK CURRICULUM**

**JUNIOR COLLEGE CURRICULUM:**

Core Curriculum Requirements: 90 quarter hours

Area I—Humanities: 20 hours required		
English 107-108-109 . . . . .		15 hours
Humanities 232 . . . . .		5 hours
Area II—Mathematics and Natural Sciences: 20 hours required		
Mathematics 107 and Computer Science 135 . . . . .		10 hours
Ten-hour laboratory sequence from the following:		
Biology 123-124 . . . . .		10 hours
Area III—Social Sciences: 20 hours required		
Political Sciences 200 . . . . .		5 hours
History 102-202-203 . . . . .		15 hours

Area IV – Courses Appropriate to the Major: 30 hours required		
Psychology 201	.....	5 hours
Sociology 201	.....	5 hours
Social Work 250	.....	5 hours
Sociology 215	.....	5 hours
Sociology 200	.....	5 hours
Sociology 225	.....	5 hours
Additional Requirement:		
Physical Education	.....	6 hours
HAS 100	.....	3 hours

**SENIOR COLLEGE CURRICULUM:**

Requirements: 95-99 quarter hours		
Major Requirements: 60 quarter hours as specified		
Social Work 305-310-320-333-334-335-440	.....	35 hours
Two of the following:		
Social Work 406, 410 or 430	.....	10 hours
Social Work 451-452-475	.....	25 hours
Sociology/Social Work 300	.....	5 hours
Minor Requirements	.....	25-29 hours

**COMPREHENSIVE EXAMINATION FOR  
SOCIAL WORK MAJORS**

Senior social work majors are required to pass an institutional examination (written and oral) as the comprehensive examination in social work.

**SOCIOLOGY CURRICULUM**

**JUNIOR COLLEGE CURRICULUM:**

Core Curriculum Requirements: 90 quarter hours		
Area I – Humanities: 20 hours required		
English 107-108-109	.....	15 hours
Humanities 232	.....	5 hours
Area II – Mathematics and Natural Sciences:		
Mathematics 107 and CSC 135	.....	10 hours
Ten-hour laboratory sequence from the following:		
Biology 123-124 or 126-127		
Chemistry 101-102		
Physics 201-202	.....	10 hours
Area III – Social Sciences: 20 hours required		
History 102	.....	5 hours
History 202-203	.....	10 hours
Political Science 200	.....	5 hours

Area IV – Courses Appropriate to the Major: 30 hours required	
SWK 250 . . . . .	5 hours
GRN 201 . . . . .	5 hours
PSY 201 . . . . .	5 hours
SOS 111 . . . . .	5 hours
SOC 200 . . . . .	5 hours
SOC 201 . . . . .	5 hours
Additional Requirements:	
Physical Education . . . . .	6 hours
Humanities 100 . . . . .	3 hours

**SENIOR COLLEGE CURRICULUM:**

Requirements: 91-92 quarter hours	
Major Requirements: 55 hours as specified	
Sociology 215, 225, 250, 315, 375, 455, 460, 465 . . . . .	40 hours
Sociology 395 . . . . .	5 hours
Anthropology 201 . . . . .	5 hours
Social Work/Sociology 300, 320 . . . . .	10 hours
Minor Requirements . . . . .	29 hours
General Electives . . . . .	15 hours

**COMPREHENSIVE EXAMINATION FOR  
SOCIOLOGY MAJORS**

Senior sociology majors are required to take the Advanced Test in Sociology of the Graduate Record Examination (GRE) as the comprehensive exit examination in their field.

**MINORS IN SOCIOLOGY AND GERONTOLOGY**

The Department of Social Work and Sociology offers the following minors:

<i>Sociology</i>	Quarter Hours
GRN 201 . . . . .	4
SOC 215 . . . . .	5
SOC 225 . . . . .	5
SOC 315 . . . . .	5
SOC 455 . . . . .	5
SOC 460 . . . . .	<u>5</u>
	29
<i>Gerontology</i>	Quarter Hours
GRN 201 . . . . .	4
GRN 301 . . . . .	5
GRN 302 . . . . .	5
GRN 320 . . . . .	5
GRN 410 . . . . .	5
GRN 475 . . . . .	<u>5</u>
	29



## DESCRIPTION OF COURSES

### SOCIAL WORK (SWK)

#### **250. Introduction to Social Welfare. (5-0-5)**

This introductory course covers the historical development of social welfare measures and programs. Basic social welfare concepts and terminology are introduced. The broad range of social welfare efforts to resolve social problems is reviewed. A framework for analysis and assessment of social problems is presented and a special effort is made to help students develop beginning skills in the analysis of social welfare policies and programs. *Fall and Spring.*

#### **305. Introduction to Social Work Practice. (4-2-5)**

This is an introduction to the professional practice of social work. The student examines the goals, guiding philosophy, basic assumptions of the profession. The generalist problem-solving practice model is introduced. A survey of practice settings is made and attention is given to the development of beginning practice-focused analytical skills. Prerequisite: SWK 250. *Winter.*

#### **310. Human Behavior and the Social Environment. (5-0-5)**

A course designed to examine the reciprocal relationship between man and his environment and the effects of this relationship on one's physical, emotional, and social development. Emphasis will be placed on facilitating human adaption to internal and external stress throughout the life cycle. Prerequisite: SOC 201, PSY 201 and SWK 250. *Fall and Spring.*

#### **SOC/SWK 320. Minorities and the Social Environment. (5-0-5)**

Examines the problems faced by minority groups in American society, especially where skin color and language pose social, cultural, and economic barriers. Conflicts between dominant public attitudes and minorities, and conflicts among minority groups are examined for Black Americans, Puerto Ricans, Native Americans, Chicanos, and other sizable ethnic groups. Prerequisites: SWK 250, 305 and 310.

#### **333. Interventive Methods I. (4-2-5)**

A course designed to develop and sharpen interpersonal skills. The student learns to use conversation, observation and analytical helping skills in a variety of roles played by the generalist social worker. The course presents the student with a wide variety of interview situations in which he must demonstrate a high degree of competency. Prerequisites: SWK 250, 305 and 310. *Fall.*

#### **334. Interventive Methods II. (4-2-5)**

This course is the second course in a sequence of three designed to teach social work students problem solving skills using the systems approach. The focus of the course will be on intervention with small groups and families. Emphasis will be placed on practice approaches, treatment modalities, identification and assessment of problems and implementation of treatment plans. Prerequisites: SWK 250, 305, 310 and 333. *Winter.*

#### **335. Interventive Methods III. (4-2-5)**

A sequel to SWK 334 with the main thrust on neighborhood and community need. It is predicated on the concept that wherever there is widespread human need or suffering there is a breakdown of some aspect of social system. Using multiple roles of the generalist, particularly data gatherer, analyst, consultant, mobilizer, and advocate, the students are taught interventive methods to correct system dysfunction and its impact on people. Prerequisite: SWK 250, 305, 310, 333, and 334. *Spring.*

**406. Child Welfare. (4-2-5)**

This course is designed to give the Social Work student a comprehensive exposure to the concept of child welfare as a societal concern, and as a field of practice in social work. An historical perspective will be discussed in reference to how and why child welfare services developed. There will also be in depth discussion of current child welfare issues and services. Prerequisite: SWK 250, 305 and 310. *Fall.*

**410. SWK/GRN. Services to the Elderly. (4-2-5)**

A course designed for students going into public or private agencies serving the elderly. Emphasis will be placed on the social, economic, and health needs of the elderly with attention to delivery systems that work. New knowledge, research, and actual projects will be studied when practicable. Prerequisites: SWK 250, 305 and 310. *Winter.*

**430. SWK/SOC. Alcohol and Drugs Studies. (5-0-5)**

A course focusing on the various forms of alcohol and drug use with emphasis on the stages of harmful dependence and addiction. There will be an examination of the legal and social implications of addiction, as well as approaches to treatment and rehabilitation. Prerequisites: SWK 250, 305, 310. *Spring.*

**440. Social Welfare Policy and Services. (5-0-5)**

This is a study of the development and administration of social welfare policies and services which society establishes to provide for the needs and general well-being of the population. An analytical and critical assessment of the social welfare system is made to facilitate an understanding of the relationship between social values, political and economic influences, and the formulation and implementation of social welfare policies and programs. Prerequisite: completion of entire 300 level Social Work courses.

**451. Field Experience I. (0-30-10)**

Each intern will work in a social service setting a minimum of 30 clock hours per week. It is designed for optimal learning experience with clients, agencies and the community. It is to increase student knowledge and ability under professional supervision. There will be a weekly meeting with the Field Coordinator. Restricted to social work majors who have been approved by the Field Coordinator for the internship. *Winter.*

**452. Field Experience II. (0-30-10)**

Each intern continues in the same agency. 30 clock hours per week. This is an advanced field experience wherein greater proficiency and additional skills are expected from the intern. The intern must demonstrate competency in a variety of roles played by the generalist social worker. Intern will take SWK 475 concurrently. Prerequisite: SWK 451. *Spring.*

**475. Senior Seminar. (5-0-5)**

This is a required course taken concurrently with SWK 452. It is designed to integrate classroom learning, basic theory, professional journal reports and life experience with the student's experience in the field. Prerequisite: SWK 451. *Spring.*

## SOCIOLOGY (SOC)

### **200. Social Statistics. (5-0-5)**

An introduction to statistical methods relevant to sociological research, social work theory and practice, and the social sciences in general. The integration of "user friendly" statistical software packages in the social sciences is given special emphasis, e.g., CHIPENDALE, SHOWCASE. Prerequisite: MAT 107. Winter.

### **201. Introduction to Sociology. (5-0-5)**

An analysis of contemporary society and North American culture, its major institutional forms (the family, religion, education, economic and political systems). *Fall, Winter, Spring.*

### **215. The Family. (5-0-5)**

The role of the family in the development of the individual; family formation and disintegration; cross-cultural and sub-cultural variations in family structure and experience; the future of the family. Prerequisite: SOC 201. *Fall, Spring.*

### **225. Modern Social Problems. (5-0-5)**

A survey and analysis of social problems, their interrelationships and linkage to social institutions in contemporary North American society. *Fall, Spring.*

### **235. The Sociology of Education. (5-0-5)**

A focus on education as a key socializing institution; the social and cultural context of learning; the family, school, peer groups, neighborhood; the school as a mechanism of control and training; the impact of gender, social class, and ethnicity on learning and teaching.

### **260. The Sociology of Medicine and Health Care. (5-0-5)**

The dynamics of health behavior; social causes and consequences of disease; an analysis of the development and social organization of health care institutions and professions. issues of cost, the quality and inequalities of health care delivery.

### **300. Social Research Methods (5-0-5)**

The methods and techniques of social science research; research design, methods of data gathering and analysis; sampling and survey research techniques, interpretation and presentation of research findings. Prerequisite: SOC 200. *Fall, Spring.*

### **315. Criminology. (5-0-5)**

Crime and the criminal in modern, especially, urban society; a sociological examination of the causes of crime, and its impact on major social institutions; methods of treatment and preventive programs. *Fall.*

### **320. Minorities and the Social Environment. (5-0-5)**

Examines the problems faced by minority groups in American society, especially where skin color and language pose social, cultural, and economic barriers. Conflicts between dominant public attitudes and minorities, and conflicts among minority groups are examined for Black Americans, Puerto Ricans, Native Americans, Chicanos, and other sizable ethnic groups. Prerequisite: SWK 250, SOC 201. *Winter.*

### **350. The Sociology of Work and Occupations. (5-0-5)**

The meaning of work; occupational choice, development and career socialization; occupational, corporate cultures and lifestyles; the social world and hierarchy of the work place; cross-cultural analysis of work and management styles.



**375. The Sociology of Religion. (2-0-2)**

The analysis of religion as a social institution and cultural phenomenon; cross-cultural studies of religious belief, symbol and ritual; the role and future of religion in secular society.

**395-396. Internship. (0-10-0)**

An individually designed course-project involving off-campus study, research and, where applicable, work in a public or private agency. A student will be under joint supervision by the sponsoring agency and his or her faculty advisor; a stipend may be arranged for some work-related projects. The 10 credit hour course may be taken in one quarter, or in two consecutive quarters, 5 credit hours per quarter.

**403. Individual Study and Independent Research.**

Provides an opportunity for students to arrange independent reading or research in selected areas of sociological interest. Supervision required by a department member.

**455. Contemporary Sociological Thought. (5-0-5)**

Examines the contemporary and classical theoretical models in sociology and investigates the development of social thought from the Afrocentric and the Eurocentric perspectives. Prerequisite: SOC 201.

**460. Seminar on the Black Experience. (5-0-5)**

Study of historic and current trends in selected sociological frames of reference of experiences encountered by Black people in the United States. The course will emphasize social movement and social change, urban life, institutional forms (family, religion, education), political and economic struggles and achievements. *Winter.*

**465. Senior Seminar (5-0-5)**

This course, designed for the senior sociology major, will provide a comprehensive review of sociological concepts, theories and topics, including research methodology and statistical concepts. Students interested in pursuing graduate study in sociology are encouraged to enroll in this course. Prerequisites: SOC 200, 201, 225, 300, and 455. *Winter.*

## **GERONTOLOGY (GRN)**

**201. Introduction Gerontology. (4-0-4)**

General introduction to gerontology with emphasis on the normal activities of aging. Review of current studies on the roles, activities, and status in the later years, including income status and needs—as worker, retiree, users of leisure, family member.

**GRN/PSY 302. Psychology of Aging. (5-0-5)**

This class will explore the general psychological effects of aging on the populace of the United States of America. A comparison of aging and its effects on the populace of several other nations will also be explored. Accepted and/or often used terms to describe chronological, physiological and psychological aging will be compared as well as the concept of ageism and some of its effects. Prerequisite: PSY 201.

**301. Biological and Physiological Aspects of Aging. (5-0-5)**

The general biology of aging; physiological changes with age; theories of biological and physiological aging; factors affecting longevity, genetic aspects of aging.

**320. Black Aging. (5-0-5)**

Historical, demographic, and socio-economic profiles of Black aged. An analysis of major problems encountered by Black elderly persons with a review of issues such as income, health, housing, and transportation. The unique aspects of Black religion, family ties, language habits, coping behaviors, and population distribution will be emphasized.

**401. Consumer Economics and Law for the Aging. (2-0-2)**

An examination of age related consumer and legal concerns. This will be a practical course including exploration of such topics as wills, and other legal matters, generic drugs, health care costs, food and nutrition, budget management, fraud and consumer protection laws.

**410. GRN/SWK. Services to the Elderly. (4-2-5)**

A course designed for students planning to work in public or private agencies serving the elderly. Emphasis will be placed on the social, economic, and health needs of the elderly with attention to delivery systems that work. New knowledge, research, and actual projects will be studied where practicable.

**420. Death and Dying. (2-0-2)**

A study of the literature expressing historical, social, and cross-cultural attitudes towards death and dying. Designed to help students understand death in its social context.

**430. Physical Fitness and Recreation for the Elderly. (2-0-2)**

This course will focus on the physiological, psychological, and sociological values of physical exercise and recreations for the older adult. Students will have an opportunity to develop physical fitness and recreational programs for healthy, community living adults and the less vigorous or institutionalized adult.

**451. Field Experience. (0-20-5)**

The student will be assigned to work under professional supervision in a facility for older people, such as a home for the aged, senior citizens activity center, or housing development.

**475. Seminar in Gerontology. (5-0-5)**

This course is designed to integrate theoretic classroom learning with practical experience gained by the student in the field.

## **ANTHROPOLOGY (ANT)**

**201. Cultural Anthropology. (5-0-5)**

An introduction to the study of primitive and traditional societies with a particular focus on cross-cultural comparisons of pre-literate and modern social institutions. The guiding principle in the course is that moderns are more primitive, and primitives are more modern than we think.

## **SCHOOL OF HUMANITIES & SOCIAL SCIENCES MASTER IN PUBLIC ADMINISTRATION**

Effective July 1, 1990, graduate degrees will be offered by Georgia Southern University in Affiliation with Savannah State College. Currently enrolled graduate students and prospective graduate students should meet with graduate advisors or with Dr. Willie E. Johnson, Acting Associate Graduate Dean, to get information on programming and admissions.

### **Graduate Faculty**

Ja A. Jahannes, Dean  
Willie E. Johnson, Associate Graduate Dean  
Kenneth A. Jordan, Associate Director  
Kenoye Eke  
Mordu Serry-Kamal  
Hanes Walton  
James A. Zow

### **Purpose**

The School of humanities and Social Sciences is strongly committed to the development of the intellectual, social, and professional competence of individuals. Consistent with the philosophy, the School and Savannah State College offer the MPA Program which enables students to acquire specialized training in a chosen field. The Masters of Public Administration Program (MPA) strives to broaden the student's understanding of the problems and opportunities of Urban communities and develop an awareness of social and civic responsibility. The MPA Program is dedicated to service through educational programs, community involvement, faculty and student research, and scholarship. By offering advanced professional training, the program prepares individuals for positions of responsibility at all levels of government, education and business. Students are introduced to administrative, managerial, and technical knowledge and skills needed for a successful public service career.

### **Admission Procedures**

Unqualified or Regular Admission to the MPA Program requires (a) completion of a relevant undergraduate degree from an accredited college or university; (b) transcripts showing an undergraduate grade point average of at least 2.5 on a 4.0 scale; (c) official results of the aptitude portions of the Graduate Record Examination (GRE) with acceptable scores on the verbal and quantitative portions of that exam. (Minimal GRE verbal and quantitative scores each in the range or 400 to 450 are typical of applicants accepted into the MPA Program, but all results will be individually evaluated within the context of the total applicant package; (d) letters of reference from academic and professional persons familiar with applicant's abilities; (e) an undergraduate major or the equivalent appropriate to the proposed field of study. For the applicant who has insufficient preparation in political science, PA 852 American Government Seminar is required. All students admitted to the program must have completed a course in statistics before taking PA 870 Research Methods I; (f) a current resume detailing relevant work experience. The Internship requirement is keyed to previous and



current employment. Provisional Admission may be awarded applicants who meet some but not all of the above criteria.

## Admission Classification

A prospective student who has earned a baccalaureate degree and plans to take additional work beyond the baccalaureate degree must apply to the Graduate School and be admitted under one of the following classifications:

### Degree Student:

Students who are admitted to the Graduate School with the expressed intention of following a program leading to a graduate degree are classified as degree students. When admitted as a degree student, the applicant will be placed in one of the following categories:

- a. **Regular** - A prospective candidate for a degree who meets all requirements for unqualified admission to the Graduate School and has been recommended by the school, division, or department in which he/she proposes to study and approved by the Dean of the Graduate School is classified as a regular degree student.
- b. **Provisional** - A prospective candidate for a degree who does not satisfy the full admission requirements will be classified in this category under conditions specified at the time of admission by the Dean of the Graduate School upon the recommendation of the graduate faculty of the department in the school or division in which the student proposes to study. A student admitted in this category may apply at any time to the Dean of the Graduate School for reclassification when the conditions have been met. A student initiating graduate work under this classification may enroll in graduate courses leading to a degree and such courses may be counted in a degree program when the student has met the conditions specified at the time of admission and has been reclassified.\* Failure to satisfy the conditions in the specified time limit will result in the student's ineligibility to continue work in the Graduate School. A STUDENT MAY NOT BE ADMITTED TO CANDIDACY UNTIL THE STUDENT HAS MET THE CONDITIONS FOR UNQUALIFIED ADMISSION.

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\* Only credit earned in graduate courses at Georgia Southern University may be used to satisfy admission requirements when the condition is to earn "B" or better on each of the first three courses or first fifteen hours attempted for graduate credit.

### Non-Degree Student:

An applicant may be admitted to the Graduate School (but not to a degree program) as a non-degree student to earn credit in graduate courses without working toward a degree. One who is admitted as a non-degree student may reapply for a degree program at any time. Students are admitted non-degree under one of the following categories:

- a. **Regular** - An applicant admitted to the Graduate School but not to a degree program who holds a Master's degree may enter as a regular, non-degree. A student enrolling for graduate work under this classification is not limited in the number of quarter hours of graduate credit earned.

- b. **Provisional** - An applicant admitted to the Graduate School but not to a degree program is limited to earn a total of fifteen (15) quarter hours credit in graduate courses. However, a student seeking recertification in Education may earn a total of thirty (30) quarter hours credit in graduate courses in any six contiguous years. A student initiating graduate work under this classification may reapply for a degree program by submitting proper credentials. GRADUATE CREDIT EARNED UNDER THIS CLASSIFICATION MAY NOT COUNT ON A DEGREE PROGRAM EXCEPT UNDER SPECIAL CONDITIONS DECIDED AT THE TIME OF ADMISSION TO A GRADUATE DEGREE PROGRAM.

#### **TRANSIENT:**

In order to be admitted to the Graduate School under this classification, the student must submit, prior to registration, an application and certification that he or she is in good standing in a recognized graduate school in another institution and that he or she wishes to enroll in the MPA Program at Georgia Southern University in affiliation with Savannah State College for a specified quarter. A special form for this purpose is available from the Graduate School, Georgia Southern University. A student is admitted under this classification for one quarter only. The student must be readmitted under this classification each quarter to be eligible for graduate courses.

#### **APPLICATION PROCEDURES:**

All degree seeking applicants for admission to the Graduate School must:

1. Submit a completed application furnished by the Graduate School.
2. Submit two (2) official transcripts of all previous academic work. (Graduates of Savannah State College will submit only official transcripts of college credits earned elsewhere after graduation from Savannah State College.
3. Submit official test scores as required for the program selected. (To be official, test scores must be sent to the Graduate School directly from the testing agency or be recorded on an official transcript.)

All applicants who do not wish to work toward a degree must:

1. Submit a completed application and other required forms.
2. Submit two (2) official transcripts of all previous academic work. (Graduates of Savannah State College will submit only official transcripts of college credits earned elsewhere after graduation from Savannah State College.)
3. Test scores are not required for Non-Degree applicant.

Transcripts must be officially embossed copies sent directly from the institution to the Graduate School at Georgia Southern University.

The completed application and all credentials should be received by the Graduate School twenty (20) days before the beginning of the quarter in which the student wishes to register. Materials submitted in support of an application become the property of Georgia Southern University and cannot be forwarded or returned.

Each completed application with supporting materials is referred to the school or division in which the applicant proposes to study. The graduate faculty in the department of the school or division in which the student plans to take the major considers the application. Final consideration on each application is given by the Dean of the Graduate School. Admission to the Graduate School does not imply that the student is a candidate for an advanced degree. No commitment on this matter is made until the student has been admitted to candidacy.

All applications should be addressed to:

Graduate School  
Landrum Box 8113  
Georgia Southern University  
Statesboro, Georgia 30460-8113

**Contact Persons:** Anyone wishing information about the MPA Program may write to Graduate Public Administration Program

Landrum Center Box 8101  
Georgia Southern University  
Statesboro, Georgia 30460

The Director of the MPA Program is Dr. Sharon Tracy, and she can be reached at (912) 681-0117 or 1-800-GRAD-GSU. Applicants in the Savannah area can contact Dr. Kenneth Jordan, Associate Program Director, at Savannah State College, telephone (912) 356-2966.

**Program of Study:** The MPA Program consists of (1) successful completion of seven courses of the core curriculum (listed below); (2) successful completion of five elective courses chosen by the graduate student in consultation with his or her academic advisor; (3) acceptable performance on a comprehensive examination developed and administered by a committee of the MPA Faculty; and (4) completion of a fulltime internship experience of appropriate activity and duration including a capstone internship paper to be approved by the MPA Faculty. Students typically complete these requirements in two to three years of focused graduate study.

#### **Program of Study:**

- A. Core requirements for all graduate students (all 5 quarter hour courses):
  - PA 862 History, Score and Practice of PA
  - PA 872 Public Organizations
  - PA 869 Management of Human Resources in the Public Sector
  - PA 856 Public Budgeting
  - PA 870 Research Methodology
  - PA 855 Ethics for the Public Administrator
  - PA 861 Local Government Administration -or-
  - PA 857 State government Administration -or-
  - PA 868 Intergovernmental Relations
- B. Five Electives to be Chosen with Advisor
- C. Internship in Public Administration (5, 10, or 15 hours depending upon student's work experience)

#### **Internship Requirements**

The Internship in Public Administration is a major component of the MPA Program.



The Internship provides each student an opportunity to apply knowledge and skills acquired in the course work phase of the program.

**Pre-service** students serve a nine-month internship in an appropriate agency or organization. **In-service** students, individuals who have already established themselves in an area of employment before entering the MPA Program, can fulfill the internship requirements at the existing agency or organization. In-service students can typically complete the necessary Internship paper in one quarter.

Pre-service students submit progress reports on the Internship each quarter. Letter grades are awarded for these interns each term. However, in-service students receive only the single grade. If their product is not complete at the end of the quarter, they receive the grade "IP" (In Progress). This is changed to a letter grade when the final product is approved.

### **Admission to Candidacy**

It is the responsibility of the student pursuing a program leading to the Master of Public Administration degree to make application for admission to candidacy after completion of thirty hours of graduate work. Unless admitted to candidacy, a graduate student may not continue graduate courses after earning thirty hours of graduate credit without written permission of the Dean of the Graduate School. The application should be filed with the Dean of the Graduate School. Approval of the application is contingent upon the following certification by the Program Director:

1. That the applicant has made satisfactory progress in a planned program of study.
2. That applicant is classified or is eligible for classification as "Regular", in the Graduate School

### **Preliminary Examination**

Prior to admission to candidacy for the degree, the MPA Program Director may require a preliminary examination for the candidate. The purpose of the examination is to determine the qualifications of the candidate and to make recommendations of the advisability of his/her continuing in the program.

### **Terminal Examination\***

A terminal examination, to be scheduled at least two weeks prior to graduation, is required of all candidates for the degree of Master of Public Administration. The final examination will be conducted by a committee consisting of members of the faculty in the discipline appointed by the Program Director. The date of the examination, the time, and place, will be set by the Associate Program Director and Program Director on the respective campuses after consultation with each other.

The candidate is expected to demonstrate competency to discuss basic facts, justify interpretations, and defend opinions.

The decision on the candidate's performance on the examination shall be reported "pass with distinction," "pass", or "fail" to the Dean of the Graduate School within five days after the examination on a standard form furnished by

the Graduate School. Should the decision be reported as "fail," the candidate for the degree will not be permitted a re-examination until the conditions set forth by the committee have been met.

The candidate is eligible to receive the degree of Master of Public Administration upon completion of all course work in the planned program, a satisfactory report on the examination, and an internship of three to nine months. Students in this program are not required to submit a traditional master's thesis. All matriculants are required to submit a comprehensive paper as part of the internship requirement.

The Program Director shall notify the Dean of the Graduate School, five days prior to the examination, of the proposed date and time of the final examination and the composition of the committee.

The Program Director shall notify the members of the examination committee of appointment, time, and place of examinations.

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\* Not to be scheduled prior to admission to candidacy.

## CREDIT BY TRANSFER

A graduate student may transfer credit from an accredited graduate school for recording on a permanent record.

Maximum credit of ten quarter hours from an accredited graduate school may apply toward a graduate degree provided:

- a. The institution offers the graduate degree program for which the student has been admitted at Georgia Southern University.
- b. Two official transcripts are sent directly to the Graduate School from the institution in which graduate work was taken.
- c. The student has unqualified admission to a degree program when work was taken.
- d. The credit was earned no more than six years prior to date of completion of the graduate degree.
- e. The student's faculty advisor in consultation with the associate and program director should approve the transfer credit as apart of the student's planned program of study.

A student pursuing the MPA degree at Georgia Southern University in affiliation with Savannah State College who plans to take graduate courses at another institution as a transient student must have the Director or Associate Program Director submit a request to the Graduate Dean for **prior approval** for any course that the graduate student plans to take at another institution as a transient student to insure the fact that the course taken at another institution will constitute a part of the planned program. Students who take courses without prior approval are doing so with the possibility that the course may not count in the program for the degree.

A student pursuing a graduate degree at Georgia Southern University who enrolls at another institution to take the final courses in a degree program in the

spring quarter, if he/she plans to graduate in June, or in the summer quarter, if he/she plans to graduate in August, will not be eligible to receive the degree at the convocation in the quarter in which he/she is enrolled at another institution.

The student, upon request, will be furnished a statement that all requirements for the degree have been completed when said requirements have been satisfied.

**NO GRADE LOWER THAN A “B” IN A COURSE EARNED AT ANOTHER INSTITUTION MAY BE ACCEPTED IN TRANSFER CREDIT TO COUNT TOWARD THE MPA DEGREE AT GEORGIA SOUTHERN UNIVERSITY IN AFFILIATION WITH SAVANNAH STATE COLLEGE.**

## **REQUIREMENTS FOR GRADUATION**

Subject to the limitations and qualifications stated elsewhere in this bulletin, the requirements for an advanced degree are as follows:

- a. A minimum of three quarters (one academic year) or three summer sessions in residence.
- b. Satisfactory completion of course work and other requirements appropriate to the advanced degree for which the student is a candidate.
- c. Present to the Dean of the Graduate School the application for the degree prior to date listed in the official calendar.
- d. Present to the Office of the Registrar an application for graduation not later than the beginning of the final quarter before completing academic requirements.

The beginning of the final quarter before completing academic requirements.

The beginning of the final quarter is interpreted to mean the last official day of registration as stated in the official university calendar.

The graduation fee must be paid and all other financial obligations or “holds” must be satisfied before a student is cleared for graduation.

## **COURSE REGISTRATION**

A student admitted to the Graduate School must register for courses within twelve months after admission to the Graduate School. An applicant who does not register within the period of twelve months will be required to submit a new application for admission at a later date. A student who reapplies must satisfy all conditions for admission required at the time of reapplication. A student who has been admitted to Graduate School and begins a program of study and fails to enroll in any quarter following the period in which he/she initiated the course work must notify the Graduate School Office of his intention to enroll in a subsequent quarter and must complete a readmission form furnished by the Graduate School office.

A student who has completed the stated objective in admission to Graduate School must reapply for additional course work after completion of the objective.

## **REQUIRED ACADEMIC STANDING**

An average of “B” must be maintained on all courses attempted in the Master of Public Administration degree program. No grade below a “C” may apply toward any degree. A student cannot graduate with less than a 3.0 GPA.



## **PROBATION AND EXCLUSION**

A student whose average falls below 3.0 upon completion of any multiple of three courses, or fifteen quarter hours, will be placed on probation. If the average is below 3.0 when three additional courses, or fifteen quarter hours, have been completed, he or she will be ineligible to continue graduate work. Only credit earned in graduate courses at Georgia Southern University in affiliation with Savannah State College may be used to repair deficiencies in grade point average.

## **STUDY LOAD**

The normal course load for a graduate student is fifteen quarter hours and the student may earn credit for no more than fifteen quarter hours in any one quarter. A graduate student holding appointment as a graduate student holding appointment as a graduate assistant may earn no more than ten quarter hours of credit during any one quarter without special permission from the advisor, Associate Director, Program Director, and Dean.

## **RESIDENCE AND TIME LIMITS**

All work credited toward the degree must be completed in six years. Extension of time, not to exceed the time limit included in the policy of the Graduate School, may be granted only on conditions beyond control of the student. (This information may be obtained from the Graduate School.) A formal request outlining the conditions upon which the extension of time is made should be addressed to the Dean of the Graduate School.

The minimum residence requirement for a Master's degree is one academic year or three summer sessions.

## **CHANGE OF DEGREE PROGRAM OR MAJOR WITHIN A DEGREE PROGRAM**

With the approval of the Dean of the Graduate School, a student may change his/her degree objective or major within a degree program provided he is in good standing in his current program and has unqualified admission to the Graduate School. The student will be required to satisfy, in full, the course requirements as prescribed by his/her degree objective or major within a degree program provided he or she is in good standing in his current program and has unqualified admission to the Graduate School. The student will be required to satisfy, in full, the course requirements as prescribed by his/her new academic advisor and if changing degree programs, the student must meet all admission requirements for the new degree.

## **GRADING SYSTEM**

The "A" grade may be interpreted to mean that the instructor recognized exceptional capacities and exceptional performance.

The grade "B" signifies that the student has, for any combination of reasons, demonstrated a significantly more effective command of the material than is generally expected in the course.

The "C" grade is the instructor's certification that the student has demonstrated minimal mastery of the required material.

The student is graded "D" when his/her grasp of the course is unsatisfactory.

The “F” grade indicates failure to master the essentials and the necessity for repeating before credit may be allowed.

An incomplete grade “I” indicated that the student was doing satisfactory work but was unable to meet the full requirements of the course due to non-academic reasons beyond his control. An “I” must be removed by the end of the fourth quarter (one calendar year) following the quarter in which it was recorded. It is the student’s responsibility to insure that the course work is completed. If the “I” is not satisfactorily removed at the appropriate time it will be changed to an “F”.

An “S” indicates that credit has been given for completion of degree requirements other than academic course work.

The symbol “U” indicates unsatisfactory performance in an attempt to complete degree requirements other than academic course work.

Neither “S”, nor “U” is included in the computation of the grade point average.

A “W” is employed to indicate official withdrawal from a course without penalty. It is assigned in all cases in which a student withdraws before the mid-point of the quarter. Beyond the mid-term a “WF” will be assigned except in cases of hardship as determined by the Dean of the Graduate School. A “W” is not considered in computing the grade point average. The “WF” is computed as an “F”.

Any withdrawal from a course must be approved by the Dean of the Graduate School. Any student who discontinues attending a class for which he/she is registered will receive an “F” unless he/she officially (by appropriate signatures) withdraws from the course at the time he/she ceases to attend.

A student who registers for a course and finds that he/she has made an error at registration must make the official change through drop/add. Under no conditions may a student earn credit for a course unless he/she is registered officially for the course. It is the student’s responsibility to follow the proper procedures in changing courses.

A student may not repeat any course for credit for which he/she has already received a grade of C or better.

### **Application for the Degree**

The candidate who expects to graduate in June commencement exercises must file an application for graduation in the Graduate School Office at the beginning of the spring quarter. A candidate for August graduation must file at the beginning of the summer quarter. Application forms may be obtained in the Graduate School Office. Application for or admission to candidacy **does not** satisfy this obligation. See calendar for specific dates.

### **Graduate Credit**

All courses in the MPA Program at Georgia Southern University in affiliation with Savannah State College are numbered 800 and above.

Graduate credit is not allowed for work done in extension or by correspondence. A student who has completed a degree program in a graduate school may not use the same courses or any part thereof to satisfy course requirements for another graduate degree.

## GRADUATE COURSE DESCRIPTIONS

### **PA 820. Urban Development Issues and Problems. (5-0-5)**

Emphasis placed in the interaction of economic, social and political factors which shape urban development. Selected geographic areas and cases in planning will be analyzed.

### **PA 851. Seminar in Constitutional Law. (5-0-5)**

Reading, research and group discussions on constitutional law, politics and the judicial function are emphasized. Significant legal cases are reviewed.

### **PA 852. American National Government. (5-0-5)**

Emphasis on the process within the U.S. system of federalism. Issues arising from conflict between branches of government and between levels of government will be reviewed and analyzed.

### **PA 855. Ethics for the Public Administrator. (5-0-5)**

The ethical standards of the public administrator in an environment demanding problem solving is examined against a background of American political, social, and economic ideas.

### **PA 856. Local and State Budgeting and Financial Management. (5-0-5)**

The means by which local and state governments raise and spend money is examined from an administrator's viewpoint.

### **PA 857. Local and State Budgeting and Financial Management. (5-0-5)**

A seminar designed to study selected aspects of state government policies, politics, administration, and change.

### **PA 858. Administrative Law. (5-0-5)**

Designed to introduce administrators to the field of administrative law and the legal perspectives from which such law originates. Topics include 1st and 4th Amendments considerations, Freedom of Information Act, the Privacy Act and the Administrative Procedures Act.

### **PA 859. Public Policy. (5-0-5)**

Emphasis on the process by which public policy is formulated, adopted and implemented. Models of policy analysis will be examined. Selected case studies drawn from contemporary policy issues will be reviewed in detail.

### **PA 861. Local Government Administration. (5-0-5)**

A seminar on selected topics of local government policies, administration, and change.

### **PA 862. History, Scope and Practice of Public Administration. (5-0-5)**

A Survey of the Evolution of Public Administration in the United States.

### **PA 863. Contemporary Issues in American Public Administration. (5-0-5)**

Analytic perspectives are offered on major current issues in American Public Administration. Such topics as changing normative bases of administration, bureaucratic representativeness, administrative reorganization procedures, the "New Accountability" will be addressed.



**PA 868. Intergovernmental Relations. (5-0-5)**

Constitutional, political, economic and institutional relationships among federal, state and local governments are reviewed.

**PA 869. Management of Human Resources in the Public Sector. (5-0-5)**

Public personnel management from a development and normative perspective; an examination of its new role as a force for social and economic equity.

**PA 870. Research Methodology I. (3-4-5)**

An introduction to research design with emphasis on the use of computer program packages for statistical analyses. Special attention given to methods of data collection with emphasis on survey research.

**PA 871. Program Evaluation. (3-4-5)**

Focus on the design and implementation of public policy evaluation research and on nonstatistical computer application in the public sector.

**PA 872. Organizational Theory. (5-0-5)**

Entails a systematic study of the major behavioral processes of complex organizations from the viewpoint of the professional participant. Major emphasis is placed on Macro perspectives of organizations, their management, and environments derived from historical and contemporary explorations.

**PA 874. Planning Resources (5-0-5)**

A study of the scope, theories, resources and politics of urban, regional, state and national planning practiced in the USA today.

**PA 880. Urban Government. (5-0-5)**

Focuses on an analyses of administrative and organizational activities of metropolitan governments. Special attention is given to alternative forms of metropolitan government, regional councils of governments and selected problems of metropolitan areas.

**PA 885 Social Welfare Planning and Administration. (5-0-5)**

Focuses on issues of social welfare policy in the U.S. and on the role of federal, state and local governments in administering social programs. Selected cases will be reviewed.

**PA 886. Administration of Justice (Criminal Justice). (5-0-5)**

Examines the legal structure which supports the criminal justice system. Current and future problems of law enforcement will be discussed including judicial processes, community relations, civil liberties.

**PA 893. Economic Politics. (5-0-5)**

Examines the role of non-elected officials and non-government institutions in shaping public policies. Special attention given to cases drawn from contemporary issues.

**PA 890. Internship. (0-20-10)****PA 891. Directed Readings. (5-0-5)**

A problematically structured, individualized research focus to be mutually designed by instructor and student.

**PA      Selected Topics in Public Administration.**

## **BUSINESS ELECTIVES (No more than 10 hours)**

### **BA 840. Legal Environment of Business. (4-0-4)**

This is a survey of the legal and ethical rules which govern the managerial decision-making process, particularly focusing on Constitutional "Commerce Clause" interpretation, contract and agency principles, administrative agency regulations, and evolving ethical issues which influence the application of the law. The course is set in domestic law, but includes operational legal aspects of the international market place.

### **BA 895. Social Issues in Business. (4-0-4)**

This course will examine the role of the business firm and the business person in modern society. Consideration of business and society interactions related to such issues as corporate social responsibility, pollution, employment discrimination, affirmative action, consumerism, business and professional ethics, and the role and responsibilities of multinational corporations. In each of these areas, both descriptive and normative responses will be discussed and the student will be encouraged to formulate his or her own personal frame of reference for analyzing such issues in the future through the use of readings, cases, and in-class discussion. (Prerequisites: BA 943, BA 944 and BA 945 are strongly recommended).

### **BA 941. Accounting For Management. (4-0-4)**

To acquaint students with some basic managerial decision-making tools, and to teach the use of those tools in conjunction with basic accounting information in reaching appropriate decisions. (Prerequisites: BA 740, or equivalent).

### **BA 945. Organizational Behavior. (4-0-4)**

A study of the territory of organizations—individual behavior, interpersonal behavior, group behavior, and the interplay of human nonhuman factors. The application of these concepts to the practice of management is emphasized. (Prerequisites: BA 745, or equivalent).

# SCHOOL OF SCIENCES AND TECHNOLOGY

MARGARET C. ROBINSON, Dean  
Berenice Scott, Secretary to the Dean

The School of Sciences and Technology comprises undergraduate programs in Biology, Chemistry; Mathematics, Physics, and Computer Science Technology; Engineering Technology, and Naval Science. It offers Bachelor of Science degree programs with majors in Biology, Environmental Studies, Marine Biology, Medical Technology, Chemistry, Mathematics, Civil Engineering Technology, Electronics Engineering Technology, Chemical Engineering Technology, Mechanical Engineering Technology, and Computer Science Technology.

The Associate degree programs include majors in Computer Engineering Technology, Marine Science Technology and Chemical Engineering Technology. These programs are designed to train students to become technicians for work as para professionals in industry or for assisting professional engineers.

The School of Sciences and Technology offers minors in Biology, Chemistry, Mathematics, Physics, Computer Science, Naval Science (Marine or Navy Option), Military Science (Army), and in several engineering technologies. The School also offers a certificate program in Industrial Technology Management.

The Biology Program provides access to broad preparation for employment at the level of support personnel, for graduate study in biology, for graduate study in related areas such as environmental sciences or the medical or dental professions.

The Chemistry Program is aimed at providing the fundamental knowledge required for participation in chemically oriented industries, for graduate study for chemistry, or in preparation for medical or dental studies.

The Mathematics Program covers the major areas of mathematics and computer science technology and is designed so that the student can have the opportunity to prepare for a position immediately after graduation, or for continuing with graduate studies.

The Engineering Technology Program prepares students for careers in the technology fields in the chemical, civil, mechanical, and electronics areas. Additionally, the Engineering Technology program prepares and trains persons who plan to teach trade and vocational subjects in secondary and vocational schools.

The Naval Science Program gives young men and women the choice of attending college in an academic discipline of their own choice while at the same time receiving military training that culminates with them being commissioned as military officers in the Navy or Marine Corps upon completion of the baccalaureate degree.

The Army Reserve Officers Training Program enhances a student's education by providing unique leadership and management training along with practical experience. It helps a student develop many of the qualities basic to success in the Army, or in a civilian career. ROTC gives students a valuable opportunity to build for the future by enabling them to earn a college degree and an officer's commission at the same time.



## SCIENCES AND TECHNOLOGY (SST)

### **100. Introduction to Sciences and Technology. (2-1-3)**

This course is required for all freshmen majoring in science and technology disciplines. It is designed to expose them to a series of experiences, strategies and techniques that will assist them in achieving academic excellence. The course will also introduce students to the fundamental concepts and applications of micro-computers.

### **101. Cooperative Education Seminar. (1-0-1)**

Designed to prepare co-op students in developing a sense of appreciation for co-op work experience. Covers the rudiments of job interviewing, test consciousness and career planning. *All quarters.*

### **202-300-301-400. Cooperative Education Work Experience. (0-0-5)**

Student works full-time in industry under the supervision of the Director of Cooperative Education. Each course has specific written requirements. *All quarters.*

### **405-406-407. Cooperative/Internship Experience. (0-0-5)**

Provided to accommodate students experiencing summer internships provided by the College as well as those students enrolled in the Cooperative Program. It may be substituted for SST202, 300, 301 or 400. *Summer.*

### **CLC 101. Introduction to Computer Literacy**

This computer-based course is designed the fundamental concepts and applications of computers to students who have little or no previous experience with computers. Areas covered include keyboard use, information storage, memory, files, text editing and work processing, and database use and management. The course is opened to all majors.

## **DEPARTMENT OF BIOLOGY AND LIFE SCIENCE**

GOVINDAN K. NAMBIAR, Acting Head

C. Obi Emeh  
Matthew R. Gilligan  
Hetty B. Jones

Frissell R. Hunter  
Joseph P. Richardson  
Harpal Singh  
Bernard L. Woodhouse

Elizabeth Jenkins, Secretary

The Department of Biology offers courses leading to the degree of Bachelor of Science with majors in Biology, (Premedicine or Preprofessional), Environmental Studies, Marine Biology, Medical Technology, and the Associate of Science degree in Marine Science Technology.

The objectives of the Department are as follows:

1. To provide training and study leading to degree in Biology, Marine Biology, Environmental Studies and Medical Technology; and to provide pre-professional course work for persons interested in pursuing health careers such as: medicine, veterinary medicine, dentistry, pharmacy, nursing, medical illustration, medical social work, medical transcription, public health, industrial and biological research and teaching.
2. To offer courses which satisfy the biological sciences curriculum requirements for the baccalaureate degrees in biology, marine biology, environmental studies, and medical technology and for an Associate of Science degree in marine technology.
3. To encourage students and faculty to participate in biological research and to be active in pursuit of biological knowledge. Critical thinking, data analysis, computer and instrumentation usages are skills to be developed.
4. To offer core courses in biological sciences for non-biology majors.
5. To participate in public service activities as professional scientists, educators and representatives of the College.

### **Plan of Study**

Biology 123-124 is designed for non-science majors as a part of the general curriculum. The Biology Major: Biology 128, 200, 201, 202, 203 comprise the basic modern biology core requirements for all students majoring in Biology, and who desire training preparatory to either medical and paramedical careers or graduate study. Subsequent to the sequential completion of the Biology Core, students are required, in counsel with academic advisors, to select an option of biology electives according to their interest and desired area of concentration. The Biology Electives Option becomes a part of the student's formal record as requirements for graduation filed in the Department.

Students interested in paramedical (Health) careers satisfy the two-year basic Modern Biology Core sequence and science cognates according to specific requirements of selected specialized training schools. Students are required to plan health careers curricula with an assigned advisor.

For the major at least thirty-five quarter hours of junior and senior level courses are required. For the minor, twenty-nine quarter hours of junior and senior level courses are required.

**COMPREHENSIVE EXAMINATION**

Biology majors are required to take the Graduate Record Examination (Area and Aptitude tests) as the Department Major Comprehensive Examination.

**BIOLOGY CURRICULUM**

**JUNIOR COLLEGE CURRICULUM:**

College Curriculum Requirements: 101 quarter hours

Area I—Humanities: 20 hours required	
English 107-108-109 . . . . .	15 hours
Humanities 232 . . . . .	5 hours
Area II—Mathematics and Natural Sciences: 20 hours required	
Mathematics 107-108 . . . . .	10 hours
Chemistry 101-104 . . . . .	10 hours
Area III—Social Sciences: 20 hours required	
Psychology 201 . . . . .	5 hours
Political Science 200 . . . . .	5 hours
History 102-202 or 203 . . . . .	10 hours
Area IV—Courses Appropriate to Major: 30 hours required	
Physics 201-202 . . . . .	10 hours
Biology 131, 132, 203 . . . . .	15 hours
Mathematics 212 . . . . .	5 hours
Additional Requirements:	
Physical Education . . . . .	6 hours
SST 100 . . . . .	3 hours
Biology . . . . .	2 hours

**SENIOR COLLEGE CURRICULUM:**

Requirements: 98 quarter hours

Major Requirements: 43 hours as specified	
Biology 301-303-306-401-402-430-431 . . . . .	28 hours
Major Options . . . . .	15 hours
Zoology 304-318-326-411, MBI 382	
Molecular Biology 304-351-407-420-425	
Ecology 309-328-400, ENS 302, MBI 332-382	
Microbiology 304-407-425-426-427	
Pre-Medicine 304-318-326-407-411	
Biotechnology 490, 491, 492, 493, 494, 498	



**Specific Electives:**

Chemistry 303-307-308-331-404 . . . . .	25 hours
Physics 203 . . . . .	5 hours
Mathematics 213 . . . . .	5 hours
Modern Foreign Language . . . . .	10 hours
Humanities 233 or 234 . . . . .	5 hours

Biology Minor Requirements: 29 hours

Biology 301-303-304-306-307-309-328-332-401-402

## **MARINE BIOLOGY CURRICULUM**

### **JUNIOR COLLEGE CURRICULUM:**

Core Curriculum Requirements: 104 quarter hours

Area I—Humanities: 20 hours required

English 107-108-109 . . . . .	15 hours
Humanities 232 . . . . .	5 hours

Area II—Mathematics and Natural Sciences: 20 hours required

Mathematics 107-108 . . . . .	10 hours
Chemistry 101-104 . . . . .	10 hours

Area III—Social Sciences: 20 hours required

Psychology 201 . . . . .	5 hours
Political Science 200 . . . . .	5 hours
History 102-202 or 203 . . . . .	10 hours

Area IV—Courses Appropriate to Major: 30 hours required

Physics 201-202-203 . . . . .	15 hours
Biology 131, 132, 203 . . . . .	15 hours
Mathematics 212 . . . . .	5 hours

Additional Requirements:

Physical Education . . . . .	6 hours
SST 100 . . . . .	3 hours

### **SENIOR COLLEGE CURRICULUM:**

Requirements: 105 quarter hours

Major Requirements: 55 hours as specified

Marine Biology 215, 219-280-382-481-484-485 . . . . .	32 hours
Biology 301 or 306, and 303-400-430-431 . . . . .	18 hours
Humanities 233 or 234 . . . . .	5 hours

Specific Electives:

Chemistry 303-307-308-404 . . . . .	20 hours
Mathematics 212 . . . . .	5 hours
Marine Biology 209-332-334 . . . . .	10 hours
Geology 300 . . . . .	5 hours
Computer Science . . . . .	10 hours

**ENVIRONMENTAL STUDIES CURRICULUM**

**JUNIOR COLLEGE CURRICULUM:**

Core Curriculum Requirements: 99 quarter hours

Area I—Humanities: 20 hours required

English 107-108-109 . . . . .	15 hours
Humanities 232 . . . . .	5 hours

Area II—Mathematics and Natural Sciences: 20 hours required

Mathematics 107-108 . . . . .	10 hours
Chemistry 101-104 . . . . .	10 hours

Area III—Social Sciences: 20 hours required

Psychology 201 . . . . .	5 hours
Political Science 200 . . . . .	5 hours
History 102-202 or 203 . . . . .	10 hours

Area IV—Courses Appropriate to Major: 30 hours required

Physics 201-202 . . . . .	10 hours
Biology 131, 132, 203 . . . . .	15 hours
Environmental Studies 201 . . . . .	5 hours

Additional Requirements:

Physical Education . . . . .	6 hours
SST 100 . . . . .	3 hours

**SENIOR COLLEGE CURRICULUM:**

Requirements: 108 quarter hours

Major Requirements: 63 hours as specified

Biology 301-303 . . . . .	10 hours
Physical Geography 204 . . . . .	5 hours
Geology 300 . . . . .	5 hours
Environmental Studies 301-302-304-305-306 (or Bio. 400) 308, 309, 365, 400-403-405-410 . . . . .	43 hours

Specific Electives: 45 quarter hours

Chemistry 303-304-307 . . . . .	15 hours
Mathematics 212 . . . . .	5 hours
Economics 201 . . . . .	5 hours
Foreign Languages . . . . .	15 hours
Computer Science 150 . . . . .	5 hours

**MARINE SCIENCE TECHNOLOGY PROGRAM**

**A.S. Degree: 110 quarter hours required**

Marine science technologists are persons whose education and training allows him/her to work with marine scientists in the laboratory or in the field. They are responsible for collecting, processing or analyzing physical, chemical, geological or biological data. They are expected to be able to prepare, maintain and use field and laboratory equipment for marine science studies including electronic and microprocessor-controlled devices and computers. Chemical, biological and computer analytical skills are often needed by technicians in the marine sciences.

Area I—Humanities: 20 hours required	
English 107, 108, 109 . . . . .	15 hours
Humanities 232 . . . . .	5 hours
Area II—Mathematics and Natural Sciences: 20 hours required	
Mathematics 108, 109 . . . . .	10 hours
Chemistry 101, 104 . . . . .	10 hours
Area III—Social Sciences: 20 hours required	
History 101, 202 . . . . .	10 hours
Political Science 200 . . . . .	5 hours
Psychology 201 . . . . .	5 hours
Area IV—Courses Appropriate to Major: 30 hours required	
BIO 123, 124 . . . . .	10 hours
MBI 215 Marine Biology . . . . .	5 hours
MBI 280 Oceanography . . . . .	5 hours
MBI 219 Marine Analysis Techniques . . . . .	4 hours
MBI 382 Marine Invert. Zool. or MBI 485 Ichthyology . . . . .	5 hours
STO 100 Introduction to Sciences and Technology . . . . .	3 hours
Additional Requirements:	
PHY 201 or 202 or 203 Physics . . . . .	5 hours
CHE 203 Analytical Chemistry . . . . .	5 hours
CSC 125 Introduction to Computer Science . . . . .	3 hours
CSC 150 or 164 or 215 Computer Programming Language . . . . .	5 hours
Second Year: 49 hours required	
Physical Science 203 . . . . .	5 hours
Physical Geography 204 . . . . .	5 hours
Chemistry 115 . . . . .	1 hour
Marine Biology 209-280 . . . . .	7 hours
Marine Biology 291-292-293-294 . . . . .	20 hours
Marine Biology 332 . . . . .	3 hours
History 202 or 203 . . . . .	5 hours
Physical Education . . . . .	3 hours

## DESCRIPTION OF COURSES

### BIOLOGY (BIO)

#### 120. Freshman Biology Seminar. (2-0-2)

Topics in the Biological Sciences, emphasizing the integration of physical and chemical principles with biology. Discussions will include quantitative aspects such as units of measurement, interpretation of experimental results, handling of graphical data, chemical bonding and structural formulae. *Fall, Winter, Spring.*

#### 123-124. General Biology (3-4-5)

An introductory course for non-science majors which deals with the fundamental principles of plant and animal life. BIO 123 is a prerequisite to BIO 124. *Fall, Winter, Spring.*



**131. Principles of Biology I. (3-4-5)**

Broad themes in biology, including chemistry and origin of life, metabolic diversity and regulation, structure and function in cells, macromolecular synthesis (including protein synthesis), recombinant DNA, and bio-technology. Prerequisite: CHE 101. *Spring*.

**132. Principles of Biology II. (3-4-5)**

Organismal and developmental biology. Structure and physiology of plants and animals relative to their evolution and adaptation to different environments; comparative and diverse adaptations in the plant and animal kingdoms; development; neural and endocrine control processes; and immunology. Prerequisite: CHE 101. *Fall*.

**203. Ecology and Evolutionary Biology. (3-4-5)**

Mechanisms of evolution in relation to the genetics of populations of plants, animals and man; speciation and natural selection; ecological processes in the development, structure and organization of biomes; biogeography; population ecology; communities and ecosystems; species interactions and the evolution of behavior. Prerequisite: BIO 132 and CHE 101. *Spring*.

**204. Environmental and Evolutionary Issues. (2-0-2)**

Major issues facing mankind from a biological perspective such as overpopulation, food supply, pollution, nuclear energy utilization, genetic basis of race, medical and hereditary issues, etc. *Fall, Winter, Spring*.

**205. Selected Topics in Modern Biology. (2-0-2)**

Current topics and problems which confront or support the future well-being of the human population such as the Sickle Cell Anemia problem, organ transplantation, cryosurgery, utilization of synthetic food products, aquaculture, conception and contraception, aging, etc. *Fall, Winter, Spring*.

**206. Introduction to Life Chemistry. (3-0-3)**

Interdisciplinary approach to study of compounds found in living organisms, their biochemical reactions and their significance to living processes. Fundamental concepts emphasizing the contributions of biochemistry and biochemical processes to an understanding of modern biology. Prerequisites: CHE 101, 104. *Fall, Spring*.

**207. Biology of Aging: Understanding the Golden Years of Life. (2-0-2)**

A study of the human body, physiological and emotional changes during the aging process, and some practical methods of adjusting to these changes. *Fall, Winter, Spring*.

**209. General Botany. (3-4-5)**

An introduction to general principles of plant life with special emphasis given to cellular organization and control, inheritance, physiology, development, reproduction, and evolutionary relationships of flower plants. Prerequisite: BIO 132, 203, MBI 215. *Spring*.

**300. Basic Medical Lab Techniques. (1-4-3)**

An introduction to basic lab procedures involved in urinalysis, hematology, blood banking, serology, parasitology and tissue examination. Principles and techniques involving colorimetry, spectrophotometry, electrophoresis and chromatography are to be emphasized. Prerequisite: BIO 202. *Spring*.

**303. Principles of Genetics. (3-4-5)**

Fundamental principles of Genetics: Variation, heredity, physical basis of mendelian inheritance, expression and interactions of genes, sex-linkage, linkage mutation and extra chromosomal inheritance basic concepts related to biochemical Genetics and population Genetics. Prerequisites: BIO 202 or 203, CHE 307. *Spring.*

**304. Biological Histochemistry and Microtechnique. (3-4-5)**

Theory and application of modern techniques and instrumentation to biological problems including histological preparation and preservation of biological materials. Prerequisite: BIO 307 or 318, CHE 307. *Spring.*

**306. Microbiology. (3-4-5)**

An introduction to fundamental concepts and techniques of microbiology; bacterial anatomy and physiology, principles of microbial growth, nutrition, and metabolism. Prerequisites: BIO 203, CHE 307. *Winter.*

**307. Human Anatomy and Physiology. (3-4-5)**

A detailed study of the location and functions of the organs of the human body. Prerequisites: CHE 307, BIO 203. *Fall.*

**309. Ecology. (3-4-5)**

The structure and function of ecosystems in regard to energy flow, nutrient cycling population growth and regulation, and community organization and dynamics. Man's impact on ecosystems and resulting social problems. Laboratory and field studies. Prerequisite: BIO 203. *Spring.*

**313. Urban Health. (3-0-3)**

An introduction to a variety of environmental and occupational health hazards of an urbanized society. Topics covered include biological and health effects of environmental pollutants, disease vector, food and housing sanitation, occupational health hazards. Social and psychological stresses as well as environmental planning and management. Prerequisite: Junior Standing. *Winter, Summer.*

**318. Vertebrate Structure and Function. (3-4-5)**

(Amalgamation of Comparative Vertebrate Anatomy and Histology of Vertebrates). A comparative study of the organ systems of selected vertebrates with emphasis given to the gross anatomy of the rabbit; histological organization and function of vertebrate organs. Prerequisites: BIO 203. *Fall.*

**326. Vertebrate Embryology. (3-4-5)**

A study of the embryological development of vertebrates including fertilization, cleavage and origin of organ systems. Prerequisite: BIO 304. *Spring.*

**328. Field Ecology. (3-4-5)**

An advanced field course emphasizing population ecology; methods of measuring plant and animal populations, demographic analysis and movements of organisms. Prerequisite: BIO 301. *Spring.*

**350. Transmission Electron Microscopy. (1-4-3)**

An introduction to instrument theory and specimen preparation for transmission electron microscopy. Emphasis upon techniques of fixation, embedding, ultramicrotomy, staining and photography. Prerequisites: Junior Standing and approval of Department Head. *Winter.*

**351. Molecular Biology. (3-4-5)**

Detailed analysis of structure and ultrastructure of the cell; bio-chemistry, biophysics, physiology and molecular genetics. Prerequisite: CHE 308. *Spring*.

**400. Physiological Ecology. (3-4-5)**

A study of the anatomical, biochemical, and physiological adaptation of plants and animals to specific environments. Emphasis on physiological problems faced by organisms common to the local salt marsh and marine environments. Design and completion of individual research projects including data analysis and presentation. Prerequisites: CHE 307; MBI 215, MBI 382. *Winter*.

**401. General Physiology. (3-4-5)**

A study of functional physico-chemical occurrences in living organisms. The physiological roles of water, chemical constituents, pH, diffusion, osmosis, permeability, surface phenomena, viscosity, temperature, oxidation-reduction enzymes, and bioelectricity will be considered. Prerequisites: BIO 203, 206; CHE 308, PHY 202; MBI 215. *Fall*.

**402. Animal Physiology. (3-4-5)**

A study of vertebrate systemic physiological processes. Topics to be considered are: nervous and endocrine control mechanisms, muscle contraction, digestion, circulation, respiration, bioenergetics and metabolism, excretion and receptor physiology. Prerequisites: CHE 308, BIO 401. *Winter*.

**406. Plant Physiology. (3-4-5)**

An introduction to cellular and organismal functions important in the life of green plants with emphasis on the physical and chemical basis of the observed properties and processes. Prerequisites: BIO 301, 302; CHE 308. *Fall*.

**407. Principles of Immunobiology. (3-4-5)**

An introduction to the study of infection and immunity in disease, cell mediated and humoral immunity, immunochemistry and immunological methods. Prerequisite: BIO 306. *Spring*.

**411. General Pharmacology I. (3-4-5)**

A study of the general principles of Pharmacology, prescription writing, drug prices, cardiovascular drugs, sedatives and hypnotics, alcohol, histamines and antihistamines, analgesic drugs and drugs affecting behavior. Prerequisites: BIO 301, 401; CHE 308. *Winter*.

**412. General Pharmacology II. (3-4-5)**

Continuation of Biology 411, and includes such topics as general anesthesia, local anesthetics, drugs acting on the gastrointestinal tract, diuretics, chemotherapeutic agents, chemotherapy of certain neoplastic diseases, gonadal hormones, insulin and oral hypoglycemic agents, poisons and antidotes, and pesticides. Prerequisite: BIO 411. *Spring*.

**418. Physiological Chemistry. (3-4-5)**

Fundamentals of biological chemistry with emphasis upon chemical structure, the properties of enzymes, intermediary metabolism, energy transformation and regulation of cellular processes. Prerequisite: CHE 308. *Winter*.

**420. Molecular Genetics. (3-4-5)**

The nature and function of genetic material, genetic code and physical basis of inheritance. The study also includes genetic control of cellular metabolism; mechanisms of gene action; genetic capacity for biosynthesis; gene enzyme relationship; and chemical nature of agents of heredity. Prerequisite: BIO 303. *Winter*.



**425. Bacterial Physiology. (3-4-5)**

Study of cellular structure, growth-kinetics, the syntheses of DNA, RNA and protein, the regulation of metabolism and general cellular physiology; the patterns of energy generation and biosynthesis and their regulation. Prerequisite: BIO 306. *Spring*.

**426. Virology. (3-4-5)**

A study of the biological, chemical, and physical characteristics of the viruses with emphasis on the techniques of isolation and cultivation. Prerequisite: BIO 306. *Spring*.

**427. Mycology. (3-4-5)**

A study of the ecology, physiology and systematics of micro-fungi with emphasis on those forms which are of industrial or general economic importance. Prerequisite: BIO 306. *Winter*.

**430. Biology Seminar. (1-0-1)**

Introduction to biological literature, research methodology, manuscript preparation, and seminar presentation. Prerequisites: Junior or Senior Standing. *Fall, Winter, Spring*.

**431. Introduction to Research. (0-4-2)**

Student participation in faculty-supervised research projects. A manuscript and an oral presentation of research findings are required. Prerequisite: Junior or Senior Standing and Approval of Department Head. *Fall, Winter, Spring*.

**440. Senior Research. (3-0-3)**

An honors research project for students having a minimum grade point average of "B" and having demonstrated exceptional research potential. Prerequisite: BIO 430, Senior Standing. *Fall, Winter, Spring*.

**Biology 450-451-452-453. Clinical Internship (48 Cr. Hrs.)**

Clinical experience involves didactic and laboratory instructions in urinalysis, hematology, immunohematology, serology, microbiology, coagulation, clinical chemistry and related areas. Prerequisite: Senior Standing, and acceptance for Clinical training in a NAACLS approved hospital.

## **BIOTECHNOLOGY (BIO)**

**490. Chemical Biotechnology (2-4-4)**

Structure, synthesis and function of carbohydrates, proteins, lipids, and nucleic acids in animals, plants, and microorganisms; biological oxidation; enzyme structure and function; intermediary metabolism; regulation of metabolic pathways.

**491. Applied and Industrial Microbiology (3-4-5)**

Isolation characterization, propagation and industrial applications of microbial, plant, and animal cells to mass culture, culture preservation, and the production of chemical, antibiotics and monoclonal antibodies.

**492. Introduction to Plant Molecular Biology (3-4-5)**

Principles and applications of recombinant DNA and biotechnological processes to the development of novel products from plants.

**493. Principles of Genetic Engineering (3-4-5)**

Survey of concepts and applications of recombinant DNA technology, DNA sequencing, nucleic acid hybridization; gene and cell cloning; restriction endonucleases; vectors and viruses; plasmid, bacterial and eukaryotic DNA. 5 hrs.

**494. In Vitro Cell Technology (3-4-5)**

Principles, techniques and applications of plant tissue culture, hybridoma (monoclonal antibody) technology, somatic cell hybridization, cell and organ culture, culture and maintenance, virology and immunology. 5 hrs.

**498. Biotechnology Internship (0-80-5)**

Supervised individual research project conducted with a drug company, biotechnology company, or in a government, industrial, or university research facility. Project report required. 5 hours.

## **ENVIRONMENTAL STUDIES (ENS)**

**201. Environmental Studies. (3-4-5)**

A survey of the environmental problems facing man: ecological, technological, cultural and economic. *Fall*.

**301. Hydrology. (3-4-5)**

Topics dealing with the fundamentals of the hydrologic cycle, budget and equation; precipitation, evapotranspiration, stream flow; ground water flow and urban vs. watershed models. Prerequisite: MAT 212 or equivalent. *Winter*.

**302. Limnology. (2-2-3)**

Evolution and morphology of ponds, lakes and streams; physical and chemical characteristics of inland water, aquatic biota, their taxonomy and ecology. Prerequisites: BIO 203, 301 and CHE 104. *Spring*.

**304. Environmental Ethics. (3-0-3)**

The basics in philosophical and ethical thought especially as related to the development in humankind of a new ecological ethic. Prerequisite: HUM 232, 233; ENS 201. *Winter*.

**305. Environmental Aesthetics. (3-0-3)**

Introduction to the assessment of environmental problems and issues from philosophical, literary, aesthetic, historical and anthropological perspectives. Prerequisite: ENS 201, HUM 232, 233. *Winter*.

**306. Microbial Ecology. (3-4-5)**

Relationships of microorganisms to their environment and to other organisms: symbiotic, soil and aquatic microorganisms are considered. Prerequisite: BIO 128, 203. *Fall*.

**308. Environmental Surveying and Mapping. (2-4-3)**

The basic tools of surveying: the transit, level, tape, EDM and alidade are introduced. Basic topographic and hydrographic map making and interpretation are studied. The modern tools: satellite imagery, infra-red photomapping and telemetry are considered. To be modularized. ENS 201, MAT 108. *Fall*.

**309. Internship. (1-0-6)**

Practical training and experience with an appropriate agency. Prerequisites: ENS 201, Sophomore Standing. *Fall, Winter, Spring*.

**365. Environmental Planning. (3-0-3)**

Introduction to environmentalism in land use planning strategies; zoning, subdivisions and community organization; growth control. Local, state and federal regulations on land use planning and development. Prerequisite: ENS 201.

**400. Environmental Law. (3-0-3)**

The legal processes relating to resource conservation, utilization and the monitoring, control, and abatement of pollution of water, air and land. Prerequisites: ENS 304, 305. *Fall*.

**403. Environmental Issues in Environmental Design. (2-2-3)**

Consideration of the historic, social, cultural and political issues which converge with ecological factors during the development of an acceptable environmental design. Prerequisites: ENS 305, 365. *Winter*.

**405. Environmental Impact Assessment. (2-2-3)**

Multidisciplinary teams are organized to produce actual EIS's, Geology, soils, topography, hydrology, meteorology, biology, sociology and economics are all involved. Prerequisite: ENS 201, BIO 203. *Spring*.

**410. Environmental Studies Synthesis Seminar. (2-2-3)**

Involvement in and searching environmental studies literature, data collecting and analysis. A manuscript is prepared and presented. Prerequisite: ENS 403 and Senior Standing. *Spring*.

## **MARINE BIOLOGY (MBI)**

**150. Introduction to Marine Sciences. (4-4-3)**

An introduction to marine sciences through the study of ocean geography, seawater, circulation, tides, waves, currents, marine biology and marine environments. Study of coastal processes, nearshore environments and inshore plants and animals emphasized through study in the field. *Summer*. (6 weeks).

**209. Technical Writing. (2-0-2)**

The practical study of organizing and presenting scientific and technical information. Covers the key elements of effective writing and communication in memoranda, letters, questionnaires, reports, articles, abstracts. Introduces the application and practical capabilities of computers, word processing and integrated software. Prerequisite: ENG 109. *Winter*.

**215. Marine Biology. (3-4-4)**

Introduction to the physiology, morphology, taxonomy and ecology of marine organisms. Prerequisite: BIO 124 or 131. *Fall, Spring*.

**219. Environmental Analysis Technique. (2-6-4)**

Surveys the variety of equipment and techniques employed in collecting and analyzing physical, chemical, geological, and biological samples and data from marine and coastal environments. Emphasizes the practical applications and use of the computer for data collection and analysis using the computer. Prerequisites: CHE 104 and MBI 280. *Winter or Spring*.



**250. Field Studies in Marine Biology. (3-12-5)**

This field and laboratory oriented course focuses upon general topics in marine ecology, behavior and biogeography. General aspects of fish biology are discussed (e.g., basic taxonomy, behavior and ecology) with emphasis on field methods and techniques used in sampling, observation and hypothesis testing. Part of the course will be conducted at Savannah State College on the Georgia coast and part at a coral reef. This is a three (3) week course. Prerequisite: Consent of instructor. SCUBA certification is recommended. *Summer*.

**280. Introduction to Oceanography. (3-4-5)**

Survey of basic concepts and interrelationships of physical, geological, chemical, and biological oceanographic and inshore ecosystems. Introduction to function and application of oceanographic equipment. Prerequisite: BIO 124 or 131 or CHE 104. *Fall, Spring*.

**291. Descriptive Marine Taxonomy. (3-4-5)**

Sorting and classifying techniques for marine flora and fauna. Introduction to use of literature, keys, monographs, guides, and regional studies. Prerequisite: BIO 124 or 132. *Spring*.

**292. Marine Instruments. (3-4-5)**

Proper usage of equipment employed in collecting, biological, geological, and physical samples and data from marine and coastal environments; rigging techniques, maintenance, repair. Prerequisite: MBI 280. *Spring*.

**293. Marine Analysis Techniques. (3-4-5)**

Methodologies and techniques employed in analyzing marine environmental parameters (chemical, biological, geological and physical). Emphasis on analytical techniques employed in current ongoing marine environmental research. Prerequisite: CHE 104; Corequisite: MBI 292. *Spring*.

**294. Biological Illustration and Photography. (3-4-5)**

Photographic methods of illustrating specimens and preparing illustrations. Prerequisite: CHE 104. *Winter*.

**332. Biostatistics. (3-0-3)**

Introduction to statistics with applications in the biological and health sciences. Covers measurement, data, variables, dispersion, variance, parameters and estimates, errors, hypothesis/significance testing, t-tests, ANOVA, chi-square, correlation and regression analyses, and the use of computers in statistical analyses. Prerequisite: MAT 108. *Winter*.

**334. Marine Chemistry. (3-4-5)**

Chemical composition and processes of seawater; sample collection and chemical analysis techniques using the computer; carbonate buffering system, biogeochemical cycles. Prerequisites: CHE 104, MBI 280. *Winter*.

**382. Marine Invertebrate Zoology. (3-4-5)**

Survey of the major marine invertebrate taxa emphasizing function and special adaptations to marine environments. Practical emphasis on collecting, preserving, sorting and classifying, especially local species. Prerequisite: MBI 215. *Fall*.

**481. Biological Oceanography. (3-4-5)**

Global-scale considerations of biological features and processes within oceanic environments including: marine biogeography, oceanographic nutrient cycles, food webs and energy flow, pelagic and abyssal zone community dynamics, oceanic food resources, plankton biology. Prerequisites: MBI 280, MBI 215. *Winter or Spring.*

**484. Marine Ecology. (3-4-5)**

Principles of ecology related to marine and estuarine ecosystems. Theoretical population dynamics, age distributions, competition, predation, ecology studied using computer modeling. Results of practical experimental approach to the study of marine ecosystems analyzed using computer simulation, modeling and analysis. Prerequisites: BIO 203, MBI 219, MBI 332.

**485. Ichthyology. (3-4-5)**

Evolution, classification, anatomy, physiology, ecology of fishes. Includes methods for the collection, identification, maintenance, and study of southeastern coastal marine and estuarine species. Prerequisite: MBI 215.

## **Honors Program**

The Minority Access to Research Careers (MARC) Honors Undergraduate Research Training Program is a part of the School of Sciences and Technology. The Program is funded by National Institute of General Medical Sciences. One of the objectives of the Program is to increase the number of college graduates who can gain admission to a Ph.D. program in major field for eventual research in a health or biomedically related area. The program is interdisciplinary and is open to undergraduate majors in Biology, Chemistry, Mathematics and Physics.

## **DESCRIPTION OF COURSES**

### **NATURAL SCIENCES (NAS)**

**\*310. Biomedical Instrumentation. (3-4-5)**

A lecture and laboratory course in principles and application of spectrometry, various separation methods, transmission electron microscopy, recombinant DNA technology, mutagenicity and computer applications in biomedical science. Prerequisite: Junior Standing. *Fall.*

**\*320. Research Methods. (3-4-5)**

A course dealing with methodology and interpretation of research results. A seminar based on a review of literature pertinent to anticipated research is an integral component of this course. Prerequisite: Junior Standing. *Fall, Winter, and Summer.*

**\*330. Microcomputer and its Applications. (3-4-5)**

An introductory lecture/laboratory course designed to introduce students to microcomputer basics, language (BASIC), graphics, and interfacing. Prerequisite: Junior standing. *Summer.*

*\*Required of all MARC RESEARCH TRAINEES.*

**\*350. Biostatistics. (5-0-5)**

This course is designed to give statistical tools relevant to biological and health sciences. Applications of statistics in the areas of clinical trials, health studies (epidemiology) and laboratory technology. The course will include analysis of vital statistics, graphing data, analysis of data collected in incidence studies and experimental studies. Biomedical package will be used for learning computing techniques. Prerequisite: MAT 217, Junior Standing. *Spring*.

**425. Principles and Methods of Toxicology (2-4-4)**

Harmful actions of toxic substances on mammalian systems particularly on reproductive and developmental stages. Biological and health risks associated with chemical are stressed. Various test-systems for screening chemicals are also covered. Prerequisite: CHE 308. Senior Standing. *Fall*.

**430. Biophysics. (3-0-3)**

A selection of various topics of current interest in biophysics to include molecular spectroscopy and photobiology radioactivity and biological tracers, biological effects of ionizing radiation, properties of macromolecules, biophysical studies on nerves and muscles, and analog simulation and dynamical modeling of living systems. Prerequisite: Senior Standing. *Winter*.

*\*Required of all MARC RESEARCH TRAINEES.*

## **MEDICAL TECHNOLOGY**

The main objective of this program is to provide three years of preclinical curriculum through the department of biology or chemistry. The preclinical curriculum includes 24 quarter hours of Biology, 24 quarter hours of Chemistry and a course in mathematics involving probability and statistics as required by the National Accrediting Agency for Clinical Laboratory Sciences (NAACLS). Courses in organic Chemistry, microbiology and immunology are required prior to admission into clinical internship during the Senior year. Selection into clinical program is highly competitive and not automatic. Many students complete the Bachelor of Science degree following the biology or chemistry curriculum before seeking clinical internship.

## **MEDICAL TECHNOLOGY CURRICULUM**

**JUNIOR COLLEGE CURRICULUM:**

Core Curriculum Requirements: 99 quarter hours

**Area I—Humanities: 20 hours required**

English 107-108-109 . . . . .	15 hours
Humanities 232 . . . . .	5 hours

**Area II—Math and Natural Sciences: 20 hours required**

Mathematics 107-108 . . . . .	10 hours
Physics 201-202 . . . . .	10 hours

**Area III—Social Sciences: 20 hours required**

History 102-202 or 203 . . . . .	10 hours
Political Sciences 200 . . . . .	5 hours
Psychology 201 . . . . .	5 hours



**Area IV—Courses Appropriate to Majors (30 Hours)**

Biology 131, 132-203 . . . . .	10-15 hours
Chemistry 101-102-103-104 . . . . .	10-15 hours
Mathematics 217 (Statistics) or MBI 209 and MBI 332 . . . . .	5 hours

**ADDITIONAL REQUIREMENTS**

Physical Education . . . . .	6 hours
SST 100 . . . . .	3 hours

**SENIOR COLLEGE CURRICULUM:**

Requirements: 48 hours

Junior Year: Major Requirements: 38 hours

Biology 300-306-307 or 308-407 . . . . .	18 hours
Chemistry 303-307-308-404 . . . . .	20 hours
Specific Electives: 10 hours	
Biology 303-304 or Chemistry 303-305 . . . . .	10 hours

**SENIOR YEAR: Clinical Internship: 48 hours**

BIO 450-451-452-452 (Clinical Internship) . . . . .	48 hours
(64 weeks of clinical internship in a NAACLS Accredited hospital laboratory are required. Students may register (tuition free) each quarter at Savannah State College during the internship period.)	

Those persons who are not accepted for clinical training may follow the biology or chemistry curriculum to complete respective degree requirements by taking the following courses:

Biology Requirements: 48 hours

Humanities 141-142-143 or 151-152-153 . . . . .	15 hours
Physics 203 . . . . .	5 hours
Chemistry 331 . . . . .	5 hours
Biology 301-318-326-401-402-430-431 . . . . .	23 hours

Chemistry Requirements: 48 hours

Elementary German 151-152-153 . . . . .	15 hours
Chemistry 309-401-402-403-405-406-408-415 . . . . .	23 hours
Electives . . . . .	10 hours

## DEPARTMENT OF CHEMISTRY

GEORGE N. WILLIAMS, Acting Head

Jeffrey James

Adegboye Adeyemo

Cynthia J. Gibbons, Secretary

Courses in Chemistry are designed to meet the following objectives:

1. To provide pre-professional training for students who intend to study dentistry, médecine, pharmacy, and other health professions and for those who plan graduate study.
2. To prepare students for professional careers in the general areas of chemistry by providing adequate chemical knowledge and laboratory skills.
3. To provide the required chemistry background for students majoring in engineering technology, criminal justice and biological life science areas.
4. To provide a thorough foundation in the lower level courses for those students from the School of Business and the School of Humanities and Social Sciences who seek an understanding of chemical principles and methods.

The Department of Chemistry offers the usual general courses, a minor sequence in chemistry, a minor sequence in forensic science, and courses leading to the degree of Bachelor of Science with a major in chemistry. The department also offers a Dual Degree Chemical Engineering Program whereby the student attends Savannah State College for approximately two academic years. (See Department of Engineering Technology, Dual Degree Program, page 212).

## CHEMISTRY CURRICULUM

### JUNIOR COLLEGE CURRICULUM:

Core Curriculum Requirements: 100 quarter hours

#### Area I—Humanities: 20 hours required

English 107-108-109 . . . . .	15 hours
Humanities 232 . . . . .	5 hours

#### Area II—Mathematics and Natural Science: 20 hours required

Mathematics 107-108 . . . . .	10 hours
Biology 123-124 . . . . .	10 hours

#### Area III—Social Sciences: 20 hours required

History 101-102-202 or 203 . . . . .	15 hours
Political Science 200 . . . . .	5 hours

#### Area IV—Courses Appropriate to the Major: 30 hours required

Chemistry 101-102-103 . . . . .	15 hours
Mathematics 109-212-213 . . . . .	15 hours

#### Additional Requirements:

Physical Education . . . . .	6 hours
Intro. to Sciences & Technology . . . . .	3 hours
Chemistry 115 . . . . .	1 hour

**SENIOR COLLEGE CURRICULUM:**

Requirements: 97 quarter hours

Major Requirements: 58 hours as specified

Chemistry 303-304-305-307-308-309

401-402-403-404-405-420 . . . . . 53 hours

Chemistry 311-312-131-406-407-

408-409-410-415 . . . . . 9 hours

Specific Electives: 35 hours

Elementary German 151-152-153 . . . . . 15 hours

Humanities 233 . . . . . 5 hours

Physics 201-202 . . . . . 10 hours

Mathematics Elective . . . . . 5 hours

General Elective . . . . . 5 hours

Total number of quarter hours required for graduation: 197.

**COMPREHENSIVE EXAMINATION**

Senior Chemistry majors are required to take the Graduate Record Examination (Area and Aptitude Tests). They must pass the departmental exit examination for graduation.

**DESCRIPTION OF COURSES****CHEMISTRY (CHE)****101. General Inorganic Chemistry. (3-4-5)**

An introduction to the fundamental principles of chemistry with laboratory experiments designed to supplement class room lectures. *Fall, Winter, Summer.*

**102. General Inorganic Chemistry. (3-4-5)**

A continuation of Chemistry 101 that includes a broad and general discussion of the chemistry of metals and non-metals, study of the properties of solutions, chemical kinetics, coordination compounds and the properties of liquids and solids. Basic concepts of organic chemistry, nuclear chemistry and biochemistry are discussed. *Winter.*

**103. General Inorganic Chemistry. (2-6-5)**

Theory and laboratory practice in the fundamentals of analytical chemistry. The systematic separation and identification of cations and anions. Prerequisite: CHE 101 or 102. *Spring.*

**104. General Inorganic Chemistry. (2-6-5)**

Designed for the biology major whose curriculum requires only two quarters of general chemistry. Treats certain topics of CHE 102 and CHE 103 dealing with the theory and methods of qualitative analysis. Prerequisite: CHE 101. *Winter, Spring.*

**115. Chemical Calculations. (1-0-1)**

An introduction to the use of mathematics in chemistry. *Spring.*



**303. Analytical Chemistry. (3-4-5)**

Theory and practice of volumetric methods of analysis involving the following titrations: precipitation, potentiometric acid-base, complexometric, non-aqueous and redox. Prerequisite: CHE 103 or 104. *Fall*.

**304. Analytical Chemistry. (3-4-5)**

Gravimetric methods of analysis involving quantitative separations by volatilization, quantitative precipitation, extraction, and chromatography. Prerequisite: CHE 103 or 104. *Winter*.

**305. Instrumental Methods of Analysis. (3-4-5)**

Covers the theory, techniques and methods of analysis using modern instruments. Potentiometric, conductometric, spectrophotometric (including infra-red), polarographic, and chromatographic methods of analysis are practiced in the laboratory. Prerequisites: CHE 303-304. *Spring*.

**307. Organic Chemistry. (3-4-5)**

Preparations, tests, and properties of carbon compounds. Aliphatic compounds are emphasized. Prerequisite: Ten quarter hours of college; chemistry. *Fall, Summer*.

**308. Organic Chemistry. (3-4-5)**

Continuation of Chemistry 307, with emphasis on aromatic and heterocyclic compounds. Prerequisite: CHE 307. *Winter*.

**309. Qualitative Organic Analysis. (2-6-5)**

Chemical and physical properties of organic compounds are used in the laboratory for the purpose of separating and identifying them. Prerequisite: CHE 308. *Spring*.

**331. Biophysical Chemistry. (3-4-5)**

Designed for premedical students and students in biological sciences or related disciplines. General topics of discussion in the course are colligative properties of solutions, thermodynamics, rates and mechanism of enzyme-catalyzed reactions, colloids, and transport phenomena in liquids. Prerequisite: Junior Standing. *Winter*.

**401. Physical Chemistry. (2-4-4)**

Study of the behavior of gases, gas laws, kinetic theory of gases, thermochemistry, thermodynamics and homogeneous and heterogeneous chemical equilibria. Application of physical principles to the solution of chemical problems is highly emphasized. Prerequisite: MAT 231. *Fall*.

**402. Physical Chemistry. (2-4-4)**

A continuation of CHE 401 which includes such topics as properties of solutions, phase equilibria, electrochemistry and chemical kinetics. Prerequisite: CHE 401. *Winter*.

**403. Physical Chemistry. (2-4-4)**

A continuation of CHE 402 that deals with the properties of solids and liquids, atomic and molecular structure, quantum chemistry, chemical bonding and surface chemistry. Prerequisite: CHE 204. *Spring*.

**404. Biochemistry. (3-4-5)**

The chemistry of carbohydrates, lipids, proteins, mineral elements and water. Prerequisite: CHE 307. *Fall, Spring*.

**405. Biochemistry. (3-0-3)**

Chemistry of vitamins, enzymes, hormones and mechanisms of digestion and animal and plant metabolism will be studied. Prerequisite: CHE 404. *Winter.*

**406. Biochemical Preparations. (0-3-1)**

Isolation and identification of compounds from natural products and synthesis of compounds with possible biochemical importance. Prerequisite: CHE 404. *Fall, Spring.*

**311-407. Introduction to Research in Chemistry. (0-3-1)**

Designed to acquaint the student with techniques used in simple research problems. Examination of chemical literature and experimental work. Prerequisites: Junior Standing in chemistry and consent of the staff. *Fall, Spring.*

**312-408-409. Chemical Seminar. (1-0-1)**

Modern development in specific subdivisions of the field of chemistry are considered. Prerequisite: Junior or Senior Standing. *Fall, Winter, Spring.*

**313-409-410. Organic Preparations. (0-3-1)**

Preparations involving selected syntheses and name reactions. Prerequisite: CHE 308. *Fall, Winter, Spring.*

**415. Chemical Literature. (1-0-1)**

Involves the use of the library in general and the procedures to obtain chemical information in particular by referring to abstracts and journals. *Spring.*

**420. Special Topics in Inorganic Chemistry. (3-0-3)**

This course will include a general discussion of selected topics in Inorganic Chemistry such as chemical bonding, ligand field theory, coordinated complexes and chelates, molecular and crystal structure, dipole moments and properties of biologically important trace elements. Prerequisite: Junior Standing. *Spring.*

**FORENSIC SCIENCE**

**MINOR IN FORENSIC SCIENCE: 29 quarter hours**

Forensic Science	Quarter Hours
CHE 361. . . . .	5
CHE 362. . . . .	5
CHE 363. . . . .	5
CHE 461. . . . .	5
CHE 462. . . . .	5
CHE 463. . . . .	4

**DESCRIPTION OF COURSES**

**361. Forensic Evidence in Law Enforcement. (5-0-5)**

Principles of criminal law and procedure, preparation and presentation of evidence, examination of witnesses, and methods of legal research. Emphasis will be placed on court opinions defining the rules of search and seizure and advisability of evidence.

**362. Principles of Forensic Science I. (4-2-5)**

Examination of firearm and toolmark examination, document examination, pathology, serology, and anthropology. One laboratory exercise per week.

**363. Personal Identification. (4-2-5)**

Methods of personal identification based on sketches, finger prints, voice-print, odontology and psychophysical profiles. One laboratory exercise per week.

**461. Principles of Forensic Sciences II. (4-2-5)**

Examination of arson accelerant, drugs, glass, hairs, plastics, paints and textile fibers. One laboratory exercise per week.

**462 Drugs of Abuse. (4-2-5)**

Chemical, pharmacological, toxicological, and Pathological characteristics of commonly abused drugs, including ethanol, barbiturates, narcotics stimulants, and hallucinogens.

**463. Forensic Science Internship. (0-0-4)**

Internship experience in a forensic science laboratory or criminal justice agency under the supervision of a faculty member.



# DEPARTMENT OF MATHEMATICS, PHYSICS AND COMPUTER SCIENCE TECHNOLOGY

KAILASH CHANDRA, Head

Venkataraman Ananthanarayanan

Ijaz A. Awan

Larry Beardsley

Jacquelyn M. Byers

Gian Ghuman

Prince A. Jackson, Jr.

Ying Liu

Dorothy D. Murchison

Carless Lawyer, Senior Secretary

The Department of Mathematics, Physics and Computer Science Technology offers courses leading to the baccalaureate degree in two areas: Mathematics and Computer Science Technology and a double major in Mathematics and any area of technical sciences. Minor programs in mathematics, earth sciences, and computer science are available. The Department promotes an extensive interdisciplinary approach that would provide students a sound educational background that would make the students quite marketable and thus prepared for gainful employment, or prepared to pursue successfully courses in graduate study.

The main objectives of the Department of Mathematics, Physics, and Computer Science Technology are: (1) to provide a program of study in mathematics, physics, physical environmental and computer sciences which will enable students to achieve computational and problem solving skills, and understanding of basic physical principles, and will enable them to apply these basic skills to their respective areas of study; and (2) to provide students in mathematics, and computer science technology with the theory and applications necessary for use in post-baccalaureate study and/or in the work force, insights into physical and natural laws, and the analytical and logical thinking necessary for the application of these tools in the various fields as measured by departmental and national level examinations.

## Plan of Study

### FRESHMAN MATHEMATICS

Entering freshman students whose scores on the combined verbal and mathematics sections of the Scholastic Aptitude Test (SAT) meet the requirements of regular admission are placed in Mathematics 107, 108 or 212 depending on background of student.

Applicants for admission whose SAT scores do not meet the requirements for regular admission must take the Basic Skills Examination (BSE) in English, Reading, and Mathematics. On the basis of their achievement on the Mathematics Tests, these students are assigned to Mathematics 107 or to a Mathematics course in the Developmental Studies Department.

## REQUIRED EXAMINATIONS

1. Each candidate for the baccalaureate degree in the Department of Mathematics, Physics and Computer Science Technology is required to pass the reading and essay writing components of the Regents' Testing Program (RTP).
2. Senior Mathematics, Physics (deactivated) and Computer Science Technology majors are required to take the Graduate Record Examination (Area and Aptitude Tests) as the comprehensive examination in their field.
3. All graduating seniors of the department are required to take the ETS assessment examination given by the department.

## EXEMPTION EXAMINATION

A student may be exempted without credit hours from MAT 107, 108, and/or 109 provided the student passes a departmental exemption examination. To exempt MAT 107, the student must have a SAT score of 400-449 or an ACT score of 16-20 in mathematics in order to be eligible to take the MAT 107 exit examination. The student with a SAT score of 450 or an ACT score of 21 or above, is eligible to enroll in MAT 108 without taking the exit examination.

The exit examination will be administered each quarter on the day before registration.

A student may be exempted with credit hours from MAT 107, 108, and 109 by passing the following Mathematical Association Examination(s) which are administered by the Director of Testing at the College.

### Mathematical Association's (MAA) Examination Required for Exemption with Credit

<i>Course</i>	<i>Test</i>	<i>Passing Score</i>
MAT 107	AA	70%
MAT 108	T	70%
MAT 109	CR	70%

## IMPORTANT INFORMATION

Any student who has passed either MAT 212, 213, or 214 with a minimum grade of C will not receive credit hours for 100-level mathematics courses taken subsequently to the 212, 213, or 214 courses.

All students must pass both parts of the Regents' Exam and must earn a grade of "C" or better in all courses specified as major and/or minor requirements.

## BACCALAUREATE DEGREE PROGRAMS

### MATHEMATICS

The curriculum in Mathematics is designed for those students who are interested in careers in mathematics or related fields after graduation in industry/government or in pursuing an advanced degree in mathematics, pure or applied.

PHYSICS

(Deactivated effective September, 1990)

COMPUTER SCIENCE TECHNOLOGY

The curriculum in Computer Science Technology is designed for those students who are interested in careers in computer science. This program is flexible enough so that students may orient the major emphasis toward the software aspect of computer science or to the hardware realm of computer science.

DUAL DEGREE PROGRAM

In cooperation with the Georgia Institute of Technology, a Dual Degree Program is offered, whereby undergraduate students can attend Savannah State for approximately three years and then attend the Institute for approximately two years. Upon completion of the program the student will receive baccalaureate degrees from both institutions. More details on this program are listed in the engineering technology section of the catalog.

CURRICULUM FOR MAJOR IN MATHEMATICS

JUNIOR COLLEGE CURRICULUM:

Core Curriculum Requirements: 90 quarter hours

Area I—Humanities: 20 hours required		
English 107-108-109	.....	15 hours
Humanities 232	.....	5 hours
Area II—Mathematics and Natural Science: 20 hours required		
Mathematics 108-109	.....	10 hours
Physics 201-202	.....	10 hours
Area III—Social Sciences: 20 hours required		
History 101	.....	5 hours
History 202 or 203	.....	5 hours
Psychology 201	.....	5 hours
Political Science 200	.....	5 hours
Area IV—Courses Appropriate to the Major: 30 hours		
Computer Science 135	.....	5 hours
Mathematic 212-213-214	.....	15 hours
Physics 203	.....	5 hours
Economic 201	.....	5 hours
Additional Requirements: 9 hours		
Physical Education	.....	6 hours
General Education 101	.....	3 hours

SENIOR COLLEGE CURRICULUM:

Requirements: 100 quarter hours

Major Requirements: 45 hours as specified		
Mathematics 315-316-318-319-404-411	.....	30 hours
Selected upper level mathematics	.....	15 hours



Minor Requirement: 30 hours as specified

Specific or Recommended Electives . . . . .	25 hours
Humanities 233 . . . . .	5 hours
Modern Languages . . . . .	15 hours
Elective . . . . .	5 hours
(Excluding 100 level mathematics courses)	

## CURRICULUM FOR MAJOR IN COMPUTER SCIENCE TECHNOLOGY

### JUNIOR COLLEGE CURRICULUM:

Core Curriculum Requirements: 90 quarter hours

Area I—Humanities: 20 hours required

English 107-108-109 . . . . .	15 hours
Humanities 232 . . . . .	5 hours

Area II—Mathematics and Natural Sciences: 20 hours required

Mathematics 108-109 . . . . .	10 hours
Physics 201-202 . . . . .	10 hours

Area III—Social Sciences: 20 hours required

History 101 or 102 . . . . .	5 hours
Psychology 201 or Economics 200 . . . . .	5 hours
Political Science 200 . . . . .	5 hours
History 202 or 203 . . . . .	5 hours

Area IV—Courses Appropriate to Major: 30 hours required

*Computer Science 215 . . . . .	5 hours
Computer Science 216 . . . . .	5 hours
Mathematics 212-213 . . . . .	10 hours
Electronics 201 and 202 . . . . .	10 hours

Additional Requirements: 9 hours as specified

Physical Education . . . . .	6 hours
General Education 101 . . . . .	3 hours

### SENIOR COLLEGE CURRICULUM:

Requirements: 105 quarter hours

Major Requirements: 90 hours as specified

Mathematics 214-318 . . . . .	10 hours
Computer Science 124-150-220-240-385-400-405-410-413 . . . . .	41 hours
Electronic Engineering Technology 103-311-322-323 . . . . .	19 hours
Engineering Technology 101-223-300 . . . . .	9 hours
Computer Technology 203-411-412 . . . . .	11 hours

Restrictive Electives from the following courses: 15 quarter hours

CSC 230, CSC 270, CSC 330, CSC 360, CSC 361, CSC 380,  
CSC 403, MAT 319, EET 301, EET 302, EET 400, EET  
102, ENT 105, ENT 202, MAT 404, MET 222, MET  
423, PHY 203, PHY 310

Students whose score on the mathematics section of the SAT is less than 450 must take MAT 107, the prerequisite course for MAT 108 or pass the MAT 107 Exemption Examination if their score in the mathematics section of the SAT is 400-449.

General Electives: 10 hours (excluding 100 level mathematics courses) consult your advisor.

*\*Effective September 1986, students are required to take CSC 215 (Principles of Computer Programming-PASCAL I) and CSC 216 (Principles of Computer Programming-PASCAL II) in place of CSC 125, CSC 126 and CSC 215.*

**CURRICULUM FOR DOUBLE MAJOR IN  
MATHEMATICS**

Requirements:

- 1. A Complete Major in Another Area
- 2. Required Mathematics Courses: 60 quarter hours
  - Mathematics 212-213-214-315-316-318-319-404-411 . . . . . 45 hours
  - Additional Mathematics Courses . . . . . 15 hours
  - (Select from 300-400 level Mathematics Courses.)

**CURRICULUM FOR MINORS**

Mathematics Minor: 29 quarter hours

- Mathematics 212-213-214-411 . . . . . 20 hours
- Mathematics Electives . . . . . 9 hours
- (Select from Mathematics 300-400 level courses, excluding 420-498-499.)

Physics Minor: 30 quarter hours

- Physics 201-202-203 . . . . . 15 hours
- Physics 410 . . . . . 5 hours
- Physics Electives . . . . . 10 hours
- (Select from Physics 300-400 level courses)

\*Computer Science: 30 quarter hours

- Computer Science 150, 215, 216, 240 . . . . . 20 hours
- Computer Science Electives . . . . . 10 hours
- (Select from Computer Science 300-400 level courses)

Computer science minor for student with major in business: 30 hours

Computer Science 215, 216, 240, 270, 360, 361: 30 hours

Computer Science Minor for Students with Other Major: 35 hours

- Mathematics 108 . . . . . 5 hours
- Computer Science 150-215-240 . . . . . 15 hours
- Computer Science Electives . . . . . 15 hours
- (Select from Computer Science 200-400 level courses)

## DESCRIPTION OF COURSES

### MATHEMATICS (MAT)

#### 107. College Algebra. (5-0-5)

This course presents certain topics of algebra in a form that will prepare students for a later study of trigonometry as well as to prepare all students for successful management of their present and future daily mathematical needs. Topics included are: The Real Number System, Functions and Polynomials and Inequalities (first and second degree), Systems of Equations, and Operations with Exponential Numbers (including radicals). *Fall, Winter, Spring.*

#### 108. College Algebra and Trigonometry. (5-0-5)

Functions and transformations, exponential and logarithmic functions, circular functions, trigonometric functions of angles or rotations, trigonometric identities, inverse functions, and equations, triangles, vectors, and applications, and complex numbers. Prerequisite: MAT 107 (minimum grade C). *Fall, Winter, Spring.*

#### 109. Plane Analytic Geometry. (5-0-5)

Elementary concepts of plane analytic geometry; straight lines, the four conics, curve sketching, translations, rotations, other curves, parametric equations. Prerequisite: MAT 108 (minimum grade C). *Fall, Winter, Spring.*

#### 110. Mathematics for Business Students. (5-0-5)

This course is designed to meet the mathematical needs of business students who have completed the general education mathematics sequence. The course is designed to review and supplement knowledge gained in MAT 107. There is ample review, in the course, of such concepts as functions, domain and range, relations, systems of equations, exponents, radicals, and logarithms, simple and compound interest, and matrices. There is also an elementary introduction to techniques of differentiation and integration. Prerequisite: MAT 107 (minimum grade C). *Fall, Winter, Spring.*

#### 212. Calculus I. (5-0-5)

Designed to present an integrated approach to analytic geometry and differential calculus. Basic concepts of analytic geometry, graphs and functions, basic concepts of calculus, the derivative, applications to curve tracing, maxima and minima, velocity, acceleration, rates, differentials, approximate values. Prerequisite: MAT 108. *Fall, Winter, Spring.*

#### 213. Calculus II. (5-0-5)

Integration, the integral as limit of a sum, geometrical applications of integration, physical application, derivatives of trigonometric functions, polar coordinates, conic sections, logarithmic and exponential functions, formal integration. Prerequisite: MAT 212. *Fall, Winter, Spring.*

#### 214. Calculus III. (5-0-5)

Further applications of integrals, improper integrals, L'Hospital's Rule, sequences, limits; series, convergence tests, Taylor series, power series. Prerequisites: MAT 213. *Spring.*



**217. Introduction to Probability and Statistics. (5-0-5)**

Mean, median, mode, range, variance and standard derivation of raw and grouped data; probabilities; correlations; the normal distribution; the t-distribution; statistical inference, including the pooled t-test, the one-way and two-way analysis of variance, the chi-square test. Non-parametric statistics including the Wilcoxon matched pairs signed pairs ranks test; other tests. Prerequisite: MAT 107. *Winter*.

**315. Modern Algebra I. (5-0-5)**

An introduction to modern algebraic systems and to proof-making. Functions, relations, binary operations, rings, subrings, homomorphisms, integral domains, with emphasis on divisibility properties of the integers and the integers mod  $n$ . Prerequisite: MAT 213. *Fall*.

**316. Modern Algebra II. (5-0-5)**

Further topics in modern algebra. Fields; properties of the rational numbers, the real numbers, and the complex numbers; groups; polynomial rings; roots of polynomials. Prerequisite: MAT 315. *Winter*.

**318. Advanced Probability. (5-0-5)**

Probability spaces, game theory, random variables, expected value, random sampling, correlation, and regression. Prerequisite: MAT 213. *Spring*.

**319. Linear Algebra. (5-0-5)**

Matrix algebra, solutions of linear systems using row operations, vector spaces, examples of vector spaces, linear independence, spanning sets, bases, ranks, determinants, matrix inversion, linear transformations, null space and range. Prerequisite: MAT 213. *Winter*.

**320. Theory of Equations. (5-0-5)**

Complex numbers; elementary theorems on the roots of an equation; constructions with rulers and compasses; cubic and quadratic equations; the graph of an equation; isolation of the real roots; solution of numerical equations; determinants—systems of linear equations; symmetric functions; elimination, resultants and discriminants; fundamental theorem of algebra. Prerequisite: MAT 213. *Winter (odd years)*.

**321. Introduction to Higher Geometry. (5-0-5)**

Designed to give a modern view of geometry, including a critical study of Euclidean geometry treated from an axiomatic viewpoint, as well as the study of non-Euclidean systems. Prerequisite: MAT 213. *Winter (even years)*.

**333. Symbolic Logic.**

This course presents the standard notations, methods and principles of symbolic logic for use in determining the validity or invalidity of arguments. It presents the standard methods of truth tables, Boolean expansions, sets, Euclidean geometry, logistic systems, and symbolic notation used in distinguishing correct (good) from incorrect (bad) arguments. Prerequisite: MAT 213. *Fall*.

**404. Differential Equations. (5-0-5)**

Differential equations-orders and degree; solutions of differential equations; constants of integration; verification of solutions of differential equations; differential equations of the first order and of the first degree; two special types of differential equations of higher order with constant coefficients; compound interest law; applications to problems in mechanics; series solutions to differential equations. Prerequisite: MAT 214. *Winter*.

**409. General Point Set Topology. (5-0-5)**

Designed to introduce the concepts of point set topology. Course includes introductory set theory, the real line, topological spaces, arcs and curves, partitionable spaces, and the axiom of choice. Prerequisite: MAT 214.

**410. Introduction to Real Variable Theory. (5-0-5)**

This course is designed to provide experiences in the Theory of Dedekind cuts, robbinthe existency of g.l.b. and l.u.b., sequences of numbers, and various theorems. Topics include numbers and convergence topological preliminaries, limits, continuity and differential ability, the Riemann Integral, sequences and series, functions of several real variables. Prerequisite: MAT 214. *Spring.*

**411. Advanced Calculus. (5-0-5)**

Vectors, lines, planes, vector calculus, functions of several variables, limits and continuity, partial derivatives and gradients, applications of gradients, double and triple integrals, line integrals. Prerequisite: MAT 214. *Fall.*

**413/CSC 413. Numerical Analysis. (5-0-5)**

Topics to be selected from: solving of linear equations: Gauss-Seidel and Jacobi methods; error analysis; approximating functions by infinite series; iteration techniques, techniques of integration, to include trapezodial and Simpson's rules. Prerequisites: MAT 213, and CSC 150. *Spring.*

**420. History of Mathematics. (3-0-3)**

The history of mathematics from earliest time through the development of calculus, with mathematical problems from many of the periods and cultures. Prerequisite: MAT 214. *Spring (odd years).*

**498. Newtonian Seminar. (2-0-2)**

This course is designed for students who wish to participate in mathematics seminars for credit. Juniors and Seniors. Prerequisite: MAT 214. *Fall, Winter, Spring.*

**499. Mathematical Research.**

This course is designed for mathematics majors who are capable of working with a minimum amount of guidance. The student reports periodically to his supervising professor, and the specific content of the course is directed by the supervising instructor. Prerequisite: student must have earned a total of 130 quarter hours, including a minimum of thirty hours in mathematics. *Fall, Winter, Spring. Credit, one to three quarter hours.*

## PHYSICS (PHY)

**201. General Physics. (3-4-5)**

An introduction to mechanics and heat. Emphasis is placed upon concepts and the methods used by physicists to understand and correlate physical processes. Students enrolled in this course should have command of algebra and trigonometry. Prerequisite: MAT 108. *Fall.*

**202. General Physics. (3-4-5)**

Wave phenomena as sound and light are investigated. Prerequisite: PHY 201. *Winter.*

**203. General Physics. (3-4-5)**

Magnetism, electricity, and some aspects of modern physics (atomistics) are covered. Prerequisite: PHY 201. *Spring.*

**206. Mechanics and Heat. (3-4-5)**

This is the first of the three calculus based general physics courses designed to meet the needs of a student minoring or majoring in physics. It deals with topics in Mechanics and Heat, using calculus, and involving derivation and problem solving approach. Prerequisites: Math 213. *Fall*.

**207. Sound and Optics. (3-4-5)**

This is the second of the three calculus based general physics courses designed to meet the needs of a student minoring or majoring in physics. It deals with topics in optics and sound, using calculus, and involving derivation and problem solving approach. Prerequisites: PHY 206. *Winter*.

**208. Magnetism, Electricity and Modern Physics. (3-4-5)**

This is the last of the three calculus based general physics courses designed to meet the needs of a student minoring or majoring in Physics. It deals with topics in Electricity, Magnetism and Modern Physics, using calculus, and involving derivation and problem solving approach. Prerequisites: PHY 207. *Spring*.

**306. Heat and Thermodynamics. (4-0-4)**

Mathematical background and preparation, equations of state, ideal and real gases, kinetic theory of gases—temperature and temperature scales, heat capacity and calorimetry, work, Laws of Thermodynamics—the enthalpy function and thermochemistry, Joule-Thomas experiment, entropy functions—free energy—phase rule, etc. Prerequisite: MATH 213, PHYS 201 or 206. *Fall*.

**307. Optics. (4-0-4)**

Advanced topics in optics in continuation to PHY 207 (PHYS 202) will be discussed. Prerequisite: PHYS 202 or 207 and MATH 213. *Winter*.

**308. Electricity and Magnetism. (4-0-4)**

Advanced topics in electricity and magnetism in continuation to phys. will be discussed. Prerequisite: PHYS 208 or PHY 203 and MAT 213. *Spring*.

**310. Mathematical Physics. (5-0-5)**

Designed to develop an understanding of the concrete relationship between mathematical factors that contribute to various physical phenomena; qualitative and quantitative relationships. Prerequisites: MATH 213 and PHYS 208 or PHY 203 and MAT 213. *Winter*.

**312. Introduction to Electronics. (2-4-4)**

Testing basic components of electronic circuits—tubes, transistors, relays, capacitors, inductors, transformers, microphones, etc.; constructing and testing radio receivers, transmitters, amplifiers, power supplies, and control apparatus; work with vacuum tube voltmeters, frequency generators, oscilloscopes, tube testers, field strength meters, etc. Prerequisite: PHY 208/203. *Fall*.

**410. Modern Physics. (5-0-5)**

Recent advances in atomic and nuclear physics. Prerequisites: MAT 213 and at least one advanced physics course of four or more quarter hours. *Spring*.

**499. Introduction to Research in Physics. (3-0-3)**

The student will be introduced to the techniques and procedures used in Physics research problems and initiated in the examination of literature. Prerequisite: Junior standing in Mathematics and Physics and consent of the instructor. At least one 300 or 400 level Physics course must have been completed. *Spring*.



## **COMPUTER SCIENCE TECHNOLOGY**

### **124. Introduction of Algorithms & Flowcharting. (1-0-1)**

Methods of structured problem solving, modular design and the steps of developing logical solutions and algorithms, various design tools such as flow charts, IPO diagrams and hierarchy charts. Prerequisite MAT 107.

### **130. Introduction to MS-DOS (1-0-1)**

This course is intended for computer science majors so that they should be effectively exposed to the micro computer systems as IBM PC, XT, AT. The unique design of this course will enable the students to learn all commands used both for floppy and hard disk systems. This basic MS-DOS course will help the students to learn all other application software once they have completed all the commands of MS-DOS. Prerequisite: SST 100.

### **131. Introduction to WordPerfect (1-0-1)**

This course is designed to meet the needs of individuals who have word processing jobs. It helps users through a step-by-step process in understanding how to use each of WordPerfect's features. WordPerfect is a package that is capable of performing both simple and complex word processing tasks. It will also help the student in writing across the curriculum. Prerequisite: CSC 130.

### **132. Introduction to Lotus 1-2-3 (1-0-1)**

Introduction of the electronic spreadsheet, the most widely used business application of microcomputers, financial model to show a typical business application, fundamentals of spreadsheets, labeling of rows and columns of a spreadsheet, concept of scrolling, inserting formulas and special functions. Prerequisite: CSC 130.

### **133. dBASE IV. (1-0-1)**

Students will develop, store, retrieve, and edit data files. Students will also learn all necessary commands for creating a database, selecting and organizing a database, generating custom reports and labels. Prerequisite: CSC 130.

### **134. Computer and Applications. (5-0-5)**

An introductory course specially designed and organized to meet the needs of students to be computer literate. The history of computers, hardware, software, use of the state-of-the-art technology, use of programming languages, information system concepts, and use of computers in society will be introduced. Another unique feature of this course is that the students will be using extensively integrated computer application packages (Wordperfect 5.1, Lotus 123, & MSDOS).

### **135. Programming in BASIC. (5-0-5)**

This course will emphasize a structured approach to programming, an approach to develop an algorithm, translate it into a program, check the program for accuracy, and debug the program as needed. Students will learn the components of computer systems, considerations of some of the ways in which the computer influences social organizations and individuals, commands associated with PC keyboards. Also discussed will be programs using selection, loops, advanced input and output, numeric and string functions, arrays, use of files, drawing points, lines, circles, charts, and animation. Prerequisite: MAT 107.

### **150. Computer Programming in a FORTRAN I. (5-0-5)**

An introduction to the FORTRAN programming language and its applications in problem solving. Prerequisite: MAT 108.

**215. Principles of Computer Programming – PASCAL I. (5-0-5)**

An introduction to the principles of computer programming, using Pascal language, with emphasis on problem-solving methods which lead to the construction of correct, well-structured programs. The topics include an introduction to data representation, data types and control structures, procedures and functions, and programming methodology. Prerequisite: MAT 108.

**216. Principles of Computer Programming – PASCAL II. (5-0-5)**

An introduction to advanced concepts covered in CSC 215: Recursive programming techniques, Data structures, pointers, linked list, queues, stacks, files, strings and trees. Prerequisite: CSC 215. *Winter*.

**220. Programming in LISP. (5-0-5)**

This course emphasizes a fifth-generation computer language that takes programming into a new dimension for artificial intelligence programming. Students will learn a new, logical approach and can build powerful applications, such as expert systems. The course will focus on data types, the NIL, integers, character strings, file ports, compiled function atoms, cells, lists, strings and symbol functions. Prerequisite: CSC 215/CSC 150. *Spring*.

**230. Discrete Mathematics. (5-0-5)**

Switching circuit and design, K-maps, Boolean algebras, sets, relations. permutations and combinations, searching and sorting and graph theory. Prerequisite: CSC 150/CSC 215.

**240. Computer Programming in “C” (5-0-5)**

An introduction to the essential features of the “C” Language. Definition of variables, constants, data types and expressions. Study of the language construction for looping and decision making structures, pointers, operations on bits and pre-processor commands. Prerequisite: CSC 215. *Winter*.

**270. Simulation and Computational Statistics. (5-0-5)**

The computer will be used as a tool to implement various probabilistic and statistical concepts to include an introduction to simulation techniques. Prerequisite: CSC 150. *Spring*.

**330. Switching Theory**

Introduction of Boolean Algebra using K-maps, Quine Melusky method for circuit minimization, combinational & sequential networks, state diagrams, timing diagrams, synchronous and asynchronous networks, switching circuit integration practice. Prerequisite: CSC 150 Fortran 1. *Spring*.

**360. Computer Programming in COBOL I. (5-0-5)**

An introduction to the COBOL programming language and its applications to problem solving. This course is designed for business-oriented students, and applications will be in the areas of business and administrative data processing. Prerequisite: MAT 110.

**361. Computer Programming in COBOL II. (5-5-5)**

Extension of the subject matter covered in CSC 360, to include creation and processing of data files on a random access device. Prerequisite: CSC 360.

**380. Linear Programming. (5-0-5)**

A consideration of various optimization problems from the field of business and finance that have Linear Programming formulations; emphasis is on computer techniques for solving these problems. Prerequisite: CSC 150/CSC 215. *Fall (odd years)*.

**385. Computer Networks & Design. (5-0-5)**

Introduction of distributed system architectures, data transmission, protocol levels, types of network layers, terminal based networks, modems and multiplexers. Prerequisite: CSC 216. *Winter*.

**395-396-397. Internship in Computer Science. (1-13-5)**

Work and Study Experience in the Various Areas of Computer Science. Prerequisite: CSC 216 and Junior or Senior status.

**400. Data Structures and Organization. (5-0-5)**

Logical Data structures and their machine representation. Structures to include list, trees, arrays and graphs. Prerequisite: CSC 216.

**403. Compiler Construction. (5-0-5)**

Introduction to compiler, compiler overview, language elements, generative grammars, parsing methods, transformation top-down parsing, bottom-up parsers, static representation of data objects. Prerequisite: CSC 240.

**405. Operating Systems. (5-0-5)**

Study of hardware, software, process concepts, semaphores, memory management, CPU scheduling, multiprocessing. Prerequisite: CSC 215.

**410. Data and File Management. (5-0-5)**

This course is designed to introduce students to the various types of files that are in use such as VSAM, BDAM, and ISAM. File access methods and techniques discussed in relation to the desired applications to be achieved. In addition, the techniques of blocking, de-blocking, record formatting, and choice of appropriate storage media are covered. Prerequisite: CSC 400.

**413/MAT 413. Numerical Analysis. (5-0-5)**

Basic concepts of floating points. Use of mathematical subroutine packages, approximation, numerical integration and differentiation, solution of non-linear equations, solution ordinary differential equations. Prerequisite: CSC 150, MAT 213, CSC 215.

## **EARTH SCIENCE (ESC)**

**221. Earth Sciences. (3-4-5)**

Earth as a planet; features of the globe; rocks and minerals. Natural processes acting on the earth's surface, and the resulting land forms. Includes the composition, movements and displacements of the earth's crust; and the action of streams, waves, wind, atmosphere, glaciers and volcanoes. Ocean action; geologic time and presence of isotopes; our earth's resources. Prerequisite: Advanced standing and some knowledge of Physics and Chemistry. (May be used to satisfy elective units in general science, general education and teacher education.)

**499. Research in Earth Sciences. (0-6-2)**

Laboratory and field investigation of a selected research problem and preparation of a written report. Prerequisite: Junior or Senior Standing.



## GEOLOGY (GEO)

### **300. Principles of Geology. (3-4-5)**

Identification of rocks and minerals; geological processes such as weathering, erosion, glaciation, earthquakes, volcanoes, mountain building, etc. The earth's interior, introduction to geologic maps and historical aspects of geology. (May be used as elective units in Civil Technology, Naval Science, and Teacher Education). *Fall, and or Winter quarter.*

### **310. Mineral Resources. (3-0-3)**

A study of formation of various minerals in the earth's environment and mineral deposits. Minerals in relation to soil development, nutrient availability, and topography.

### **404. Marine and Environmental Geology. (3-4-5)**

Geophysical techniques for exploration of the sea floor. Pelagic and Abyssal plain sediments. Igneous rocks and the structure of the ocean basins. Polar wandering and continental drift. Earth processes. Engineering properties of rocks and soils. Earth resources. Geologic consequences of industrialization. Conservation of Management. Prerequisite: GEO 300. *Winter.*

### **408. Geomorphology. (2-2-3)**

Sculpture of the earth's surface by natural processes. Weathering sequence, erosion and development of soil profile. Surficial processes and the evolution of land forms. Prerequisite: GEO 300 and/or GEO 406.

### **440. Introduction to Geochemistry. (3-2-4)**

Chemical principles of geologic processes. Origin and distribution of chemical elements and isotopes in the earth, its water and atmosphere. Age of the earth and crustal evolution. Phase transformations at pressures and temperatures found in the earth's interior and the surface. Prerequisite: CHE 102-102 and GEO 300. *Spring.*

## PHYSICAL SCIENCE (PHS)

### **203. Physical Science. (3-4-5)**

This course is designed to furnish the student with a knowledge of scientific facts and scientific laws pertaining to the physical universe.

### **204. Physical Geography. (3-4-5)**

The Earth in Space, its form, the geographic grid, and map projections. Atmosphere, oceans, ocean tides, and the eclipses, climate, soils and vegetation. Temperature; latitude; heat budget of the earth. The earth's crust and its relief forms.

### **205. Physical Science (Astronomy and Meteorology) (3-4-5)**

The study of Solar System; the earth-moon system. Stars and their evolution; interstellar matter and galaxies. Composition of air and atmospheric energy. Circulation pattern of winds, microclimate; weather forecasting and modification. Prerequisite: PHS 203. *Spring.*

## DEPARTMENT OF ENGINEERING TECHNOLOGY

ALEX KALU, Acting Head

Teresa Anthony  
Sylvester Chukwukere  
Kendall Hill, PE  
Hede Ma  
Rex C. Ma, EIT  
John L. Mason

Pravin K. Raut, EIT  
Raymond D. Schlueter  
Henry A. Taylor, Jr.  
Mehdi Semsar  
Asad Yousuf  
James Sanders, Technician

Delores Williams, Secretary

The Department of Engineering Technology offers courses leading to the degree of Bachelor of Science, with majors in Chemical Engineering Technology, Civil Engineering Technology, Electronics Engineering Technology, and Mechanical Engineering Technology; and to the degree of Associate of Science with majors in Chemical Engineering Technology, and Computer Engineering Technology. **The computer, civil, electronics, and mechanical, engineering technology and computer programs are accredited by the Technology Accreditation Commission of the Accreditation Board for Engineering and Technology.** The Electronics Engineering Technology program is accredited by the National Association of Radio and Telecommunications Engineers Inc. (NARTE) and the College is a certified NARTE Testing Center.

Engineering technology embraces the physical sciences, mathematics, and the practices and materials of modern industry which are utilized in the design and construction of the machines, structures, highways, power sources, process systems, communication systems, and products needed to maintain a highly technical society. The activities of engineering technology are concerned with translating the concepts and theories of professional engineers and scientists into actual devices and products by using tests to provide data for rational solutions and designs. These tests are followed by interpretations of data and preparation of appropriate plans for use by skilled craftsmen who produce the devices and/or products.

The objective of the engineering technology program is to provide students with an educational experience that will allow them to succeed as engineering technologists. This process requires the college to provide opportunities for students to acquire educational experiences that will allow them to apply scientific and engineering knowledge and methods coupled with technical skills in support of engineering activities.

**All students majoring in Engineering Technology are required to have an engineering drawing kit which they should bring with them or be prepared to purchase upon enrollment.**

### REGISTRATION FOR PROFESSIONAL ENGINEER

To protect public safety each state establishes laws to license engineers involved in projects affecting public health, safety and life. The registration process involves written examination, professional work experience and professional recommendations.

Although it is not the goal of Savannah State College to offer programs to prepare an individual to become a registered professional engineer, it is possible for an engineering technology graduate to become registered in Georgia and some other states. The requirements for registration as a professional engineer vary from state to state with some states not allowing engineering technology graduates to become registered. Students considering registration as a professional engineer should contact Dr. Pravin K. Raut for further information.

The Department of Engineering Technology is a member of the following professional organizations:

The American Society for Engineering Education

The Southeastern Section of American Society for Engineering Education

The American Technical Education Association

## **Cooperative Education Program**

The Cooperative Education Program is available to students of this department. The program enables students to gain work experience in industry as paid employees during their college tenure. The program is coordinated through the Office of Cooperative Education. The program is available to students who have acquired at least 46 quarter hours, including at least five courses in the major; are competent in a computer language; have a satisfactory academic record; and meet the job specifications of the employer.

Students work in industry and attend college during alternate quarters or as arranged. To remain in the program, they must maintain creditable records at both places. Students must register for the appropriate cooperative education course each quarter they are employed and must observe all applicable regulations of the cooperating company.

Students pursuing the coop program should expect their matriculation to extend beyond four years. The college does not guarantee the availability of coop stations, duties, or compensation. At the conclusion of the coop experience, students are not obligated to accept employment with the cooperating companies and the companies are not obligated to offer them employment.

Students interested in this program should consult with the department head and the cooperative education program director, Dr. Kenneth Jordan.

## **BACCALAUREATE DEGREE PROGRAMS**

### **SPECIAL REQUIREMENTS FOR MAJORS**

Students enrolled in the Department of Engineering Technology who earn less than a 'C' in any English, mathematics or major course required in their curriculum, must repeat the course during the next quarter that it is offered. Major courses are those courses offered by the department.



## **CIVIL ENGINEERING TECHNOLOGY**

*Accredited by the Technology Accreditation Commission of the Accreditation Board for Engineering and Technology*

The curriculum in civil engineering technology is designed to provide ample instruction in those areas of knowledge required for successful performance in the following capacities as well as in other construction related positions:

Architectural and Structural Draftsman and Designer—plans, designs, and supervises construction of frame, steel, and concrete structures; makes architectural inspections and appraisals for architects and builders.

Highway Engineering Technologist—collects and tests soil samples, concrete and other materials to ascertain their physical characteristics for use in highway construction; establishes the location and measurements of points, elevations, lines, areas and contours of land needed for highway construction and prepares hard copy, draft or computer generated drawings of same.

Estimator—determines quantities and costs of materials and labor required to erect structures.

Materials Tester—determines mechanical properties of materials used in the erection of structures and highways.

Surveyor—supervises, directs, and is responsible for the accuracy of the work of an engineering survey party engaged in determining the location and measurements of points, elevations, lines, areas, and contours on the earth's surface for purposes of securing data for building and highway construction, mapmaking, land valuation, mining, or other purposes.

## **ELECTRONICS ENGINEERING TECHNOLOGY**

*Accredited by the Technology Accreditation Commission of the Accreditation Board for Engineering and Technology*

The electronics engineering technology curriculum provides instruction in the fundamentals of modern electronics theory, with emphasis on the application of theoretical principles to actual electronic devices, circuits and systems. Graduates of the electronics technology sequence are prepared to function in these positions:

Research and Development Technologist—engages in the development, building and testing of new equipment in the areas of digital electronics, communication electronics and microelectronics.

Process Control Technologist—supervises the operation of automatic control equipment for industrial processes.

Field Engineering Specialist—installs, tests, and maintains equipment such as data processing machines and other electronic systems.

High Frequency Technologist—maintains and/or operates radar, sonar, and other warning detection and navigation devices.

**MECHANICAL ENGINEERING TECHNOLOGY**

*Accredited by the Technology Accreditation Commission of the Accreditation Board for Engineering and Technology*

The mechanical engineering technology curriculum provides an opportunity for a student to receive comprehensive engineering experience which will enable him to design machinery, test materials and supervise production and engineering projects. A graduate of the mechanical engineering technology program is qualified to assume the responsibilities of these positions:

Machine Designer – designs machines and instruments for industry.

Mechanical Engineering Technologist – works with mechanical engineers on design and production projects using CAD and CAM as techniques.

Quality Control Supervisor – supervises incoming materials and outgoing products as well as manages personnel to assure quality.

Project Supervisor – manages technical personnel and materials to implement engineering projects.

Systems Test Technologist – participates in testing systems to determine if they meet design specifications.

**CHEMICAL ENGINEERING TECHNOLOGY**

The curriculum for Chemical Engineering Technology has been designed to provide an opportunity for those students who have pursued the associate degree program in Chemical Engineering Technology, a broader learning experience that encompasses unit design, process instrumentation, electrical/electronics systems and other related subjects which are not components of the associate degree program.

With the competencies gained by this learning experience, the process engineering technologist can work with varied professionals in the chemical or other related industry as plant operators, process supervisors, quality control specialists, research associates or instrumentation specialists. They may be also employed in the petroleum and petro-chemical, metallurgical, coal conversion, and nuclear generation industry.

**CIVIL ENGINEERING TECHNOLOGY CURRICULUM**

**JUNIOR COLLEGE CURRICULUM:**

Core Curriculum Requirements: 90 quarter hours

Area I – Humanities; 20 hours required

English <del>107-108</del> 109 . . . . .	15 hours
Humanities 232 . . . . .	5 hours

Area II – Mathematics and Natural Sciences: 20 hours required

*Mathematics <del>106-109</del> . . . . .	10 hours
Physics 201-202 . . . . .	10 hours

Area III—Social Sciences: 20 hours required	
History 101, 202 . . . . .	10 hours
Political Science 200 . . . . .	5 hours
Psychology 201 or Economics 201 . . . . .	5 hours
Area IV—Courses Appropriate to the Major: 30 hours required	
Engineering Technology 101-105 . . . . .	10 hours
Mathematics 212-213 . . . . .	10 hours
Chemistry 101 . . . . .	5 hours
Computer Science 150 . . . . .	5 hours
Additional Requirements:	
Physical Education . . . . .	6 hours
✓Introduction to Science & Technology 100 . . . . .	3 hours

*\*Students whose score on the mathematics section of the SAT is less than 450 must take the prerequisite course for MAT 108 or must pass the MAT 107 Exemption Examination. This grid is merely a guide. Students should consult their advisor each quarter prior to registering.*

**SENIOR COLLEGE CURRICULUM:**

Requirements: 97 quarter hours	
Major Requirements: 88 quarter hours	
Civil Engineering Technology 203, 211, 212, 213, 303, 311, 333, 343, 400, 401, 403, 411, 412, 413, 421, 423 . . . . .	68 hours
Engineering Technology 202, 203, 223, 302, 230, 321, 422	33 hours
General Electives . . . . .	6 hours

**ELECTRONICS ENGINEERING  
TECHNOLOGY CURRICULUM**

**JUNIOR COLLEGE CURRICULUM:**

Core Curriculum Requirements: 90 quarter hours	
Area I—Humanities: 20 hours required	
English 107-108-109 . . . . .	15 hours
Humanities 232 . . . . .	5 hours
Area II—Mathematics and Natural Sciences: 20 hours required	
*Mathematics 108-109 . . . . .	10 hours
Physics 201-202 . . . . .	10 hours
Area III—Social Science: 20 hours required	
History 101, 202 . . . . .	10 hours
Political Science 200 . . . . .	5 hours
Psychology 201 or Economics 201 . . . . .	5 hours
Area IV—Courses Appropriate to the Major: 30 hours required	
Engineering Technology 101-105 . . . . .	10 hours
Mathematics 212-213 . . . . .	10 hours
Chemistry 101 . . . . .	5 hours
Computer Science 150 . . . . .	5 hours



Additional Requirements:	
Physical Education . . . . .	6 hours
Introduction to Science & Technology 100 . . . . .	3 hours

**SENIOR COLLEGE CURRICULUM:**

Requirements: 97 quarter hours

Major Requirements: 87 quarter hours	
Electronics Engineering Technology 103, 201, 202, 203, 213, 301, 302, 311, 313, 322, 323, 400, 401, 402, 431 . . . . .	74 hours
Engineering Technology 223, 302, 422 . . . . .	8 hours
Mathematics 214 . . . . .	5 hours
General Electives . . . . .	10 hours

*\*Students whose score on the mathematics section of the SAT is less than 450 must take the prerequisite course for MAT 108 or must pass the MAT 107 Exemption Examination. This grid is merely a guide. Students should consult their advisor each quarter prior to registering.*

**MECHANICAL ENGINEERING TECHNOLOGY CURRICULUM**

**JUNIOR COLLEGE CURRICULUM:**

Core Curriculum Requirements: 90 quarter hours

Area I—Humanities: 20 hours required	
English 107-108-109 . . . . .	15 hours
Humanities 232 . . . . .	5 hours
Area II—Mathematics and Natural Sciences: 20 hours required	
*Mathematics 108-109 . . . . .	10 hours
Physics 201-203 . . . . .	10 hours
Area III—Social Science: 20 hours required	
History 101-202 . . . . .	10 hours
Political Science 200 . . . . .	5 hours
Psychology 201 or Economics 201 . . . . .	5 hours
Area IV—Courses Appropriate to the Major: 30 hours required	
Engineering Technology 101-105 . . . . .	10 hours
Mathematics 212-213 . . . . .	10 hours
Chemistry 101 . . . . .	5 hours
Computer Science 150 . . . . .	5 hours
Additional Requirements:	
Physical Education . . . . .	6 hours
Introduction to Science & Technology 100 . . . . .	3 hours

**SENIOR COLLEGE CURRICULUM:**

Requirements: 97 quarter hours

Major Requirements: 94 hours as specified

Mechanical Engineering Technology 221, 223, 233, 302, 303, 312, 323, 331, 400, 401, 402, 410, 423, 431, 432	67 hours
Engineering Technology 202, 203, 223, 230, 302, 312, 321, 422 . . . . .	27 hours
General Electives . . . . .	3 hours

**CHEMICAL ENGINEERING TECHNOLOGY  
CURRICULUM**

**JUNIOR COLLEGE CURRICULUM:**

Core Curriculum Requirements: 90 quarter hours

Area I—Humanities: 20 hours required

English 107-108-109 . . . . .	15 hours
Humanities 232 . . . . .	5 hours

Area II—Mathematics and Natural Sciences: 20 hours required

*Mathematics 108-109 . . . . .	10 hours
Physics 201-203 . . . . .	10 hours

*\*Students whose score on the mathematics section of the SAT is less than 450 must take the prerequisite course for MAT 108 or must pass the MAT 107 Exemption Examination. This grid is merely a guide. Students should consult their advisor each quarter prior to registering.*

Area III—Social Science: 20 hours required

History 101-202 . . . . .	10 hours
Political Science 200 . . . . .	5 hours
Psychology 201 or Economics 201 . . . . .	5 hours

Area IV—Courses Appropriate to the Major: 30 hours required

Engineering Technology 101-105 . . . . .	10 hours
Mathematics 212-213 . . . . .	10 hours
Chemistry 101 . . . . .	5 hours
Computer Science 150 . . . . .	5 hours

Additional Requirements:

Physical Education . . . . .	5 hours
Introduction to Science & Technology 100 . . . . .	3 hours

**SENIOR COLLEGE CURRICULUM:**

Requirements: 98 quarter hours

Major Requirements: 98-97 hours as specified

Chemistry 102, 103, 307, 308, 401, 402 . . . . .	28 hours
Chemical Engineering Technology 101, 201, 202, 203, 301, 401, 402, 403, 411, 412, 413 . . . . .	44 hours
Engineering Technology 223, 302, 303, 312, 422, 331, 332- 333 . . . . .	21 hours
Mathematics 214 or 404 . . . . .	5 hours

MAJOR COMPREHENSIVE EXAMINATION

To satisfy the institutional requirements for the comprehensive examination, all students in engineering technology are required to take an examination administered by the department.

MINORS IN TECHNOLOGY

These minors are available to any student in the College. Students in other schools are encouraged to pursue these minors for a possible second career or an avocation.

CONSTRUCTION (Not available to CET Majors)

Students may obtain a minor in Construction by completing 30 quarter hours of required courses and 5 quarter hours of specified electives:

✓ ENT 101 Engineering Drawing . . . . .	5 hours
✓ ENG 105 Computer Graphics . . . . .	5 hours
ENT 301 Architectural Drafting . . . . .	5 hours
CET 211 Surveying I . . . . .	5 hours
CET 212 Surveying II . . . . .	5 hours
CET 203 Construction Management . . . . .	5 hours
Total	30 hours

Specified Electives:

CET 223 Technical Writing . . . . .	2 hours
CET 401 Construction Estimating . . . . .	3 hours
ENT 202 Statics . . . . .	5 hours
CET 213 Highway Design & Construction . . . . .	5 hours
ENT 302 Engineering Economy . . . . .	5 hours
CET 403 Environmental Systems . . . . .	3 hours
CET 411 Soil Mechanics . . . . .	4 hours

DESIGN AND DRAFTING

Students may obtain a minor in Design and Drafting by completing 19 quarter hours of required courses and selecting 8 to 10 quarter hours of specified electives:

ENT 101 Engineering Drawing . . . . .	5 hours
ENT 105 Computer Graphics . . . . .	5 hours
ENT 301 Architectural Drafting . . . . .	5 hours
ART 108 Drawing I . . . . .	4 hours
Total	19 hours

Specified Electives:

ART 200 Lettering . . . . .	5 hours
ART 302 Photography I . . . . .	5 hours
ART 430 Printmaking I . . . . .	5 hours
ENT 304 Industrial Design . . . . .	5 hours



**ELECTRONICS (Not available to EET, CPT and CSC Major)**

Students may obtain a minor in Electronics by completing 24 quarter hours of required courses and 5 quarter hours of specified electives:

EET 103 Direct Current Circuits . . . . .	4 hours
EET 201 AC Circuit Analysis . . . . .	5 hours
EET 203 Electronic Principles . . . . .	5 hours
EET 311 Digital Circuits I . . . . .	5 hours
EET 322 Digital Circuits II . . . . .	<u>5 hours</u>
Total	24 hours

**Specified Electives:**

ENT 101 Engineering Drawing . . . . .	5 hours
EET 323 Microcomputer Systems . . . . .	5 hours
EET 304 Special Problems in Electronics . . . . .	5 hours

**GENERAL TECHNOLOGY (Not available to Engineering Technology Majors)**

Students may obtain a minor in General Technology by completing 17 quarter hours of required courses and 13 quarter hours of specified electives:

ENT 101 Engineering Drawing . . . . .	5 hours
MET 223 Manufacturing Processing . . . . .	5 hours
ENT 223 Technical Writing . . . . .	2 hours
EET 312 Electrical Fundamentals . . . . .	4 hours
CLC 100 Computer Literacy . . . . .	<u>1 hour</u>
Total	17 hours

**Specified Electives:**

ENT 105 Computer Graphics . . . . .	5 hours
ENT 301 Architectural Drafting . . . . .	5 hours
MET 410 Robotic Applications . . . . .	3 hours

**MECHANICAL TECHNOLOGY (Not available to MET Majors)**

Students may obtain a minor in Mechanical Technology by completing 19 quarter hours of required courses and 10 quarter hours of specified electives:

MET 221 Metallurgy . . . . .	5 hours
MET 323 Material and Processes . . . . .	5 hours
MET 223 Manufacturing Processing . . . . .	5 hours
MET 423 Industrial Engineering . . . . .	<u>4 hours</u>
Total	19 hours

**Specified Electives:**

MET 331 Thermodynamics . . . . .	5 hours
ENT 302 Engineering Economy . . . . .	5 hours
MET 233 Fluid Mechanics . . . . .	5 hours
MET 410 Robotics Applications . . . . .	3 hours

**INDUSTRIAL TECHNOLOGY MANAGEMENT**

Students may obtain a minor in Industrial Technology Management by completing 28 quarter hours of required courses:

ITM 301 Motion and Time Study . . . . .	5 hours
ITM 302 Quality Control . . . . .	5 hours
ITM 303 Cost Estimating . . . . .	5 hours
ITM 304 Production and Inventory Control . . . . .	5 hours
ENT 223 Technical Writing . . . . .	2 hours
ENT 302 Engineering Economy . . . . .	5 hours
ENT 422 Engineering Technology Seminar . . . . .	1 hour

**CERTIFICATE PROGRAM**

The department offers a certificate program and a minor in Industrial Technology Management. The certificate program is designed for non matriculating students.

Both programs are directed at individuals who are aspiring to management or are just entering a management position. The course content is designed to assist the industrial manager in the management of people, quality, costs, and production.

The major objective of these courses is to enable the participant to perform the activities expected of managers, namely: plan, organize, command, coordinate, and control.

Graduates with a degree in Engineering Technology and a minor in Industrial Technology Management are prepared to function as first line managers in either an industrial position or a service position.

**Certificate Requirements**

ITM 301 Motion and Time Study . . . . .	5 hours
ITM 302 Quality Control . . . . .	5 hours
ITM 302 Cost Estimating . . . . .	5 hours
ITM 304 Production and Inventory Control . . . . .	<u>5 hours</u>
Total	20 hours

**ASSOCIATE OF SCIENCE  
DEGREE IN ENGINEERING TECHNOLOGY**

**CHEMICAL ENGINEERING TECHNOLOGY**

Core Curriculum Requirements: 90 quarter hours

**Area I—Humanities: 20 hours required**

English 107-108-109 . . . . .	15 hours
Humanities 232 . . . . .	5 hours

**Area II—Mathematics and Natural Sciences: 20 hours required**

*Mathematics 108-109 . . . . .	10 hours
Physics 201-203 . . . . .	10 hours

## Area III—Social Science: 20 hours required

History 101, 102 . . . . .	10 hours
Political Science 200 . . . . .	5 hours
Psychology 201 or Economics 201 . . . . .	5 hours

## Area IV—Courses Appropriate to the Major: 30 hours required

Engineering Technology 101, 105 . . . . .	10 hours
Chemistry 101 . . . . .	5 hours
Computer Science 150 . . . . .	5 hours
Mathematics 212-213 . . . . .	10 hours

## Additional Requirements: 42 quarter hours

Introduction to Sciences & Technology . . . . .	3 hours
Engineering Technology 223, 302, 422 . . . . .	8 hours
Chemistry 102, 103, 307, 308 . . . . .	20 hours

*\*Students whose score on the mathematics section of the SAT is less than 450 must take the prerequisite course for MAT 108 or must pass the MAT 107 Exemption Examination.*

## COMPUTER ENGINEERING TECHNOLOGY

This program is designed to prepare technicians for the expanding opportunities available in the digital computing field. The program emphasizes electronic and electromechanical aspects of digital computing systems. Graduates are prepared for employment opportunities in the installation and maintenance of digital equipment, application of computers to industrial control and data acquisition, and development of new devices, systems and test equipment. This degree can not be awarded concurrently with any baccalaureate degree in engineering technology.

## Core Curriculum Requirements: 90 quarters hours

## Area I—Humanities: 20 hours required

English 107-108-109 . . . . .	15 hours
Humanities 232 . . . . .	5 hours

## Area II—Mathematics and Natural Sciences: 20 hours required

*Mathematics 108-109 . . . . .	10 hours
Physics 201-202 . . . . .	10 hours

## Area III—Social Science: 20 hours required

History 101, 202 . . . . .	10 hours
Political Science 200 . . . . .	5 hours
Psychology 201 or Economics 201 . . . . .	5 hours

## Area IV—Courses Appropriate to the Major: 30 hours required

Engineering Technology 101-105 . . . . .	10 hours
Mathematics 212 . . . . .	5 hours
Computer Science 150, 215 . . . . .	10 hours
Chemistry 101 . . . . .	5 hours



Additional Requirements: 49 quarter hours	
Introduction to Sciences & Technology . . . . .	3 hours
Engineering Technology 223, 300, 422 . . . . .	5 hours
Electronics Engineering Technology 103, 201, 311, 322, 323 . . . . .	24 hours
Computer Technology 203, 211, 212, 223, 233 . . . . .	<u>17 hours</u>
Total	139 hours

DUAL DEGREE PROGRAM

PRAVIN K. RAUT, Coordinator

Savannah State College has entered into an agreement with Georgia Institute of Technology to offer a Dual Degree Program whereby undergraduate students can attend this institution for approximately three academic years and the latter institution for approximately two academic years and receive baccalaureate degrees from both institutions. This program is open to majors in chemistry, mathematics, and civil, electronics, and mechanical engineering technology.

Bachelor’s degrees offered at Georgia Institute of Technology as a part of this program are in aerospace engineering, ceramic engineering, chemical engineering, civil engineering, electrical engineering, mechanical engineering, nuclear engineering, science in textile chemistry, science in textiles, and textile engineering.

In order for a student to become a dual degree candidate at Georgia Institute of Technology, he must have:

- 1. A college grade point average and specific test results which would indicate that he could satisfactorily complete the degree requirements at Georgia Institute of Technology.
- 2. A recommendation from the Dual Degree coordinator.
- 3. Completed 139-146 quarter hours at Savannah State College in the below listed courses according to his major.

GENERAL REQUIREMENTS

SST 100 Introduction to Sciences and Technology . . . . .	3 hours
ENG 107-108-109 English Communicative Skills . . . . .	15 hours
HMN 232 Introduction to the Humanities . . . . .	5 hours
HIS 101 History of World Civilizations . . . . .	5 hours
HIS 202 History of United States . . . . .	5 hours
PSC 200 Government . . . . .	5 hours
CHE 101-102 General Inorganic Chemistry I-II . . . . .	10 hours
PHY 206 Mechanics and Heat . . . . .	5 hours
PHY 207 Sounds and Optics . . . . .	5 hours
PHY 208 Magnetism, Electricity and Modern Physics . . . . .	5 hours
MAT 212-213-214 Calculus I-II-III . . . . .	15 hours
MAT 404 Differential Equations . . . . .	5 hours
ENT 202 Statics . . . . .	<u>5 hours</u>
Total	88 hours

**CIVIL ENGINEERING TECHNOLOGY MAJOR**

ENT 101 Engineering Drawing . . . . .	5 hours
ENT 105 Computer Graphics . . . . .	5 hours
ENT 203 Dynamics . . . . .	3 hours
ENT 321 Strength of Materials . . . . .	5 hours
MET 312 Stress Analysis . . . . .	5 hours
CET 211-212 Surveying I-II . . . . .	10 hours
CET 203 Construction Management . . . . .	3 hours
CET 401 Construction Estimating . . . . .	3 hours
ENT 223 Technical Writing . . . . .	2 hours
ENT 422 Engineering Technology Seminar . . . . .	1 hour
MAT 108 College Algebra and Trigonometry . . . . .	5 hours
CSC 150 Computer Programming (FORTRAN) . . . . .	<u>5 hours</u>
Total	52 hours

**ELECTRONICS ENGINEERING TECHNOLOGY MAJOR**

ENT 101 Engineering Drawing . . . . .	5 hours
ENT 105 Computer Graphics . . . . .	5 hours
EET 103 Direct Current Circuits . . . . .	4 hours
EET 201-202 Alternating Current Circuits I-II . . . . .	10 hours
EET 203-301 Electronic Principles I-II . . . . .	10 hours
EET 302 Electronic Circuits OR . . . . .	5 hours
EET 311 Digital Circuits I . . . . .	
CSC 150 Computer Programming (FORTRAN) . . . . .	5 hours
MAT 108 College Algebra and Trigonometry . . . . .	5 hours
ENT 223 Technical Writing . . . . .	2 hours
ENT 422 Engineering Technology Seminar . . . . .	<u>1 hour</u>
Total	52 hours

**MECHANICAL ENGINEERING TECHNOLOGY MAJOR**

ENT 101 Engineering Drawing . . . . .	5 hours
ENT 105 Computer Graphics . . . . .	5 hours
ENT 203 Dynamics . . . . .	3 hours
ENT 321 Strength of Materials . . . . .	5 hours
MET 221 Metallurgy . . . . .	5 hours
MET 312 Stress Analysis . . . . .	5 hours
MET 223 Manufacturing Processing . . . . .	5 hours
MET 323 Materials and Processes . . . . .	5 hours
MAT 108 College Algebra and Trigonometry . . . . .	5 hours
ENT 223 Technical Writing . . . . .	2 hours
ENT 422 Engineering Technology Seminar . . . . .	1 hour
CSC 150 Computer Programming (FORTRAN) . . . . .	<u>5 hours</u>
Total	51 hours

**CHEMISTRY MAJOR**

MAT 107-108 College Algebra and Trigonometry . . . . .	10 hours
CHE 103 General Inorganic Chemistry . . . . .	5 hours
CHE 303-304 Analytical Chemistry . . . . .	10 hours
CHE 305 Instrumental Methods of Analysis . . . . .	4 hours
CHE 307-308 Organic Chemistry . . . . .	10 hours
CHE 309 Qualitative Organic Analysis . . . . .	5 hours
CHE 313-409-410 Organic Preparation . . . . .	4 hours
GER 151-152 Elementary German . . . . .	<u>10 hours</u>
Total	58 hours

**MATHEMATICS MAJOR**

MAT 107-108 College Algebra and Trigonometry . . . . .	10 hours
MAT 217 Introduction to Probability and Statistics . . . . .	5 hours
MAT 315-316 Modern Algebra I-II . . . . .	10 hours
MAT 318 Advanced Probability . . . . .	5 hours
CSC 150 Computer Programming (FORTRAN) . . . . .	5 hours
MAT 320 Theory of Equations . . . . .	5 hours
Elementary French, German or Spanish . . . . .	<u>15 hours</u>
Total	55 hours

**DESCRIPTION OF COURSES**

**ENGINEERING TECHNOLOGY (ENT)**

**101. Engineering Drawing. (3-7-5)**

A study of applied geometry, orthographic projection pictorial drawings, descriptive geometry and other related topics. *Fall, Winter, Spring*

**102. Technical Graphics (2-4-3)**

This course is designed for students in engineering technology who have a need to reinforce their skills in engineering drawing and for non majors as a prerequisite for ENT 105. It is not a substitute for ENT 102 or 105. *Fall, Winter, Spring.*

**103-4. Engineering Drawing Problems. (3-7-5)**

Topics in engineering drawing are studied on an individual basis. Each course may be substituted for ENT 101, 102 or 105. *Summer.*

**105. Computer Graphics. (2-6-5)**

An introduction to compute graphics hardware and software with emphasis on hands-on-experience using one or more CAD systems. Prerequisite: ENT 101 or 102, MAT 108. *Winter.*

**110. Engineering Calculations. (0-2-1)**

This course will enhance the student’s basic computational skills. Numerical approximation; units systems and units conversions; graphical representation of data; and problem solving techniques will be emphasized. Prerequisite: MAT 108.

**202. Statics. (5-0-5)**

A study of the mechanics of rigid bodies in equilibrium. Analysis of forces and moments in two and three dimensional systems and moment of inertia of areas will be studied and applied to engineering problems. Prerequisites: MAT 108. *Winter.*

**203. Dynamics. (3-0-3)**

A study of kinematics, kinetics, energy, power, momentum, and periodic motion. Prerequisite: ENT 202. *Spring.*

**223. Technical Writing. (2-0-2)**

Designed to develop skills in writing technical reports, and research papers; illustrating technical data; making oral presentations; and participating in group communications. Prerequisite: ENG 109. *Fall, Spring.*



**230. Applied Mathematics for Engineering Technology. (2-0-2)**

This course is designed to engineering technology students. The course consists of selected topics in matrix algebra, vectors, calculus, and statistics with emphasis on their application in each engineering technology discipline. Prerequisite: MAT 213.

**241. Introduction to Power. (3-4-5)**

A brief study of the sources of electrical power production and transmission devices with emphasis on methods of energy conservation. This includes the study of (1) nuclear energy, solar energy and conventional power plants; (2) single and three phase transformers and power distribution systems; (3) the principles of heating, cooling and heat loss of enclosures, including modern day trends of energy conservation. Prerequisites: EET 103, ENT 312 or IAE 312, MAT 108.

**300. Computer Application in Technology. (1-3-2)**

The application of BASIC and/or FORTRAN programming in the solving of engineering technology problems. Prerequisites: CSC 150 and junior standing in a technology major. *Fall, Winter, Spring.*

**301. Architectural Drafting. (3-7-5)**

A study of house planning and the making of architectural working drawings. Prerequisite: ENT 101 or 102.

**302. Engineering Economy. (5-0-5)**

Techniques for comparing alternatives by the use of engineering methods of analysis, applied economics and accounting. Economic considerations include the impact of taxes, methods of depreciation, and forecasting of cost-benefits of alternate methods on a present-value basis. Prerequisite: MAT 108 and junior standing in engineering technology.

**303. Engineering Materials. (3-3-3)**

Introduction to mechanical properties of engineering materials including metals, alloys, ceramics, plastics, rubbers, and composites. Description and measurement of physical, chemical, and structural characteristics affecting strength of materials in service. Application of materials selection in design of systems and processes. Prerequisites: CHE 103, PHY 203, ENT 101. *Spring.*

**304. Industrial Design. (3-4-5)**

Opportunities are provided for the development of design sensitivity and an appreciation for the aesthetic quality of products. Consideration is given also to the analytical and problem-solving procedures of the industrial designers. Prerequisite: ENT 101 or 102.

**312. Electrical Fundamentals. (3-2-4)**

A study of DC, AC and three-phase circuits, as well as transients and magnetic fields. Laboratory experiences will emphasize and demonstrate the electrical theory. Prerequisite: MAT 109 PHY 202 or 203. *Fall.*

**321. Strength of Materials. (3-4-5)**

A study of the stress and strain relationship of a structural member which covers compression, tension, shear, and bending moment, slope, and deflection diagrams of a beam for the analysis and design of a beam. Prerequisite: ENT 202.

**331. Instrumentation I. (2-0-2)**

An introductory course dealing with the fundamentals and techniques of the measurement of basic industrial parameters of heat, pressure, and flow. Prerequisites: CHT 201, 202. *Fall.*

**332. Instrumentation II. (2-0-2)**

This course deals with the techniques of measurement of level, calorimetry, viscometry, density, and chemical reaction. Aspects of the theory of measurement are discussed and applied to problem solving. Prerequisite: ENT 331. *Winter*.

**333. Instrumentation III. (0-4-2)**

This is a laboratory course which permits the student to perform instrument calibrations (pressure, temperature, flow, etc.) and to fabricate specific test units, such as thermocouples, resistance thermometers, and special devices. Measurement of various parameters will be made in the laboratory under simulated industrial conditions and environment. Prerequisite: ENT 332. *Spring*.

**400. Senior Design Project. (1-8-5)**

A hands-on design course where the student correlates the knowledge gained in previous courses and executes a project approved by the faculty. A written report and an oral presentation are required. Prerequisite: Senior Standing.

**422. Engineering Technology Seminar. (1-0-1)**

Covers a range of theory and techniques related to the successful transition of students from college to industry. Employment skills such as interviewing and writing as well as professional demeanor are emphasized. The course is open to any student in the college community. *Winter*.

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## **CIVIL ENGINEERING TECHNOLOGY (CET)**

All courses require the completion of MAT 108 and ENT 105 in addition to the listed prerequisites.

**203. Construction Management. (3-0-5)**

This course will enhance the student's understanding of construction management, including the interrelated roles of human relations, management control systems, finance information systems, engineering systems and construction techniques. Topics on planning, scheduling and expediting will be covered, including CPM and PERT. Prerequisites: MAT 108, ENT 202. *Spring*.

**211. Surveying I. (2-6-5)**

A study of surveying instruments; measurements of distances, elevations, angles, and directions; differential and profile leveling; calculating land areas. Prerequisites: ENT 101, MAT 108. *Fall*.

**212. Surveying II. (3-4-5)**

A study of land, route, and construction surveying. Prerequisite: CET 211. *Winter*.

**213. Highway Design and Construction. (3-4-5)**

A study of the fundamentals of highway design including highway layout, foundations and pavements; grade intersections and separations; traffic requirements. Prerequisites: CET 212, CSC 150. *Spring*.

**303. Hydraulics. (3-2-4)**

The analysis and design of hydraulic works, fluid properties, hydrostatic pressure, fluid motion, analysis of pipe flow, pipe systems, uniform flow in channels, pumps and turbines, and hydraulic models. Prerequisite: ENT 202. *Spring*.

**306. Problems in Civil Engineering Technology. (5-0-5)**

Topics and problems of special interest will be studied on an individualized basis. Can be substituted for a civil engineering technology course or elective at the discretion of the department head. Prerequisite: MAT 109, CSC 150 and consent of instructor. *Summer.*

**311. Transportation Systems. (3-0-3)**

The study of locating and designing railways, waterways and other transportation modes. Emphasis will be placed on the linkage of these modes for the effective and economic movement of people, materials, and equipment. Prerequisite: CET 212. *Fall.*

**323. Advanced Surveying. (3-4-5)**

This course will provide instruction in the areas of coordinate systems, field astronomy, aerial photogrammetry and the legal aspects of surveying. Prerequisite: CET 212. *Offered on demand.*

**333. Structural Analysis. (5-0-5)**

An introduction to the theory of statically indeterminate structures. Course content includes unit load, moment distribution, space frames, influence lines, graphic statics, slope deflection, matrix, and analysis. Prerequisites: ENT 202, 203, 321. *Spring.*

**343. Water and Sewerage Systems. (3-4-5)**

A study of sources, collection, treatment, and distribution of municipal water and sewerage systems. Course content includes water chemistry, network analysis, sanitary and storm water sewer design, and related topics. Prerequisite: CET 303.

**401. Construction Estimating. (2-2-3)**

A study of the mathematical techniques used to estimate the cost of the equipment, labor, and materials involved in constructing highways and buildings. Emphasis is also placed on the study of codes, contracts, specifications, and the bidding process. Prerequisite: CET 203. *Fall.*

**403. Environmental Systems. (3-0-3)**

A study of the environmental impact on the ecosystem. Emphasis is placed on the application of engineering practices in solving environmental problems such as air pollution, water pollution, solid waste and residue, and hazardous waste. Prerequisite: CET 303. *Spring.*

**411. Soil Mechanics. (2-4-4)**

A study of the physical properties of soils as a construction material as well as a foundation for buildings. Topics include soil classification, grain size analysis, stress analysis, Mohr's circle, Atterberg limits, permeability, shear strength, consolidation and settlement. Prerequisite: CHE 101, ENT 202. *Fall.*

**412. Reinforced Concrete Design. (3-4-5)**

Scientific principles and drafting room practices involved in designing reinforced concrete structures. Prerequisites: ENT 202, 321, CET 333. *Winter.*

**413. Foundation Design. (3-0-3)**

The application of the principles of soil mechanics and structural theory to the analysis, design, and construction of foundations for engineering works will be studied. Emphasis will be placed on the soil engineering aspects of soil-structure interaction as well as soil bearing capacity and settlement, spread footings, pile and caisson foundations, retaining structures, and substructure elements. Prerequisite: CET 411. *Spring.*



**421. Steel Structures. (3-4-5)**

A study of structural design procedures utilizing latest design methods according to building codes. The complete design of structures in steel, from conception to working drawings, is required as an integrative project. Prerequisites: ENT 202, 321, CET 333. *Fall.*

**423. Urban Planning and Design. (3-4-5)**

This course will provide instructions in the planning and spatial design of urban development with special attention to the aesthetic, functional and environmental factors. Prerequisites: ENT 302, CET 203, 212, 213. *Spring.*

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**ELECTRONICS ENGINEERING TECHNOLOGY (EET)**

All courses require the completion of MAT 108 and ENT 105 in addition to the listed prerequisites.

**103. Direct Current Circuits. (2-4-4)**

An introductory DC-circuits course dealing with Ohm's law, Kirchoff's voltage and current laws, superposition theorem, maximum power transfer theorem. Thevenin's and Norton's theorems. Laboratory activities familiarize students with the use of analog and digital multimeters, and DC power supplies. Prerequisites: MAT 108, ENT 105. *Spring.*

**201. Alternating Current Circuit Analysis I. (3-4-5)**

An introduction to electric and magnetic fields, meter construction, capacitance, inductance, time constants and the use of phasor notation for calculating AC circuit voltage, current and impedance. Laboratory activities include the operation of function generators, counters and oscilloscopes. Prerequisites: EET 103, MAT 109, ENT 110. *Fall.*

**202. Alternating Current Circuit Analysis II. (3-4-5)**

A continuation of AC circuit theory, AC power, network theorems, resonance, transformers and Fourier series. Students are introduced to the use of the spectrum analyzer and digital computer in the laboratory. Prerequisites: EET 201, MAT 109. *Winter.*

**203. Electronic Principles I. (3-4-5)**

A study of basic theory and applications of semiconductor devices. Rectifier clipper and clamper circuits. BJT transistor characteristics and biasing circuits, and FET transistors and biasing circuits. Laboratory activities include diode, BJT and FET characteristics curves, design of DC power supplies and transistor biasing circuits. Prerequisites: EET 202, MAT 212. *Spring.*

**213. Electrical Machinery. (4-2-5)**

A study of 3 phase power distribution systems, transformers, DC and AC motors and generators. Prerequisites: EET 202, MAT 212. *Spring.*

**301. Electronic Principles II. (3-4-5)**

Continuation of EET 203. AC equivalent circuits of transistors, input and output impedance of voltage amplifiers. Class A, class B and class C power amplifier circuits. Prerequisites: EET 203, MAT 213. *Fall.*

**302. Electronic Circuits. (3-4-5)**

A study of various electronic circuits including negative and positive feedback amplifiers, RF and broadband amplifiers, oscillators, voltage regulation, integrated circuits and operational amplifiers. Prerequisites: EET 301, MAT 213. *Winter.*

**304. Special Problems in Electronics. (3-4-5)**

Topics and problems of special interest will be studied on an individualized basis. Can be substituted for an electronics engineering technology course or elective at the discretion of the department head. Prerequisites: MAT 212, EET 103, CSC 150 and consent of instructor. *Summer.*

**311. Digital Circuits I. (3-4-5)**

A study of the fundamentals of digital electronics, including number systems, codes, Boolean algebra, logic gates, adders and multivibrators. Prerequisites: EET 203 or CPT 203, MAT 213, CSC 150. *Fall.*

**313. Communication Electronics. (4-2-5)**

A study of basic theory, devices, circuits and systems for the generation, processing and receiving of communication signals, including AM, FM, Single Side Band, and Pulse Modulation. Prerequisites: EET 301, 302, MAT 214. *Spring.*

**322. Digital Circuits II. (3-4-5)**

Continuation of EET 311. A study of counters, shift registers, input-output devices, D/A and A/D conversion, memories and arithmetic circuits. Prerequisites: EET 311, MAT 214, CSC 150. *Winter.*

**323. Microcomputer Systems. (3-4-5)**

Analysis of basic microprocessor and microcomputer systems, including bus structure, address decoding, memory, I/O and peripheral devices. Programs are written in machine language. Prerequisites: EET 311, 322, MAT 214, CSC 150. *Spring.*

**401. Advanced Network Analysis. (5-0-5)**

Frequency domain analysis of audio amplifiers, active and passive filters using Laplace transformations and Bode plots. Introduction to circuit analysis using digital computers. Prerequisites: EET 203, 302, MAT 214. *Fall.*

**402. Industrial Electronics. (3-4-5)**

A study of the necessary background for understanding the concept and utilization of various electronics devices, circuit and system which are essential in industrial control and automation. Prerequisites: EET 302, 322, 401, MAT 214. *Winter.*

**431. Transmission Lines and Microwaves. (4-2-5)**

A study of transmission lines, transmission line charts, impedance matching, guides, resonant cavities and microwave tubes. Prerequisites: MAT 214, EET 301. *Fall.*

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## MECHANICAL ENGINEERING TECHNOLOGY (MET)

All courses require the completion of MAT 108 and ENT 105 in addition to the listed prerequisites.

### **221. Metallurgy. (3-4-5)**

A study of metals, alloys and their properties. Instruction will include heat treatment, metallography and phase diagrams. Prerequisite: CHE 101. *Fall*.

### **223. Manufacturing Processes. (2-6-5)**

A study of the machining processes of manufacturing products. Laboratory practices are provided in turning, milling, shaping, drilling, and grinding processes. *Spring*.

### **233. Fluid Mechanics. (3-4-5)**

A study of hydrostatics, viscosity, dimensional constants and the fluid flow in pipes. Prerequisite: ENT 202. *Spring*.

### **302. Kinematics. (2-4-4)**

Graphical and analytical methods are used to determine displacements, velocities and accelerations in mechanisms. Prerequisite: ENT 203. *Winter*.

### **303. Dynamics of Machinery. (2-4-4)**

A study of forces acting on the parts of a machine and the motion resulting from these forces. Prerequisite: MET 302. *Spring*.

### **305. Problems in Mechanical Engineering Technology. (5-0-5)**

Topics and problems of special interest will be studied on an individualized basis. Can be substituted for a mechanical engineering technology course or elective at the discretion of the department head. Prerequisites: MAT 109 and consent of instructor. *Summer*.

### **312. Stress Analysis. (3-4-5)**

Theoretical and experimental study of one and two dimensional stress analysis of beams, cylinders, etc., subjected to axial, bending or torsional forces. Prerequisite: ENT 321. *Winter*.

### **323. Materials and Processes. (3-4-5)**

A study of the ferrous, non-ferrous, plastics, ceramics, composites and advanced materials as well as various forming processes. Prerequisite: MET 221. *Spring*.

### **331. Thermodynamics. (5-0-5)**

A study of the fundamental principles of extracting energy from working fluids. Prerequisites: PHY 201, CHE 101. *Fall*.

### **401. Machine Design I. (2-4-4)**

A study of failure criteria, due to static and fatigue loading, and the design of screws shafts. Prerequisites: ENT 105, MET 312. *Fall*.

### **402. Machine Design II. (2-4-4)**

The design of springs, bearings, gears, belts, clutches, brakes and connections. Prerequisite: MET 401. *Winter*.

### **410. Robotic Applications. (1-4-3)**

A study of robotic applications in industry. This course is designed to provide students with practical experience on an IBM industrial robot and with its work cells. Prerequisite: CSC 125 or CSC 150.



**423. Industrial Engineering. (4-0-4)**

An introduction to industrial systems, plant layout, material handling and packaging, production and quality control, time and motion studies and other related topics. Prerequisite: MET 323 or consent of instructor. *Spring.*

**431. Heat Transfer. (3-4-5)**

An introduction to heat conduction, convection and radiation and its applications to engines, heat exchangers, air conditioning and refrigeration systems. Prerequisites: MET 233, 331. *Fall.*

**432. Mechanical Power. (2-4-4)**

The application of thermodynamics to internal and external combustion engines, including their efficiencies and performance parameters. Refrigeration systems are also examined. Prerequisite: MET 331.

*The quarter listed after each course is merely a guide. Circumstances may cause a course to be offered during another quarter. Always consult your advisor.*

## **COMPUTER ENGINEERING TECHNOLOGY (CPT)**

All courses require the completion of ENT 101 and MAT 212 in addition to the listed prerequisites.

**203. Principles of Computer Electronics. (3-4-5)**

This course will emphasize the theory and application of unipolar and bipolar devices, rectifier circuits, filters and basic amplifier configurations. Prerequisites: EET 201, CPT 211, 212, 213. Corequisites: EET 323, CPT 213. *Spring.*

**211. Computer Architecture I. (1-4-3)**

The study of the functional operations of computer peripherals of the variety of types. Included in the course will be the study of processor/peripheral control dialogue and data transfer. Practice in electromechanical alignment and trouble shooting techniques will be included. Prerequisites: CSC 215, 150, EET 103. Corequisites: EET 201, 311. *Fall.*

**212. Computer Architecture II. (1-4-3)**

A study of the interrelationships of hardware and software. Emphasis will be placed on determining software and hardware failures. Instruction will be given in the use of diagnostic programs to identify and isolate failing devices or subsystem. The proper techniques for making satisfactory repairs will be demonstrated. Prerequisites: EET 201, 311, CPT 211, CSC 125, 150. Corequisites: EET 201, 322. *Winter.*

**223. Expert Systems (1-4-3)**

This course will introduce expert systems from the ground up. The course will focus attention on database rules. Case-specific database of facts, explanatory interface and blackboard architecture. The course will emphasize an existing expert system: ART (Automated Reasoning Tool). The course will expose students to the real-time expert systems deployed in the work world. Prerequisites: CPT 211, CSC 150, CSC 220.

**233. VLSI Design. (1-4-3)**

This course will emphasize the theory and application of Very-Large-Scale-Integrated circuits (VLSI), demonstrate how to design the integrated circuit chips, and provide a complete picture of VLSI system design from technical aspects such as electronic circuit design, and logic design fabrication, to economic considerations such as design time, production volume yield, and yield economy. Prerequisites: EET 201, CSC 150, CPT 203, CPT 212.

*The quarter listed after each course is merely a guide. Circumstances may cause a course to be offered at another time. Always consult your advisor.*

**CHEMICAL ENGINEERING TECHNOLOGY (CHT)****101. Introduction to Chemical Engineering Technology. (1-0-1)**

This course is designed to acquaint the students enrolled in the Chemical Technology and Process Engineering Technology programs an overview of the chemical, petroleum, pharmaceutical, food processing, and other allied industries which would employ graduates of both curricula. Speakers from the various industries will present information about the types of positions and responsibilities of these positions. *Winter.*

**201. Process Operations. (5-0-5)**

An introductory course in the study of materials and energy balances in relation to industrial processes. Included are a study of units, measurement systems, thermochemistry, and the first law of thermodynamics. The first principles of SI units, decimal, and English measurement systems are presented for application to problem solving in areas of chemical process, and the handling of multiple bypass and recycle streams. Prerequisites: MAT 212, CHT 101, CHE 103. *Fall.*

**202. Heat Transfer and Fluid Flow. (4-3-5)**

This course will acquaint the student with the first principles of fluid flow and energy transport. Study topics include conduction, convection and radiation heat transfer, heat exchanges, incompressible viscous flow in conduits, mixing, characteristics of pumps, and flow through packed beds. Prerequisites: CHT 201, MAT 213. *Winter.*

**203. Unit Operations. (3-4-5)**

Principles and designs of equilibrium stage operations applied to distillation, solvent extraction, absorption, leaching and absorption. Graphical methods for solving practical problems are emphasized. Prerequisites: CHT 202, CSC 150. *Spring.*

**301. Transport Phenomena. (3-4-5)**

Introduction to the fundamentals of heat, mass and momentum transfer. Also covered in this course are humidification, drying and evaporation. Prerequisite: CHT 203. *Fall.*

**302. Particle-Fluid Mechanics. (3-0-3)**

This course covers process engineering operations involving particle/fluid mechanics. Topics covered include packed beds, fluidised beds, filtration and sedimentation. Prerequisite: CHT 203. *Fall.*

**303. Process Engineering Economics. (3-0-3)**

Capital requirements for process plants, production costs, earnings and profits. The economic balance is applied to several process engineering operations. A student project on the economic analysis of a process is required in this course. Prerequisites: CHT 302, ENT 302. *Winter.*

**403. Reactor Design. (2-6-5)**

Application of material and energy balances, chemical equilibrium relations and chemical kinetic expressions to the design of chemical reactors. Prerequisites: CHT 302, CSC 150. *Winter.*

**311. Process Thermodynamics. (4-0-4)**

Basic concepts and use of the thermodynamic functions of entropy, enthalpy, and free energy; relationships among variables; properties of pure fluids and mixtures; exchange of properties on mixing; application of the conditions of thermodynamics equilibrium or defined by Gibbs to phase and chemical equilibria; thermodynamic process and efficiencies. Prerequisites: ENT 333, CHT 301. *Fall.*

**412. Process Design. (0-6-3)**

This course concentrates on piping design problems associated with heat exchangers, pumps, horizontal and vertical vessels, pipeways, and plant layouts. Emphasis is placed on the design and preparation of the drawings for these subsystems. Includes a comprehensive chemical process plant design project. Prerequisites: ENT 102, CHT 302. *Spring.*

**413. Process Control. (4-2-5)**

The content of this course will include the dynamic response and control of process equipment such as heat exchangers, chemical reactors, absorption towers, etc. Prerequisites: CHT 302, 303, 412. *Spring.*

*The quarter listed after each course is merely a guide. Circumstances may cause a course to be offered during another quarter. Always consult your advisor.*

## **INDUSTRIAL TECHNOLOGY MANAGEMENT (ITM)**

**301. Motion and Time Study. (5-0-5)**

This course is designed to provide examples and develop skills in cost analysis, production and inventory control, balancing of production lines, incentive pay and motion studies. Topics include problem solving techniques, operation and process charts, motion economy, work measurement and motivational concepts. *Fall.*

**302. Quality Control. (5-0-5)**

This course is designed to provide the necessary skills to institute a new program in statistical quality control for a manufacturing operation. No prior knowledge is assumed or required in statistics. The course begins with the introduction of frequency distributions. The course covers the following broad areas: statistics, probability, control charts for variables and attributes, and acceptance sampling plans. *Winter.*

**303. Cost Estimating. (5-0-5)**

This course is designed to provide the necessary skills to prepare detailed cost estimates for new and existing products. The course content is divided into the following areas: labor costs, materials costs, accounting principles, forecasting, operation and product estimating, and engineering economics. *Spring.*



**304. Production and Inventory Control. (5-0-5)**

This course is designed to provide the necessary skills to both select and install a computerized inventory control system such as Material Requirements Planning (MRP). The following topics are included: forecasting, master production scheduling, material requirements planning, inventory management, production activity control, and critical path scheduling. *Fall, Winter, Spring.*

*The quarter listed after each course is merely a guide. Circumstances may cause a course to be offered during another quarter. Always consult your advisor.*

## **INDUSTRIAL ARTS AND TRADE AND INDUSTRIAL EDUCATION**

The Department of Engineering Technology cooperates with the School of Education, Armstrong State College in offering a Bachelor of Science in Education degree with majors in Industrial Arts Education and Trade and Industrial Education. Course work in the major field of study for these programs is offered at Savannah State College, while the remaining course work is offered at Armstrong State College. For information regarding curricula and courses, refer to the *Armstrong State College Bulletin*.

Students who began their respective programs at Savannah State College may have course taken at Savannah State College substituted for reasonably equivalent courses at Armstrong State College.

Students interested or currently participating in either of these programs should confer with the head of the Department of Secondary Education at Armstrong State College and the head of the Department of Engineering Technology at Savannah State. For information regarding curricula and courses, refer to the **Armstrong State College Bulletin**.

**DEPARTMENT OF NAVAL SCIENCE  
(NAVAL ROTC)**

CDR CLAVEN WILLIAMS, USN  
Professor of Naval Science

CDR Gordon C. Lannou, Jr., USN	YNC (SW) Jamel Ragin, USN
MAJ Edwin Fielder, USMC	Wanda E. Moran, Civil Service
LT Alfredo Arredondo, USN	Secretary
LT Thelonious U. Vaults, USNR	Rose B. Tyson, College Sr.
LT Scott A. Maddock	Secretary
NCCS Luther Williams	
SKC David Gray (R)	

**GENERAL**

Naval Reserve Officer's Training Corps (NROTC) prepares students for commissioned service as regular or reserve officers in the Navy or Marine Corps.

Students enrolled in NROTC are referred to as Midshipmen (MIDN) or as Naval Science Students (NSS) and are classified based on Naval Science Academic Status as follows:

SSC Student	NROTC Midshipmen
Senior. . . . .	.1/C (First Class)
Junior . . . . .	.2/C (Second Class)
Sophomore. . . . .	.3/C (Third Class)
Freshman . . . . .	.4/C (Fourth Class)

**NAVAL SCIENCE CURRICULUM  
BASIC PROGRAM**

**ALL MIDSHIPMEN:**

Naval Science: 24 hours

NSC 101, 102, 103 . . . . .	9 hours
NSC 201, 202, 203 . . . . .	15 hours

**Advanced Program - Navy option**

Naval Science: 20 hours

NSC 301, 302, 303 . . . . .	12 hours
NSC 401-402-403 . . . . .	8 hours

**Advanced Program - Marine Corps Option**

Naval Science: 14 hours

NSC 303, 304, 305 . . . . .	8 hours
NSC 404, 405 . . . . .	6 hours

### Additional and Substitute Requirements

NSC 450 Naval Drill (0-2-0), required each academic term by all midshipmen.

NSC 301, 303 and 450 satisfies the (6 hours) physical education requirements.

### Navy Scholarship Midshipmen:

(1) Requirements: 53 hours

Math 212-213-214 (to be completed by end of Sophomore Year) . . . . .	15 hours
Physics 306-307-308 (to be completed by end of Junior Year) . . . . .	15 hours
Computer Science 150 or 164 or 215 . . . . .	5 hours
HIS 201 and PSC 201 . . . . .	10 hours

Must complete one academic term in a major Indo-European or Asian Language prior to commissioning.

(2) Navy Option in a non-technical curricula shall complete a sufficient number of technical electives from the below list to comprise 50 percent of all electives not required by the academic major or NROTC Program. Calculus and Physics courses count towards satisfying this requirement:

- Business: BAD 331, 332, 416
- Chemistry: Any listed course
- Math, Phy, Physical Science: any listed courses except Math 290 391 and 393
- Computer Science: CS 130, 142, 242
- Engineering Technology: Any listed course except MAT 290, 391 and 393

### Navy College Program Midshipmen (non-scholarship)

**Must complete 1 year of Math, college algebra or higher, by the end of the Junior Year and 1 year of Physical Science by the end of the Senior Year as a prerequisite for commissioning. The Physical Science requirement can be met by completing a one-year sequence, or two courses, in any area of physical science. One Mathematics course may be selected from the fields of computer science or statistics.**

### Marine Corps Option

All students shall take, during the Junior or Senior Year, HIS 201, PSC 201. (Courses must be approved by the Marine Corps Officer Instructor and should not create an academic overload (increase time required for degree completion/ commissioning and/or require student to carry more than 18 hours).

### NROTC Uniforms, Books, and Instructional Materials

Will be issued at no cost to Naval Science students. Uniforms must be returned before commissioning or upon disenrollment from the NROTC Program; books and other instructional materials must be returned at the end of each academic term.

### Scholarship Programs

Two and three and-a half year Scholarships that pay tuition, fees, books and laboratory expenses, in addition, scholarship midshipmen also receive a \$100 per month tax free stipend during the academic year. Additionally the PNS has six 4-year scholarship to be awarded to local high school graduates.



### **Financial Assistance**

All midshipmen in the advanced NROTC Program (Junior and Senior Years) are paid a \$100 per month tax free subsistence allowance (same as \$100 per month stipend for scholarship midshipmen).

### **Summer Training Cruises**

All Scholarship midshipmen will go on Summer Training Cruises each year. Non-scholarship midshipmen will go on a Summer Training Cruise between their Junior or Senior year. While on summer training midshipmen will be paid active duty Navy rates and will be provided travel, room and board at government expense.

### **4 and 2-Year NROTC Program**

4-Year program students enroll in the program as Freshmen and participate until graduation.

2-Year program students enter the program after they complete approximately 90 hours (end of Sophomore year) and complete a six-week professional, academic, and physical training program conducted each summer by the Navy, normally in Newport, RI and referred to as Naval Science Institute (NSI). Academic work at the Naval Science Institute is the equivalent of the NROTC basic program and 18 hours of credit will be given to students who successfully complete NSI.

## **DESCRIPTION OF COURSES**

### **NAVAL SCIENCE**

#### **NSC 101. Introduction to Naval Science. (2-1-3)**

Introduce midshipmen to NROTC Program mission, organization, regulations, and broad warfare components of the naval service. Included is an overview of officer and enlisted rank and rating structure, training and education, promotion and advancement, and retirement policies. This course also covers naval courtesy and customs, a study of the organization of the naval service, career opportunities, and the duties of a Junior Officer in the naval service. Students are familiarized with the major challenges facing today's naval officer, especially in the areas of leadership and human resources management. *Fall*.

#### **NSC 102. Seapower and Maritime Affairs. (5-0-5)**

A survey of American Naval and Maritime history from the American Revolution to the present with emphasis on major developments. Attention will be focused on Mahan's geopolitical theory; economic and maritime forces; U.S. military and maritime strategy; and a comparative analysis of American and Soviet maritime strategies. *Winter*.

#### **NSC 103. Basic Sailing I (Classroom). (1-1-1)**

A basic foundation course that provides students with the fundamental knowledge and skills to be a competent crew member. The course covers the basic theory of sailing, nomenclature, seamanship, boat equipment and safety, and inland waters navigation rules for sailing craft. An "A" crew qualification will be issued upon completion. Prerequisite: Student must be a certified third class swimmer. *Fall, Winter. (PE Credit)*

**NSC 201-202. Navigation I & II. (3-2-5)**

An in-depth study of piloting and celestial navigation theory, principles, and procedures. Students learn piloting navigation: the use of charts, visual and electronic aids, and the theory and operation of magnetic gyro compasses. Celestial navigation is covered in-depth including the celestial coordinate system, an introduction to spherical trigonometry, the theory and operation of the sextant, and a step-by-step treatment of the sight reduction process. Students develop practical skills in both piloting and celestial navigation. Other topics discussed include tides, currents, effects of wind and weather, plotting, use of navigation instruments, types and characteristics of electronic navigation systems. *Fall, Winter sequences.*

**NSC 203. Leadership and Management I. (5-0-5)**

A comprehensive study of the principles and concepts of institutional management, organizational and human behavior, and effective leadership. Students will develop additional knowledge and practical skills in the areas of communication theory and practices; Human Resources Management; Stress Management; Counseling; Group Dynamics; and the nature and dynamics of individual and institutional change, human resistance to change and the strategy for implementing change. *Fall.*

**NSC 301. Naval Ships Systems I. (Engineering) (5-0-5)**

A detailed study of ship characteristics and types including ship design, hydrodynamic forces, stability, compartmentation, propulsion, electrical and auxiliary systems, interior communications, ship control, and damage control. Basic concepts or the theory and design of steam, gas turbine, and nuclear propulsion, shipboard safety and firefighting are also covered. *Spring.*

**NSC 302. Naval Operations. (5-0-5)**

A study of the international and inland rules of the nautical road, relative-motion vector-analysis theory, relative motion problems, formation tactics, and ship employment. Also included is an introduction to Naval Operations and aspects of ship handling and afloat naval communications. Prerequisites: NSC 201 & 202. *Spring.*

**NSC 303. Intermediate Sailing (On-water). (1-3-2)**

Basic hands-on sail training leading to qualification as "B" skipper qualification. Practical skills to be mastered consist of rigging and sailing from a pier; sail to weather; sail two figure eight courses with two tacks and two jibes; man overboard maneuver; a capsize; and return to dock and secure. Prerequisites: NSC 103. *Spring. (PE credit)*

**NSC 304-305. Evolution of Warfare I & II. (3-0-3)**

This course historically traces the development of warfare from the dawn of recorded history to the present, focusing on the impact of major military theorists, strategists, tacticians, and technological developments. Students acquire a basic sense of strategy, develop an understanding of military alternatives, and become aware of the impact of historical precedent on military thought and actions. *Fall, Winter.*

**NSC 306. Marine Corps Laboratory. (0-3-0)**

A course for Marine Corps Option students which stresses the development of leadership, moral, and physical qualifications necessary for service as Marine Corps officers. Practical laboratory exercises in mission and organization of the Marine Corps, duties of interior guards, introduction to military tactics, troop leadership procedures, rifle squad weapons and theory of physical conditioning program. This course serves to prepare students for the Marine Corps Summer Training at Officer Candidate School (BULLDOG). *Spring.*

**NSC 401. Naval Ship Systems II, Weapons. (5-0-5)**

This course outlines the theory and employment of weapons systems. Students explore the processes of detection, evaluation, threat analysis, weapon selection, delivery, guidance, and naval ordinance. Fire control systems and major weapons types are discussed; The concept of command-control-and-communications are explored as a means of weapons systems intergration. *Winter.*

**NSC 402. Naval Operations Laboratory. (0-1-0)**

Practical laboratory exercises conducted in a dynamic, composite and time oriented fleet environment to further develop and improve surface warfare skills for Navy Option midshipmen. *Winter.*

**NSC 403. Leadership and Management II. (3-0-3)**

A study of the Management responsibilities of a junior Naval Officer. The course covers counseling methods, military justice administration, naval human resources management, directives and correspondence, naval personnel administration, material management and maintenance, and supply systems. This course builds on and integrates the professional competencies developed in prior course work and professional training. This course prepares final quarter midshipmen for the personal and professional responsibilities of a Junior Officer reporting aboard and relieving. Prerequisite: NSC 203. *Spring.*

**NSC 404-405. Amphibious Warfare I & II. (3-0-3)**

A historical survey of the development of amphibious doctrine and the conduct of amphibious operations. Emphasis is placed on the evolution of amphibious warfare in the 20th century, especially during World War II. Present day potential and limitations on amphibious operations, including the rapid deployment force concept. *Fall, Winter.*

**NSC 450. Naval Drill. (0-2-0)**

Introduces students to basic military formations, movements, commands, courtesies and honors, and provides practice in Unit leadership and management. Physical conditioning and training are provided to ensure students meet Navy/Marine Corps physical fitness standards. Successful completion of three quarters of this course by NROTC students satisfies the College's six hour Physical Education requirement. NSC 450 is required each quarter for all NROTC students (450.1 for Freshman and Sophomores; 450.2 for Junior and Seniors).



## **DEPARTMENT OF MILITARY SCIENCE (ROTC)**

**CAPTAIN JOSEPH JOHNSON, Head**

**Master Sergeant George McAdams**

**Cynthia Gibbons, Secretary**

### **General**

The Department of Military Science is a Senior Division Reserve Officer Training Corps (ROTC), Instructor Group, staffed by active army personnel. The Armstrong State department provides a curriculum available to Savannah State students that qualifies the college graduate for a commission as an officer in the United States Army, United States Army Reserve, or the United States Army National Guard. Qualifying for a commission added an extra dimension to the student's employment capability in that upon graduation from college, the student has either military or civilian employment options.

The course of study offered in military science is designed not only to prepare the student for service as a commissioned officer in the United States Army but also to provide knowledge and practical experience in leadership and management that will be useful in any facet of society. Male and female students are eligible for enrollment. Each student is provided with a working knowledge of the organization and functioning of the Department of Defense and the role of the U.S. Army in the national security and world affairs.

The course of study pursued by students during their freshman and sophomore years is the basic military science course and/or related skill activities. The course of study normally pursued by students during their junior and senior years is the advance military science course.

For selection and retention in the advanced course, a student must be physically qualified, should have maintained above average military and academic standing, and must demonstrate a potential for further leadership development.

Graduates of the advanced course are commissioned Second Lieutenants in the United States Army Reserve in the branch of service most appropriate to their interests and academic achievements, consistent with the needs of the Army. Regardless of the branch selected, all officers will receive valuable experience in management, logistics and administration. Graduates may be granted a delay in reporting for duty for graduate study if requested. A small number of outstanding students are designated Distinguished Military Graduates and are offered commissions in the Regular Army each year.

### **Basic Military Service**

Basic military science courses involve six quarters during the freshmen and sophomore years. The student learns leadership and management and acquires essential background knowledge of customs and traditions, weapons, map reading, tactics and survival. Equally important, these courses have the objective of developing the student's leadership, self-discipline, integrity and sense of responsibility.

## **Advanced Military Science**

The general objective of this course of instruction is to produce junior officers who by education, training, attitude and inherent qualities are suitable for continued development as officers in the Army. There are two avenues available for the student to be eligible for entry into the advanced program and obtain a commission as a second lieutenant:

- (a) satisfactory completion of, or placement credit for, the basic program basic ROTC and meeting the entrance and retention requirements established by the Army.
- (b) to be an active duty veteran or junior ROTC cadet graduate eligible for placement credit.

## **Placement**

Veterans entering the military science programs will receive appropriate placement credit for their active military service. Students who have completed military science courses in military preparatory schools or junior colleges may be given appropriate credit. Students with at least three years of high school ROTC may also be granted placement credit. Placement credit or six quarters of basic military science, or equivalent thereof, is a prerequisite to admission into the advanced program.

## **Alternate Programs for Admittance**

Students with two years of coursework remaining, but who have not completed basic military science are eligible to be considered for selection into the advanced military science program. Those selected under the provisions of the two-year advanced program must satisfactorily complete a basic summer camp of six weeks duration prior to entering the advanced program. Students attending the basic camp at Fort Knox, Kentucky, are paid at active army rates and given a travel allowance from their home to camp and return. Attendance at Basic Camp is voluntary and incurs no military obligation until the student returns and decides to sign a contract to pursue a commission.

## **Participating Students and Aliens**

Some students and aliens may participate in the Advanced Course classes provided they meet the requirements outlined in Army Regulations. They receive no subsistence allowance and may only participate in classroom instruction. For specific details on this program, see the Department Head **before** registering for a course.

## **Advanced Summer Camp**

Students contracting to pursue the advanced courses are required to attend advanced summer camp, normally between their junior and senior academic years at Fort Riley, Kansas. Students attending this camp are paid at active army rates and given travel allowance from their home to camp and return.

## **Financial Assistance**

All contracted advanced cadets are paid a subsistence allowance of \$100 per month while enrolled in the advanced course.

## **Scholarship Program**

Each year the U.S. Army awards two- and three-year scholarships to outstanding young men and women participating in the Army ROTC program who desire careers as Army officers. The Army pays tuition, fees, books and laboratory expenses incurred by the scholarship student. In addition, each student receives \$100 per month for the academic year. Individuals desiring to compete for these scholarships should apply to the Military Science Department.

## **Army ROTC Uniforms, Books and Supplies**

Students enrolling in the Army ROTC program will be issued U.S. Army uniforms, books and supplies by the Military Science Department. No fees or deposits of any kind will be required. Uniforms must be returned before commissioning or upon disenrollment from the ROTC program.

## **(MIL) Courses**

The basic course of six quarters duration consists of two hours of classroom work per week. In the classroom, the student acquires knowledge of military leadership weapons, tactics, basic military skills, and physical fitness. In field training exercises, potential for leadership is progressively developed.

The advanced course consists of three hours of classroom work and one hour of leadership laboratory per week. During the spring quarter prior to advanced camp the student will enroll in MIL 303 to prepare for attendance at Advance Camp. History 201 (American Military History) is normally taken the spring quarter of the senior year. The coursework during the advanced course emphasizes techniques of management and leadership and the fundamentals and dynamics of the military team. Field training exercises provide the student with applied leadership experiences.

## **Professional Military Education (PME) Requirements**

The Army's Professional Military Education requirements are established to provide cadets with the training and enrichment necessary to successfully compete in the Army. In addition to completing a baccalaureate degree, the cadet must complete an undergraduate course from each of the five designated fields of study. The five PME designated fields of study are listed below and the courses that meet the cadet command PME requirements:

- A. Written Communication Skills: ENG 092, 107, 108, 109.
- B. Human Behavior: SOC 201, PSY 201, HIS 101, 102.
- C. Military History: HIS 201.
- D. Math Reasoning: MAT 107.
- E. Computer Literacy: CLC 100, CSC 135, BAD 201.



## **Minor Concentration**

The department offers a minor in Military Science. The program is designed to prepare the student for a commission in the United States Army and is offered to, but not required of, those students participating in the advanced course of Army ROTC instruction. Whatever the major, a Military Science minor will strengthen the student's management, leadership, and interpersonal communication skills. The minor requires:

Fourteen credit hours with grades of "C" or better in the following upper division military science courses: 301, 302, 303, 401, 402, 403, HIS 201 and five additional credit hours of course-work approved by the Department Head.

## **Basic Course**

### **101. Army Leadership. (1-1-2)**

A study of the various aspects of leadership doctrine and how to apply the doctrine in various situations. Prerequisite: None.

### **102. Basic Weapons and Military Skills. (1-1-2)**

A study of characteristics of basic military weapons with emphasis on the principles and fundamentals of rifle marksmanship. The students will have an opportunity to fire selected weapons at a U.S. Army installation. Prerequisite: None.

### **103. Basic Survival. (2-0-2)**

A study and practical exercise introducing military technique used to sustain human life when separated from logistical support. A field trip for qualified students is used to enable them to practice techniques learned. Prerequisite: None.

### **104. Maruder Platoon Operation. (0-2-1) Audit Only**

An organization designed to train and prepare the small unit leader with the necessary skills to be effective in his role of leadership. Skills covered will be patrolling, military mountaineering, leadership, operations orders, and a physical training program. Students are required to attend the leadership laboratory and planned training exercise.

### **201. Map Reading and Land Navigation. (1-1-2)**

A study of basic map reading as applied by the small unit leader. Prerequisites: MIL 101, 102, 103, or approval of Department.

### **202. Basic Tactics and Operations. (1-1-2)**

A study of small unit tactics, operations and troop leading procedures to include the combined arms teams to the platoon with primary interest on the rifle squad.

### **203. Mountaineering Techniques. (2-0-2)**

A study and practical exercise introducing the fundamentals of repelling, first aid, knot tying, and safety. A field trip to utilize skills is included. Prerequisites: MIL 101, 103, 201, 202, or approval of Department Head.

### **MIL 206 Basic Self Defense I (2-0-2)**

A Basic Self Defense Course which provides study of defensive philosophy, vulnerable areas of body, exercises, kicks, strikes, throws, and arm bars. The course also includes basic self-defense strategy and practical exercises utilizing all of the techniques taught in the course. Prerequisites: MIL 104 or MIL 203 or approval of Department.

## Advanced Course

### **301. Leadership and Management I. (3-1-3)**

A study of the psychology of leadership, techniques of management, and methods of instruction to include practical application. Prerequisite: Basic Course or equivalent and permission of the Department.

### **302. Fundamentals and Dynamic of the Military Team I. (3-1-3)**

A study of tactics applied at the platoon and company level to include a study of the modern battlefield and current military tactical doctrine. Prerequisite: Basic Course or equivalent and permission of the department head.

### **303. Leadership Seminar. (3-1-3)**

A series of seminars, laboratories and experiences to prepare the student for Advanced Summer Camp. Prerequisites: MIL 301 and 302.

### **304. Military Skills Practicum. (5 credit hours)**

The study and practical application of military skills and leadership ability during a six week encampment experience. Grading for this course will be done on a satisfactory, unsatisfactory basis. Instruction and evaluation is jointly accomplished by college staff and selected ROTC personnel assigned to 3rd ROTC Region. Prerequisite: Military 303 and permission of department. *Summer.*

### **401. Fundamentals and Dynamics of the Military Team II. (3-1-3)**

A study of command staff duties and responsibilities of the professional officer to include operations, intelligence, administration and logistics. Prerequisites: MIL 301 and 302.

### **402. Leadership and Management II. (3-1-3)**

A study of military history, the military justice system and service orientation. Prerequisites: MIL 301 and 302.

### **MIL 403 Transition From Cadet to 2nd Lieutenant. (2-0-2)**

A study of the newly or newly commissioned lieutenant. This course assistant in making the transition from ROTC Cadet to Lieutenant. Prerequisites: MIL 401 and 402.

## Advanced Course Physical Training

Physical Training (PT) is an important part of the Army ROTC program. It's purpose is to ensure each cadet is physically fit. The Army Physical Readiness Test (APRT) is designed to determine the level of fitness by measuring a cadets endurance and stamina in three different events: Pushups, situps, and a 2-mile run.

Advance course cadets are required to participate in physical training (PT) as part of their regular military science class. PT is conducted 3 days a week for one hour. six hours of P.E. credit are given to those cadets who successfully complete the Army ROTC Advance Course. (1 credit hour per course)

Basic Course students who participate in the following classes MIL 103, 203, and 206 receive 1 credit hour of P.E. per course.

## DEVELOPMENTAL STUDIES PROGRAM

GEORGE THOMAS, SR., Acting Director

Charlie L. Bryan, III  
Darrell M. Deloach  
Michael Douglas  
Clara Elmore-Bain  
Mary Ann Goldwire  
Timothy B. Goodwin  
Rose J. Gordon  
Joan D. S. Green

Lancy C. Jen  
Beverly Johnson, Secretary  
Rosalind M. Kent  
Willie G. McLemore  
Constance B. Morgan  
Lawrence F. Simmons  
Cynthia M. Stephens  
Norma E. Wilson-Burton

Kerry L. Hathaway

### ADMISSION

Entering students who meet the following criteria: (1) have a composite Scholastic Aptitude Test (SAT) score of less than 750 or above 750 but less than 350 on either the verbal or math section; or (2) have an American College Test (ACT) composite score of less than 19; and/or (3) have not met the high school College Preparatory Curriculum (CPC) requirement must pass the Collegiate Placement Examination (CPE). College-wide cut off scores on the aforementioned tests, in conjunction with other standard and locally constructed instruments, are utilized to determine exemption from placement into the Developmental Studies courses. CPE cut off scores for exemption and exit, effective Fall, 1988, are: English - 75, Math - 75, Reading - 75.

## DEVELOPMENTAL STUDIES PROGRAM

The Developmental Studies Program is designed for entering students who have demonstrated marked deficiencies in English, Reading, and Mathematics.

A "Developmental Studies Student" is any student whose score on either portion of the Collegiate Placement Examination (CPE) was lower than the passing score given above. Such students must take appropriate Developmental Studies courses (courses numbered 097 or 098).

Every Developmental student is assigned to, and advised by a faculty member in the Developmental Studies Department until the student exits all developmental courses. When the student exits all courses, a change of advisor form is initiated by the Developmental Studies advisor and sent by the student to the dean of the school in which the student plans to pursue a major.

Third and fourth quarter developmental students are required to enroll for a maximum of thirteen credits unless they need all three developmental studies courses. Students who are fifth quarter and beyond in the Developmental Studies Program are required to enroll in only those developmental courses for which they have not exited and may not enroll in any college level courses.

The philosophy of the Development Studies Program is that although there are slow learners and fast learners, when provided with favorable learning conditions, most students become very similar with regard to learning ability, rate of learning, and motivation for further learning. The Program supports and is committed to the contention that "high risk" students possess strengths that



should be developed and weaknesses that can be remediated. In order to facilitate this growth and development, each of the three components of Savannah State's Program of Developmental Studies has created objectives designed to promote the overall mission of the Program and the College. They are: (1) to strengthen the reading skills of conditionally admitted students; (2) to strengthen the mathematical skills of conditionally admitted students; and, (3) to strengthen oral and written communicative skills of conditionally admitted students. These objectives are based on the desire of Development Studies' faculty and staff to support the students pursuit of academic excellence and life survival skills.

A student shall not be allowed more than four quarters of four attempts to complete deficiencies. A student who fails to successfully exit any one or more courses within the four quarters or four attempts limitation shall be excluded from Savannah State College and any other unit of the University System of Georgia for one quarter. This exclusion does include summer quarter. A student who fails to complete all Developmental Studies requirements within one quarter of re-entry, after the first exclusion, shall be excluded for one year (four quarters).

A student may not accumulate more than 30 hours of degree credit before finishing his Developmental Studies requirements. Any student who does accumulate 30 credit hours or more and who has not successfully completed the required Developmental Studies courses may enroll **only** in Developmental Studies courses until Developmental Studies requirements are successfully completed.

No degree credit will be awarded for Developmental Studies course work. Institutional credit only will be awarded.

## Entrance and Exit Requirements

A student who earns a scaled score below 70 on the required entry level *Collegiate Placement Examination* (CPE) must enroll in the corresponding 097 course. To pass an 097 course, a student must maintain a C average throughout the quarter. A student who maintains an A or B in the 097 course is eligible to sit for the exit examination(s).

A student who earns a scaled score of 70-74 on the required entry level CPE must enroll in the corresponding 098 course. An 098 student who maintains a C average throughout the quarter is eligible to sit for the exit examination(s).

To exit mathematics or reading, a student must earn a scaled score of 75 or better on the CPE. To exit English, a student must pass the Exit Writing Sample and must earn a scaled score of 75 or better on the CPE.

Retesting any Fourth quarter students who passes an exit level course and fails to pass the Collegiate Placement Examination (CPE) will be given one opportunity to retest at the end of that quarter. Any student who passes a Developmental Studies Course, but who fails the CPE by five points will be given one opportunity to retest at the end of that quarter.

The following grade standards will be adhered to by students, only in all class and lab assignments:

A = 91-100  
B = 81- 90  
C = 75- 80  
D = 70- 74

Final Grades will be A, B, C, D, S, IP, F, W, V, WF

### Final Grades

- S (Satisfactory), Student met all departmental requirements and is recommended for a corresponding college level course;
- A, B (Passed), Student passed 097 course objectives with a grade of A or B, but failed the CPE. Student progresses to the corresponding 098 course for further remediation;
- C (Passed), Student passed course objectives, but was not eligible to sit for the CPE. Student progresses to the corresponding 098 course for further remediation;
- D (Failure), Student passed 098 course objectives, but failed the CPE;
- IP (Insufficient Progress), Student showed insufficient progress and must repeat the course;
- W (Withdrew), Student withdrew before midquarter due to an emergency; and
- WF (Withdrew, Failing) Student withdrew after midquarter but was failing at the time of withdrawal.

### SUMMER SESSIONS

Special summer session courses are available to developmental students already admitted for the Fall Quarter. Students may exit developmental courses during the summer sessions.

## DESCRIPTION OF COURSES

### **ENG 097. English Fundamentals I - Grammar. (5-0-5)**

English 097 is an entry level course that offers instruction in basic grammar, sentence mechanics, and paragraph development.

### **ENG 098. English Fundamentals II - Composition. (5-0-5)**

English 098 is an exit level course, offering instruction in outlining and prewriting, developing the multiparagraph essay, building vocabulary, and improving sentence skills. A laboratory oriented course, it provides for learning situations in both the classroom setting and English Laboratory.

### **RDG 097. Reading Foundations I. (5-0-5)**

Reading 097 is an entry level course. It is individualized and classroom directed. The course is designed to prepare students for the advanced level Reading 098 course by focusing on three major areas: dictionary skills, vocabulary in context, and literal and inferential comprehension skills. Associated with the requirement of Writing Across the Curriculum (WAC), students are encouraged to use current events to develop multi-paragraph essays and other writing activities both in and out of class.

**RDG 098. Reading Foundations II (5-0-5)**

Reading 098 is an exit level course. It is 50% independent lab and 50% classroom-directed. The course is designed for pre-college level reading reinforcement focusing on three major areas: word recognition, advanced literal and inferential comprehension, and study skills. A primary objective of the course is to expand each student's reading skills for creative, critical and interpretive reading. Associated with the requirement of Writing Across the Curriculum (WAC), writing assignments are an integral part of the course.

**MAT 097. Basic Mathematics I: Arithmetic and Elementary Algebra. (5-0-5)**

Mathematics 097 is an entry level course. It is a study of the fundamental operations of basic arithmetic as applied to rational numbers, decimals, fractions, mixed numbers, percents, signed numbers, roots, and powers; an introduction to the terminology associated with polynomials, and the fundamentals operations with polynomials.

**MAT 098. Basic Mathematics II: Elementary Algebra. (5-0-5)**

Mathematics 098 is an exit level course. It is a study of the fundamental concepts of elementary algebra, intermediate algebra, and plane and coordinate geometry as applied to first-degree equations in one variable, graphs and systems of equations, first-degree equations in two variables, special products and factoring, quadratic equations, and topics in geometry.



# FACULTY AND STAFF

## 1992-93

### PROFESSORS

- Adegboye Adeyemo . . . . . *Chemistry*  
*B.S., Virginia Union; Ph.D., Howard University*
- Edward Alban. . . . . *Economics*  
*A.B., Ph.D., University of Georgia*
- Tsehai Alemayehu . . . . . *Economics and Finance*  
*B.A., Berea College; M.A., Ph.D., University of Kentucky*
- Venkataraman Anantha Narayanan . . . . . *Physics*  
*M.A., M.Sc., Annamalai University; Ph.D., Indian Institute of Science, Bangalore*
- Terrance A. Anderson . . . . . *Music*  
*B.Mus., M.Mus., University of Wisconsin; Ph.D., University of Iowa*
- Teresa A. Anthony . . . . . *Engineering Technology*  
*B.S., M.S., State University of New York at Buffalo, New York; Ed. D., Columbia University, New York*
- Barbara Bart . . . . . *Marketing*  
*B.a., M.B.A., University of Rochester; Ph.D., University of Georgia*
- Annette K. Brock. . . . . *Social Sciences*  
*B.S., Savannah State College; M.A., Duke University; Ph.D., University of South Carolina.*
- Jacquelyn M. Byers . . . . . *Mathematics*  
*B.S., Johnson C. Smith; M.A., Ohio State University*
- Kailash Chandra . . . . . *Mathematics and Physics*  
*B.S., M.S., Agra University; Ph.D., University of Gorakhpur*
- Thomas R. Eason. . . . . *Economics*  
*B.S., Union University; M.B.A., Ph.D., University of Mississippi*
- Charles J. Elmore . . . . . *English*  
*B.S., Savannah State College; M.A., Ph.D., University of Michigan*
- C. Obi Emeh . . . . . *Biology*  
*B.S., Cuttington College (Liberia); M.S., Tuskegee Institute; Ph.D., University of Wisconsin (Madison)*
- Gian S. Ghuman . . . . . *Earth Sciences*  
*B.S., M.S., Punjab University; Ph.D., University of California*
- Matthew Gilligan . . . . . *Biology*  
*B.A., Hartwick College; Ph.D., University of Arizona*
- Jeraline D. Harven . . . . . *Office Systems Management*  
*B.S., Tennessee State University; M.S., Ed.D., Indiana University*

- Frissell R. Hunter . . . . . *Biology*  
*B.S., Va. Union University; M.S., Howard University; Ph.D., State University of Iowa*
- Prince A. Jackson, Jr. . . . . *Mathematics*  
*B.S., Savannah State College; M.S., New York University Ph.D., Boston College*
- Ja Arthur Jahannes . . . . . *Psychology*  
*B.S., Lincoln University (Pennsylvania); M.A., M.A., Hampton Institute; Ph.D., University of Delaware*
- Jeffrey James . . . . . *Chemistry*  
*B.S., Savannah State College; M.S., Tuskegee Institute; Ph.D., Howard University*
- Willie E. Johnson. . . . . *Public Administration*  
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Shirley Ferrebee . . . . . *Communications Officer*

Juliette Freeman . . . . . *Security Guard*

Leroy Groover . . . . . *Public Safety Lieutenant*

Lula Greatheart . . . . . *Building Attendant*

Richard Hunter. . . . . *Security Guard*

Erica L. Kent . . . . . *Public Safety Officer*

William Lester . . . . . *Public Safety Officer*

Emory Matthews . . . . . *Safety Inspector*

Isaiah Williams . . . . . *Security Specialist*  
*B.S., M.P.A., Savannah State College*

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Janet L. Palmer . . . . . *Public Safety Officer*

Felix J. Powell . . . . . *Public Safety Officer*

Luvinia Sanders . . . . . *Building Attendant*

Gregory Stewart . . . . . *Public Safety Officer*

Maude Thomas . . . . . *Building Attendant*

Tony Townsend. . . . . *Public Safety Officer*

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*Ph.D., University of Michigan*
- Gary N. Allen . . . . . *Office Manager*  
*B.S., Savannah State College*
- Robert V. Campbell . . . . *Acting Assistant to the Director of Plant Operations*
- Nathaniel Glover . . . . . *Grounds Foreman I*
- Elias Golden. . . . . *Grounds Superintendent*  
*B.S., Florida A & M University*
- Tanya Ingram. . . . . *Clerk Typist I*
- Lawrence Leach . . . . . *Custodial Superintendent*
- Jeanette B. Lincoln. . . . . *Senior Administrative Secretary*  
*B.B.A., Savannah State College*
- Ervin Ogden . . . . *Superintendent of Mechanical Operations and Construction*  
*B.S., B.S., Savannah State College*
- Keith Glover . . . . . *Accounting*  
*B.B.A., Savannah State College*

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*B.S., Savannah State College*
- Jacquelyn Dickerson . . . . . *Secretary, Auxiliary Services*

**BOOKSTORE**

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- Matilda Scott . . . . . *Accounting Clerk*  
*B.S., Savannah State College*

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*B.S., C.P.A., College of the Holy Spirit*
- Patricia Cannon Young . . . . . *Financial Aid Staff Assistant*  
*Graduate, Draughon's Business College*
- Jerrie M. Knight . . . . . *Assistant Director of Financial Aid*  
*B.S., Savannah State College*
- Anne Lipsey. . . . . *Counselor*  
*B.S., Savannah State College*



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*Ed.D., University of Massachusetts, Amherst; M.A., Catholic University; B.A.,*  
*Johnson C. Smith University*
- Samuel Williams . . . . . *Director, Resident Life*  
*B.S., Savannah State College; M. Div., Howard University; D. Min., Emory*  
*University*
- Festine L. Butler . . . . . *Program Assistant*  
*B.S., Savannah State College*
- Joanne Quarterman . . . . . *Secretary to the*  
*Vice President for Student Affairs*
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*Lockett Hall*  
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*Camilla-Hubert Hall*
- Kenneth McWhorter . . . . . *Resident Manager*  
*Peacock Hall*
- Emma Allen. . . . . *Resident Manager*  
*Bowen-Smith Hall*
- Shirley Smith . . . . . *Resident Manager*  
*Lester Hall*
- Wesley McGriff . . . . . *Resident Manager,*  
*Bostic Hall*
- Michael Wallace. . . . . *Resident manager*  
*Hill Hall*
- Yvonne Roberts. . . . . *Coordinator of*  
*Career Planning and Placement*
- Harriette Redd . . . . . *Resident Manager*  
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*B.S., Savannah State College*
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*B.S., Elizabeth City State University; M.D., Howard University*
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*B.S., Xavier University*
- Elizabeth Chapman . . . . . *College Nurse*  
*LPN*
- Gwendolyn Frazier . . . . . *Nursing Supervisor*  
*RN*

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*B.S., Savannah State College*

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*B.S., Savannah State College; M.Ed., Savannah State-Armstrong State*  
*College*

Juanita J. Adams. . . . . *Public Relations Specialist*  
*B.S., Savannah State College; M.L.S., Atlanta University*

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*B.S., Savannah State College*

Noami Calhoun . . . . . *Administrative Assistant*

Bonnie Howard . . . . . *Staff Assistant*  
*B.A., Savannah State College*

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Elizabeth Evans . . . . . *NROTC*

Regina Evans . . . . . *Office of Business and Finance*

Carolyn W. Gillyard . . . . . *Fine Arts*  
*B.S., Savannah State College*

Bonnie Howard . . . . . *Development & College Relations*

Zelda M. James . . . . . *School of Business*  
*B.S., Savannah State College*

Elizabeth Jenkins. . . . . *Biology*

Jeanette Jenkins . . . . .	<i>School of Humanities and Social Sciences</i>
Beverly Johnson . . . . .	<i>Developmental Studies</i>
Carless Lawyer . . . . .	<i>Mathematics</i>
Barbara McFall . . . . .	<i>Social and Behavioral Sciences</i>
Winifred Mincey . . . . .	<i>Financial Aid</i>
Sheri Williams Saleem . . . . .	<i>School of Business</i>
<i>A.A., Armstrong State College</i>	
Berenice Scott. . . . .	<i>School of Sciences and Technology</i>
Delores Williams . . . . .	<i>Department of Engineering Technology</i>
Josie Williams. . . . .	<i>School of Humanities and Social Sciences</i>
Patricia Williams . . . . .	<i>School of Business</i>
<i>B.S., Savannah State College</i>	
Joyti Krishnamurti. . . . .	<i>School of Humanities and Social Sciences</i>
Arlene Zipperer . . . . .	<i>School of Business</i>
Vilma Gunn Gardner . . . . .	<i>Office of Associate Graduate Dean</i>
<i>B.S., Howard University</i>	



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## WHERE TO WRITE OR CALL

There is a central mail room on campus. Specific Information may be obtained by writing to the offices listed below and adding:

Savannah State College

State College Branch

Savannah, GA 31404

### **ADMISSION**

Director of Admissions

(912) 356-2181

### **ALUMNI**

Alumni Affairs

356-2427

### **ATHLETICS**

Director of Athletics

356-2278

### **CAREER PLANNING & PLACEMENT**

Director of Career Development  
and Placement

356-2285

### **CATALOG**

Director of Admissions

356-2181

### **CONTINUING EDUCATION**

Coastal Georgia Center for  
Continuing Education

356-2243

### **COUNSELING**

Director of Comprehensive  
Counseling & Testing

356-2202

### **FINANCIAL AID, GRANTS, LOANS WORK-STUDY ELIGIBILITY**

Director of Student Financial Aid

356-2253

### **GENERAL ACADEMIC AND FACULTY MATTERS**

Vice President of Academic  
Affairs

356-2204

### **GIFTS, GRANTS & BEQUESTS**

Director of Development

356-2286

### **GRADUATE STUDY**

Associate Dean for

Graduate Studies and Research

351-3801

### **HOUSING**

Director of Housing

356-2324

### **MINORITY STUDENTS**

Minority Recruitment Office

356-2181

### **PUBLIC INFORMATION**

Director of College

Communications

356-2444

### **REGISTRATION/ RECORDS**

Registrar

356-2382

### **SECURITY**

Campus Security

356-2188

### **TUITION, PAYMENT OF BILLS, REFUNDS**

Vice President for Business &  
Finance

356-2300



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